

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION
January 5, 2023 Galiano Library Meeting Room/Zoom

Present: Commissioners Charlene Dishaw (Chair), Stephen Rybak, Cathy Clinton, Lorne Byzyna, Paul Brent(EP), Barry New(EP), Jim Henshall, Gerald Longson(EP)
Regrets: Commissioners Andrew Simon, Michael Corrothers.
Staff: Emma Davis (EP-Galiano Liaison for the CRD) Lori Seay (Recorder) Justine Starke (CRD Manager SGI Service Delivery) (EP)

EP=Electronic Participation

The meeting was called to order at 9:05 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Henshall, SECONDED by Commissioner Byzyna that the Jan 5, 2023 agenda be approved as amended, tabling Item 7- Commissioner Handbook review. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Rybak, SECONDED by Commissioner Clinton that the December 8, 2022 minutes be approved. CARRIED.

4. NOMINATIONS FOR CHAIR

After a call for nominations, Commissioner Henshall nominated Charlene Dishaw as Chair for the GIPRC term. Commissioner Dishaw accepted and was acclaimed as Chair. After a call for nominations, Chair Dishaw nominated Jim Henshall as Vice Chair for this GIPRC term. Commissioner Henshall accepted and was acclaimed as Vice Chair. The Commission thanked Commissioners Dishaw and Henshall for their service.

5. IN CAMERA SESSION

MOVED Chair Dishaw, SECONDED by Commissioner Henshall to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)* Commission moved to the closed session at 9:15 a.m..

Commission rose and reported the following from the closed session at 9:50 a.m.: GIPRC has met with CRD to discuss the submitted maintenance contractor proposal, and will counter offer to Michael Carrothers; and fund the contract through a combination of operating and reserve funds.

6. CORRESPONDENCE

Gulf Islands Excavation invoice.

7. PRESENTATIONS/DELEGATIONS

None.

8. ADMINISTRATION REPORTS

- 8.1 Maintenance Contractor's Report : A full report was circulated prior to the meeting. Commissioner Henshall noted Commission has received a quote from "Good as Wood", arbor service from Pender, for neighboring tree removal at the skatepark. Item tabled for further discussion with the Maintenance Contractor.

Commission agreed to ask for separate reporting from Maintenance Contractor for work above and beyond his existing contract.

ACTION: Commissioner Henshall will notify the Maintenance Contractor regarding reporting changes.

- 8.2 Parks, Trails and Shore Access Report: Dewinetz access has a problem tree which Reimer Tree will dispatch.
- 8.3 Recreation Report: Commissioner New agreed to continue to support the grants process, and reported that new 2023 website/application forms are in development. April 15 deadline for submissions. Applicant information meeting will be held in early April.
- 8.4 Volunteer Report: Former Coordinator of Steward Volunteers has provided the Chair with a current list of shore stewards. A new Coordinator will be identified via email from the Commission. In addition to receiving and circulating information from stewards, the Coordinator will also circulate the Maintenance Contractor's Shore access reports to stewards.

9. TREASURER REPORT

Commissioner Byzyna will circulate the first draft of the 2023 operating budgets promptly for Commissioner feedback. December Financial Statements tabled until February 2023 meeting. On behalf of the Commission, Chair Dishaw thanked Treasurer uByzyna for his work on the new Maintenance Contract.

10. UPDATE STATUS OF CAPITAL PROJECTS

- 10.1 Silú Park Completion: Galiano Gravel and Galiano Septic have agreed to do the sign relocation and bike rack. Estimate pending from Richard Deinetz for trail signs. Galiano Gravel has provided a rate sheet for a standing contract for gravel and materials which will be circulated to Commissioners for discussion at the February commission meeting.

Commissioner Dishaw has the sign proof for the entrance sign at the road. She will pass it by Mechelle Crocker to ensure that the spelling of Silu is correct before confirming the order with ATS signs.

ACTION: Commissioner Longson will approach Galiano Excavating regarding a standing contract. Emma Davis will provide CRD support for contracting.

- 10.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Commissioner Slmon submitted a report prior to the meeting. Commissioner Simon is connecting with Jeannine Georgeson regarding signage for Georgeson Bay Access and will report back at the February meeting. More invasive removal with UVic slated for 2023.
- 10.3 #15-Matthew's Beach Trail Improvement: Flood mitigation continuing -monitoring King tide effects over the past week.
- 10.4 Activity Centre Vault Toilet: Maintenance Contractor support provided extensive report. Jim Henshall agreed to be emergency contact for Vault Toilet issues.

ACTION: Chair Dishaw will arrange emergency contact signage for GIPRC toilets. Chair Dishaw will notify Galiano School, Library and Activity Center that the vault toilet near Library is now open for use.

11. NEW BUSINESS

11.1 Betty's Place Operations and Master Plan Committees

Commissioners New, Henshall and Dishaw agreed to join BP Operating Committee.

Commissioners Rybak and Longson agreed to join the BP Master Plan Committee.

Both groups are encouraged to identify additional community members for committees.

The Maintenance Contractor and Operations Committee have full sets of keys. Appropriate signage around the property will be mounted this month. Maintenance contract is pending. Current GIPRC storage shed (behind CRD office) can be emptied into the Kennedy house for storage.

Full reports from the two Kennedy House planning sessions will be circulated by Chair asap.

ACTION: Commissioner Henshall will ask Michael to:

- Share the Kennedy's previous caretaker's binder with Lori for scanning and sharing to Committees.
- Move the materials/shed from its current location near the CRD office and repurpose the metal shed.

12. UNADDRESSED THOUGHTS AND CONCERNS

Document Storage: Chair Dishaw reported that paper storage of historical GIPRC documents is being addressed. Most docs will be digitized and shared with the commission, and older non-critical documents have been shredded. Commissioner Rybak asked for access to historical documents regarding the Montague toilet.

SGL Transportation Strategy: CRD will not be moving ahead with another referendum at this time.

ACTION: Lori will source Montague documents for Commissioner Rybak.

13. ADJOURNMENT

MOVED by Commissioner Clinton that the meeting be adjourned at 11:00 a.m.
CARRIED.

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Approved at the Feb 2, 2023 GIPRC meeting.



CHAIR

(signature block)

COMMITTEE CLERK "