

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION  
December 8, 2022 Galiano Library Meeting Room/Zoom

Present: Commissioners Charlene Dishaw (Chair), Gerald Longson, Stephen Rybak, Lorne Byzyna, Paul Brent(EP), Barry New(EP), Jim Henshall, Evelyn Dewinetz, Andrew Simon.  
Staff: Emma Davis (EP-Galiano Liaison for the CRD) Lori Seay (Recorder)

*EP=Electronic Participation*

---

The meeting was called to order at 9:00 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Longson, SECONDED by Commissioner Rybak that the Dec. 8, 2022 agenda be approved. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Rybak, SECONDED by Commissioner Dewinetz that the November 3, 2022 minutes be approved as amended. CARRIED.

4. CORRESPONDENCE

Email from Keith Erickson from Galiano Activity Center Society noting GIPRC will receive a partnership proposal from GACS regarding a multisport court at school site before the January 2023 GIPRC meeting.

5. PRESENTATIONS/DELEGATIONS

NONE.

6. ADMINISTRATION REPORTS

6.1 Maintenance Contractor's Report : A full report was circulated prior to the meeting. Michael noted that toilet sensors/alarms are usually required by VIHA for toilets but asked if it is possible to proceed without one as he is doing regular maintenance visits to the Montague site. The new Activity Center Vault toilet has no sensor requirements. Commissioner Rybak proposed that GIPRC approach VIHA about

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION  
December 8, 2022 Galiano Library Meeting Room/Zoom

forgoing the alarm sensors requirement for Montague toilets in light of the significant maintenance schedule. The Commission agreed.

ACTION: Commissioner Rybak will follow up with VIHA regarding toilet alarm requirements.

- 6.2 Parks, Trails and Shore Access Report: "Reimer Tree Services" will complete small danger tree removal at several sites, and Michael will meet with "Good as Wood" arborists for a quote for larger tree removal at skatepark.
- 6.3 Recreation Report: Commissioner New reported that new 2023 website/application forms are in development.
- 6.4 Volunteer Report: A new steward will be recruited for #59 Morning Beach. Thank yous have been sent to 2022 volunteers.
- 6.5 Kennedy House Report: GIPRC will accept transfer of the property on December 15, 2022. Utility bills will be paid directly by CRD. Michael Corrothers will monitor the property until we have a full maintenance plan. Current house resident has created a property information binder and met with GIPRC to discuss other maintenance/repair details and will be available for questions post-transfer. Telus Security alarm is in place and Chair Dishaw will discuss outstanding issues at GIPRC's upcoming meeting with Justine Stark. Final property management RFP will be ready in approximately 2 months.

Commissioners will meet again on Monday December 12 for a Kennedy House planning session from 9 a.m.-12:00 p.m.

ACTION: Lori will scan and convert Kennedy property information binder and provide a copy to Michael for edits.

## 7. TREASURER REPORT

Commissioner Byzyna circulated the November 2022 Treasurer's Report to the Commissioners, available to the public upon request.

- 7.1 Status of Accounts: Found in Treasurer's Report circulated prior to the meeting.
- 7.2 Payment of Invoices: Found in Treasurer's Report.

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION  
December 8, 2022 Galiano Library Meeting Room/Zoom

- 7.3 Capital Program Spending: Found in Treasurer's Report. Activity Center Toilet major project completed in 2022.

MOVED by Commissioner Byzyna, SECONDED by Director Henshall.  
to accept the November 2022 Treasurer's Report. CARRIED.

8. UPDATE STATUS OF CAPITAL PROJECTS

- 8.1 Silú Park Completion: RFP for relocation of sign was sought from Galiano Excavating, who did not respond. Commission then approached Galiano Gravel who replied with a quote of \$3100 plus tax. Commission agreed to proceed with the Galiano Gravel proposal for Silu and requested that Emma Davis begin the process of developing a standing contract to use Galiano Gravel for machine work, including a rate sheet.

Signage examples were circulated prior to the meeting. Chair Dishaw will purchase wood signs incorporating metal branded signage and Michael Corrothers will install. The interpretation board content is not fully developed yet - maps may be sourced from Galiano Conservancy.

ACTION: Commissioner Longson will approach Richard Dewinitz regarding internal trail signage for Silu. Chair Dishaw will circulate the list of Indigenous names for internal trail signage to all Commissioners.

- 8.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Commissioner Slmon submitted a report prior to the meeting. Zuker restoration has enjoyed volunteer support from UVIC students and local volunteers, with 500 new plants in the ground. The original project was to remove Daphne but has also removed some broom and other invasives. There is significant Daphne remaining on the neighbour's land which threatens removal work done to date at #17. Some volunteer support could be accessed in future from UVic for future invasives removal.

ACTION: Andrew will send materials on invasives to Chair Dishaw and pictures of restoration at the site for the next Active Page article.

Chair Dishaw will write the Zuker neighbor regarding invasives control around the access.

- 8.3 #15-Matthew's Beach Trail Improvement: The \$2000 remaining for 2022 will be allocated to 2023 work at that site. A new \$80 tool to facilitate rebar work at the upper trail will be purchased by MC and be added to the GIPRC tool inventory.

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION  
December 8, 2022 Galiano Library Meeting Room/Zoom

- 8.4 Activity Centre Vault Toilet: Commissioner Rybak reported that we are ready to open once final venting parts are installed. Michael Corrothers is working with Brad from Galiano Gravel on wrap up. Contact information for maintenance issues arising will be provided to other users on site—Activity Center, Library and School.

9. NEW BUSINESS

9.1 Maintenance Contractors:

MOVED Chair Dishaw, SECONDED by Commissioner Dewinetz to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)* Commission moved to the closed session at 10:25.

Michael Corrothers left the meeting.

Commission rose and reported the following from the closed session at 10:55 a.m.: GIPRC will meet with CRD to discuss the submitted maintenance contractor proposal, and to request that CRD continue month to month with GIPRC's current contractor until a new contract is finalized.

10. UNADDRESSED THOUGHTS AND CONCERNS

MOVED by Commissioner Longson, Seconded by Commissioner Henshall to thank Evelyn Dewinetz for her kind service to the island as her term ends as GIPRC Commissioner. CARRIED.

11. ADJOURNMENT

MOVED by Commissioner Rybak that the meeting be adjourned at 11:00 a.m. CARRIED.

---

Approved at the January 5, 2023 GIPRC meeting:



---

CHAIR

(signature block)

---

COMMITTEE CLERK "