

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION
November 3 , 2022 Galiano Library Meeting Room and Zoom

Present: Commissioners Charlene Dishaw (Chair), Gerald Longson, Stephen Rybak, Lorne Byzyna, Paul Brent(EP), Jim Henshall, Evelyn Dewinetz, Andrew Simon(EP)
Staff: Emma Davis (Galiano Liaison for the CRD) Lori Seay (Recorder)
Maintenance Contractor Michael Carrothers
Regrets: Commissioner Barry New
Guest: Keith Erickson-Galiano Activity Center Society
EP=Electronic Participation

The meeting was called to order at 9:05 am

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Rybak, SECONDED by Commissioner Longson that the Nov. 3, 2022 agenda be approved. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Rybak, SECONDED by Commissioner Henshall that the October 6, 2022 minutes be approved. CARRIED.

4. IN CAMERA SESSION EMMA DAVIS AND MICHAEL CARRUTHERS LEFT THE MEETING.

1. 2023 Maintenance Contract
2. Recommendation of Commissioners

MOVED Chair Dishaw, SECONDED by Commissioner Henshall to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)* Commission moved to the closed session at 9:15.

Commission rose and reported the following from the closed session at 9:40 a.m.: The commission discussed and confirmed a list of nominees to be forwarded to the Electoral Area Director for consideration. The Commission reviewed and confirmed the scope of work for the Maintenance Contractor position. Kennedy Property maintenance contract will be handled separately after the Commission finishes foundational planning work. Michael Carrothers will maintain the Kennedy site until that time. Maintenance Contractors scope of work was increased with the addition of the Activity Centre Toilet and Silu park and toilet.

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MOVED by Commissioner Rybak, SECONDED by Commissioner Dewinetz to recommend the reappointment of Commissioners Simon, Dishaw and Henshall to GIPRC and the appointment of Catherine Clinton.
CARRIED.

Chair Dishaw left the meeting at 9:45 a.m and Commissioner Henshall agreed to Chair. Emma Davis and Michael Carrothers rejoined the meeting.

5. CORRESPONDENCE NONE

6. PRESENTATIONS/DELEGATIONS

Keith Erickson from the Galiano Activity Center Society (GACS) joined the meeting and reported that GACS plans to replace Galiano's existing public wooden tennis court with an asphalt court . GACS is seeking a partnership with GIPRC where the capital costs are borne by GACS and PRC funds maintenance. Estimated costs are \$2000/year. GACS is seeking capital funds from EBCM and BC Gaming. Commissioner Henschell thanked Mr. Erickson and requested a written submission outlining the case for support.

7. ADMINISTRATION REPORTS

- 7.1 Maintenance Contractor's Report : Circulated prior to the meeting. The neighbour-installed Retreat Cove gazebo is threatened by erosion and Michael Carrothers asked the Commission to consider another location for the gazebo. Commissioner Longson and a contractor friend will visit the Gazebo to assess its condition as part of GIPRC's Asset Management Plan.

Two dead trees near Skate park require falling but are located on private property. Emma will explore options for danger tree removal and connect with Michael Carrothers Commissioner Henshall will reach out to the homeowner where trees are located.

Erosion at Dewinetz and Morning Beach are notable and repair/replacement of rock stairs will be discussed at a future Commission meeting. Michael Carrothers will reach out to Rene Zich, local mason, for information and suggested contractors.

Replacement metal stairs for #23 Ocean View are being fabricated by Michael Ash.

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- 7.2 Parks, Trails and Shore Access Report: Circulated prior to the meeting. New bench has been installed in Lord Park. Now that the majority of roadwork at Murcheson Cove is done, GIPRC will begin planning to restore that section of the Sturdies Bay Trail.

ACTION: GIPRC will draft a letter to our contact at MOTI about collaboration on restoration of Studies Bay Trail and drainage near Murcheson Cove.

- 7.3 Recreation Report: No report.
- 7.4 Volunteer Report: Commissioner Dewinetz continues to receive reports from stewards.

8. TREASURER REPORT

Commissioner Byzyna circulated the October 2022 Treasurer's Report to the Commissioners, available to the public upon request.

- 8.1 Status of Accounts: Found in Treasurer's Report circulated prior to the meeting. Budget on target for this year. Commission's bench fees are inadequate to meet increasing costs.

MOVED by Commissioner Henshall, SECONDED by Commissioner Dewinetz to increase the donation amount for a memorial bench from \$1500 to \$1700 to reflect rising costs. CARRIED.

- 8.2 Payment of Invoices: Found in Treasurer's Report.
- 8.3 Capital Program Spending: Found in Treasurer's Report.

MOVED by Commissioner Byzyna, SECONDED by Commissioner Rybak. to accept the October 2022 Treasurer's Report. CARRIED.

9. UPDATE STATUS OF CAPITAL PROJECTS

- 9.1 Silú Park Completion: In light of non-responsiveness of original contractor, GIPRC will issue another RFP to a different contractor.

ACTION: Commissioner Longson will issue a new RFP for Silu work.

- 9.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Commissioner Slmon submitted a report electronically during the meeting:

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Zuker restoration has enjoyed volunteer support from UVIC students and local volunteers, valued at \$28,000. Plant orders nearly finalized: on track to spend \$6K from the TD grant within the required timeline and completed the impact report for TD grant. Michael is putting in additional hours to prepare Zone 2 and Zone 3 for the planting event schedule for the weekend of November 26th. \$6K residual for the project in 2023. Budget bolstered w additional \$9K to complete consultation process and implementation of infrastructure in 2023.

9.3 #15-Matthew's Beach Trail Improvement; drainage work underway.

9.4 Activity Centre Vault Toilet: Commissioner Rybak reported

10. NEW BUSINESS

10.1 Capital Program Budget: Following significant discussion at the October 2022 meeting, the Commission discussed the final piece of the Capital Budget for the coming year.

MOVED by Commissioner Byzyna, SECONDED by Commissioner Henshall to approve the 2023-2027 Capital Program with \$9000 new funds for Zuker In addition to \$6000 in retained funds. CARRIED.

10.2 Kennedy House Planning Session: Commissioners agreed to hold a dedicated additional meeting to discuss the Kennedy House and requested access to the legal survey and notes from M. Hoebel and E. Andrusiask in advance of the planning session. Any planning will occur in the context of Betty Kennedy's requests and CRD parameters.

10.3 December Commission Meeting: Commission agreed to move the next meeting from Dec. 1 to Dec. 8, and to follow the meeting with a holiday social at Chair Dishaw's home.

11. UNADDRESSED THOUGHTS AND CONCERNS NONE

12. ADJOURNMENT

MOVED by Commissioner Rybak that the meeting be adjourned at 11:30 a.m. CARRIED.

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Approved at the December 8, 2022 Meeting of the GIPRC:

A handwritten signature in black ink that reads "Charles Disher". The signature is written in a cursive style with a large initial 'C' and 'D'.

CHAIR

(signature block)

COMMITTEE CLERK “