

MINUTES - GALIANO ISLAND PARKS AND RECREATION COMMISSION
October 6 , 2022 Galiano Library Meeting Room and Zoom

Present: Commissioners: Charlene Dishaw (Chair), Gerald Longson, Barry New (EP arrived 9:40) Stephen Rybak, Lorne Byzyna, Paul Brent (EP), Jim Henshall
Staff: Emma Davis (EP) (Galiano Liaison for the CRD) Lori Seay (Recorder)
Maintenance Contractor Michael Carrothers
Regrets: Commissioners Evelyn Dewinetz, Andrew Simon.
Guest: Daphne Arbor

EP=Electronic Participation

The meeting was called to order at 9:05 am

1. TERRITORIAL ACKNOWLEDGEMENT

Commission Chair Dishaw provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Longson, SECONDED by Commissioner Rybak that the October 6, 2022 agenda be approved. CARRIED.

3. ADOPTION OF MINUTES

MOVED by Commissioner Longson, SECONDED by Commissioner Henshall that the September 1, 2022 minutes be approved as amended. CARRIED.

4. CHAIR'S REMARKS

Circulated before the meeting.

5. CORRESPONDENCE

NONE

6. PRESENTATIONS/DELEGATIONS

Daphne Arbor, Access #60 Harper neighbour, joined the meeting and reported that the bench there is in poor condition. Daphne requested permission to refurbish the bench. The Commission supported her request.

Daphne also inquired about bench maintenance at other GIPRC accesses. Michael reported that the Sticks West and Cemetery benches were recently refinished. GIPRC historically has not done much bench maintenance and other park contractors have moved away from the more toxic products that seaside placement requires. Unfinished cedar is another option. GIPRC's long term Asset Management Plan will include assessment of bench condition at beach sites.

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Daphne also noted an increase in people coming to Harper Beach looking for Morning Beach. A neighbour has made a sign but she asked the Commission for a more prominent sign or position.

ACTION: MC will explore signage clarifying Harpur/Morning access with MOTI.

7. ADMINISTRATION REPORTS

7.1 Maintenance Contractor's Report : Circulated prior to the meeting.

Michael Ash, a local welder, has visited #22 South Wind to assess railings and recommends replacement. Estimate \$500-\$600 for fabrication. Commissioner Longson noted that the railing must comply with current building code. Treasurer Byzyna noted asset renewal funds are available. Welder will be asked to provide a quote for replacement railings compliant with building code.

Commissioner Byzynga asked for update on earlier GIPRC discussions on adding Tapovan washroom on Michael's route, as it was built with CRD funds. Commission discussed staff capacity and budget impacts of maintenance, cleaning, pumping and supplies.

MOVED by Commissioner Longson, SECONDED by Commissioner Henshall that the GIPRC maintain the toilet at Tapovan subject to approval of CRD and budgeting. CARRIED

Snagged tree at #53 Tricia Way is on the list for Michael Corrothers or Gord Reimer.

Removal of invasives continues at #14 Mary Ann Point.

Commission Rybak asked about a road that has been pushed through to the bench area at the #15 Matthew's Point access. Michael clarified that the road on right is Hydro and road on left is a neighbour's access to their subdivision. Commissioner Rybak asked if GIPRC should talk to regional parks to link the shore access with the regional park trail as the new road intersects the connector.

ACTION: MC and Commissioner Henshall will manage the railing project.
Commissioner Longson will provide railing building code specifics for circulation to project managers.

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Chair Dishaw will follow up with Regional Parks on Matthews Point query.

Chair Dishaw will talk to CRD regarding permissions and costs associated with Tapovan.

- 7.2 Parks, Trails and Shore Access Report: Circulated prior to the meeting.
- 7.3 Recreation Report: Commissioner New reported that an accounting issue was resolved with a grant recipient.
- 7.4 Volunteer Report: Commissioner Dewinetz circulated a report prior to the meeting. Volunteer recognition underway.

8. TREASURER REPORT

Commissioner Byzyna circulated the September 2022 Treasurer's Report to the Commissioners, available to the public upon request.

- 8.1 Status of Accounts: Found in Treasurer's Report circulated prior to the meeting. GIPRC is predicting a year end surplus, barring unusual weather events. Inventory list has been updated. Capital budget for equipment purchases is in development with CRD.
- 8.2 Payment of Invoices: Found in Treasurer's Report.
- 8.3 Capital Program Spending: Found in Treasurer's Report.

MOVED by Commissioner Henshall, SECONDED by Director Longson. to accept the September 2022 Treasurer's Report. CARRIED.

9. UPDATE STATUS OF CAPITAL PROJECTS

- 9.1 Silú Park Completion: Waiting for Galiano Excavating quote for final work. Sign planning/naming underway.

ACTION: Commissioner Longson will track down Galiano Excavating quote for Silu

- 9.2 #17 Zuker-Georgeson Bay Shore Access Restoration: Team has sourced native plants and CRD has agreed to provide an honoraria for Indegenous consultation. Possibly savings for 2022 at that site, as the original plan included more fencing. Emma asked for a final itemized list of plants used in the project.

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ACTION: Chair Dishaw will ask Commissioner Simon for a plant list and funder reporting update on Zuker.

- 9.3 #15-Matthew's Beach Trail Improvement: Matthews Beach upgrade has earmarked \$5000 and Commission spent \$1500 YTD.
- 9.4 Activity Centre Vault Toilet: Commissioner Rybak reported that the toilet has been delivered by Galiano Septic and that the VIHA application for installation is still pending.

10. NEW BUSINESS

- 10.1 Kennedy House: Tour with CRD has been moved to October 26.
- 10.2 2023-2027 Capital Program

Treasurer asked Commissioners to review current/proposed projects:

- Silu: Current funds will suffice and carry over to 2023.
- Shaw's Landing: Cancelled. Funds returned to Capital Reserve.
- Vault Toilet: \$2,000 for 2023 for pathways and wrap up.
- #17 Zuker: TBD.
- Sturdies Bay Trail: Transportation referendum may impact this initiative. Michael Corrothers reaching out to Pender contractor regarding their plans and funding. Status Quo for 2023.
- Accessible Access: \$5000 to assess another possible site.
- Graham: Poor parking and wet ground. No new funds.
- Matthew's Point: Important to have a reasonably sized and priced project. Move geotech to 2024 \$8000.
- #69 Gulfside: 2027.
- #12 Zayer: Cancelled.
- #9 Wesley Road: Status quo
- Millard: No new funds 2023. Existing funds reserved in case any issues with trail construction.

ACTION: Chair Dishaw will add new Master PPlan 2025 to future agenda and follow up with CRD on geotech issue.
Commissioner Longson will contact Commissioner Simon for 2023 Zuker.costs .

10.3 2023 GIPRC Operating and Capital Budgets

Treasurer Byzyna reviewed the budget proposal circulated prior to the meeting. Highlights:

- Operating side only-3% increased for inflation.
- Transfer to capital reserves has been \$15, 000 in recent years. Last year set aside \$5000 for archaeological work on advice of CRD and recommends continuing this practice.
- Monies to maintain the Kennedy house will be from the accompanying endowment, not tax funds.
- Increase to operating budget by \$5000 would allow flexibility and responsiveness .

MOVED Chair Dishaw, SECONDED by Commissioner Henshall to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)* Commission moved to the closed session at 10:50. Commission rose and reported the following from the closed session at 11:05 a.m.: Chair will ensure protected time at the November meeting to finalize scope and details of contract for Maintenance Contractor position. Michael Corrothers rejoined the meeting.

MOVED by Commissioner Rybak, SECONDED by Commissioner Henshall to accept the 2023 capital plan and operational budget revisions as discussed, with final ratification at the next meeting.
CARRIED.

11. UNADDRESSED THOUGHTS AND CONCERNS

Commissioner Rybak shared concern that referrals from the local LTC are not being forwarded to GIPRC for comment and requested that the referral be sent directly to GIPRC cc the CRD. Chair Dishaw has been assured by CRD that GIPRC is sending referrals through their referral coordinator where appropriate. Chair agreed to invite Justine Stark from CRD to attend an upcoming meeting.

12. ADJOURNMENT

MOVED by Commissioner Rybak that the meeting be adjourned at 11:45 a.m.
CARRIED.

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APPROVED at November 3, 2022 GIPRC meeting:



CHAIR

(signature block)

COMMITTEE CLERK "