

Minutes
Galiano Parks and Recreation Commission
Thursday, February 3, 2022, 8:30 AM
Galiano South Community Hall
Also via Zoom

Present Commissioners: Charlene Dishaw (Chair), Evelyn Dewinetz, Jim Henshall, Gerald Longson, Barry New, Andrew Simon, Stephen Rybak
Other participants: Michael Carrothers (Maintenance Contractor), Emma Davis ((Galiano Liaison for the CRD), Paul Brent (Alternate Director CRD), Susan DeBeck (Recording Secretary)

Absent: Commissioner Lorne Byzyna (Treasurer),

1. Territorial Acknowledgement- Chair Dishaw
2. Approval of Agenda MOVED Commissioner Longson SECONDED Commissioner Dewinetz that the agenda be adopted. CARRIED
3. Adoption of Minutes for January 13, 2022 Commissioner Dewinetz SECONDED Commissioner Simon that the minutes be adopted as amended. CARRIED
4. Chair's Remarks Thanks for feedback and comments regarding meeting suggestions. Thanks again to Commissioner Rybak for his two years as chair.
5. Correspondences
 - 5.1 Bench request for the Bluffs was directed to the Galiano Club. Chair will update information sheet on benches and identify possible sites for benches including Cain, Linkletter, Consiglio Trail, and Trincomali.
 - 5.2 February 24 is the Commissioner's orientation via Zoom. It will be recorded so it can watched at a later date
6. Presentations/Delegations
 - 6.1 Update on the Transportation Integration project- Emma Davis reminded commissioners that The Transportation Integration Survey is open until February 6. She will send an email reminder.
7. Administration Reports
 - 7.1 Maintenance Contractor's Report-
 - 7.1.1 The new well cap at Silú Park does not have a lock. Action taken: Emma will check if Silú well has been registered and on standards for well caps regarding locks.
 - 7.1.2 Sturdies Trail- large ongoing repairs are being made in the 60 feet low swampy section by Recycling entrance with 4 new culverts installed.
 - 7.1.3 Dewinetz shore access- stairs have been damaged at bottom. Action taken: Email notice will be sent out arranging a field trip to the site so commissioners can give input on how to manage the stair repairs.

7.1.4 Invasive removal – Action taken: Maintenance contractor will let commissioners know when he is removing invasive plants from Mary Ann Point Shore Access so additional volunteer help can be made available.

7.2 Shore Access Report -None

7.3 Trails Report -None

7.4 Parks Report-None

7.5 Recreation Report- Notification of Grant requests goes out in March for April deadline. Action taken: Send feedback to Commissioner New if there are any changes to the Recreation Grants for the coming year.

7.6 Volunteer Report Commissioner Dewinitz has agreed to take over volunteer program. Thank you cards were well received and monthly reports have been coming in. One new volunteer needed, Commissioner Dishaw will be finding a volunteer for the trail.

8. Treasurer’s Report

8.1 Status of Accounts

Account Category	Current Budget	Past Month	YTD Total	Balance Remaining
Operations Spending	78,110.00	4,086.23	4086.23	69,023.77
Recreation Program Spending	35,364	0.00	0.00	35,714
Forecast YE Operating Surplus/Deficit	20.00			20.00
Capital Spending (GCF)	23,430.00	176.85		23,253.15
Capital Reserve Fund (CRF)	64,905.00			64,905.00

8.2 Payment of Invoices – Invoices totaling 4,449.05 paid during the month.

8.3 Forecast Operating Expenses

8.4 Capital Program Spending – 2022 Capital Program currently planned for 71,072.11 total spending. To be reviewed and prioritized.

8.5 Review and Confirmation of 2022 Capital Program-defer

MOTION that the Treasurers report be accepted as presented by the treasurer.

MOVED Commissioner Rybak, SECONDED Commissioner Simon CARRIED

9. Update Status of Capital Projects

9.1 Silú Park Completion-

9.1.1 Vault toilet has been delivered to site.

Actions taken: Maintenance contractor will submit an RFP on the installation cost for the toilet and get approval in advance of next meeting. Gutters will need to be installed to keep water from getting inside the toilet area.

Signage needs to be completed before official opening.

9.2 Zuker-Georgeson Bay Shore Access Restoration-

9.2.1 Name- suggested that consideration be given to renaming Zuker Shore Access to one that is more meaningfully to the location.

9.2.2 University of Victoria team will be on the site February 6. Discussion on the removal of the blackberry bramble along trail. Concerns were shared regarding the blackberries being a food source for the neighbourhood and the berries providing privacy for the neighbours. Michael Carrothers commented that the removal of the blackberries could help manage the drainage.

9.2.3 The neighbouring property owner had agreed to remove Spurge Laurel bordering the area of recently planted native species. As of yet the Laurel has not been removed. For the success of the Zucker project it is ideal that the Laurel be removed. Action taken: A letter will be sent to the owner looking for his assistance on the previously agreed arrangement to remove invasive plants. Commission Dishaw will look into possibility of volunteer assistance.

9.2.4 The \$5800 allotted for a gate to the fenced area will incorporate both educational and cultural elements to honour the heritage of the area. Action taken: Commissioner Simon will draft a RFP proposal for the next meeting.

9.2.5 Shaws Landing Access for Mobility Impaired- Action taken: A draft letter to neighbours will be sent out to commissioners for review next meeting.

9.3 Asset Renewal Project- These are capital expenditures to replace assets and will be addressed only as they come up. This project will no longer be listed in future agendas until required.

9.4 Activity Centre Vault Toilet – Currently waiting on the School District and CRD for License of Occupation..

9.5 Matthews Beach Access Trail Improvements-Action taken: Commissioner Longson continues his search for a geotechnical engineers capable of advising on the trail improvement.

9.6 Zayer Shore Access-Action taken: Chair Dishaw will continue to pursue contact with the Band manager of the Penelukut for some direction to the community regarding heritage sites.

9.7 Other Projects- discussed under new business

10. New Business

10.1 Review of Commissioner Project/Lead Roles-commissioners confirmed that they are OK in their current roles: Parks Improvements, Commissioner Henshall; Recreation Grants, Commissioner New; Volunteers, Commissioner Dewinetz. Project leads will remain the same.

10.2 Review/Plan 2022 Projects

10.2.1 Sturdies Bay Trail-there budget-\$2000 for engineering study plan that can be considered at a future meeting.

10.2.2 Invasive Plant Removal- discussion regarding the volume of invasive plant removal required in the parks. Contract language regarding invasives removal may need to be reviewed. Suggested that additional monies need to be put aside to address invasive plant removal. Action taken: Defer to

next meeting so the treasurer can advise on how this can best be established in the budget.

10.3 10.3 Review meeting structure- Action taken: Future meetings will begin at 9:00 and stay within a 2 hour limit. Joining a meeting by Zoom will be an option through the year.

11. Unaddressed Thoughts & Concerns - no unaddressed thoughts or concerns.

12. Adjournment 10:45 AM Commissioner Dewinetz moves to adjourn the meeting.
CARRIED

MOVED by Commissioner Dewinitz, SECONDED by Commissioner Henshall, that the minutes of the (Feb 3, 2022) meeting be adopted as revised.

Approved at the March 2022 GIPRC meeting.



CHAIR

COMMITTEE CLERK