

**Minutes**  
**Galiano Parks and Recreation Commission**  
**RESCHEDULED AFTER CANCELLATION JANUARY 6 FOR**  
**Thursday, January 13, 2022, 9:00 AM**  
**Galiano South Community Hall**  
**Also via Zoom**

**Present:**

Commissioners: Stephen Rybak (Chair), Charlene Dishaw (Vice-Chair), Lorne Byzyna (Treasurer), Evelyn Dewinetz, Jim Henshall, Gerald Longson, Barry New, Andrew Simon,(  
Other participants: Michael Carrothers (Maintenance Contractor), Emma Davis ((Galiano Liaison for the CRD), Shelly Lawson (School District #64 Board Trustee), David Howe (Director CRD), Paul Brent (Alternate Director CRD), Susan DeBeck (Recording Secretary)

1. **Territorial Acknowledgement-** Chair Rybak
2. **Approval of Agenda** MOVED Commissioner Byzyna SECONDED Commissioner Longson that the agenda be adopted as amended. CARRIED
3. **Adoption of Minutes for December 2, 2021** MOVED Commissioner Henshall SECONDED Commissioner Dishaw that the minutes be adopted as amended. CARRIED
4. **Chair's Remarks**
  - 4.1. Director Howe advised he would not seek re-election and asked if there are any issues that Commissioners would like to raise with him while he was present at the meeting. No commissioners had questions for him but gave assurance they would contact him if they did. Chair Rybak thanked Director Howe for his steadfast support of the Commission and SGI community initiatives over his long tenure.
  - 4.2. Contracts
    - 4.2.1. The CRD has awarded the Maintenance Contract to Michael Carrothers for one more year. As per CRD rules, the contract will be tendered in the fall of 2022.
    - 4.2.2. Recording Secretary contract has been extended for an additional year.
  - 4.3. Chamber of Commerce Membership will be renewed for \$75
  - 4.4. CRD has asked that all danger trees be reported in the monthly maintenance report as well as inspection reports so they can be tracked for potential liability.
  - 4.5. CRD is organizing a Zoom orientation for Commissioners. Emma Davis will keep members posted on details of this.
5. **Correspondences** None
6. **Presentations/Delegations**
  - 6.1. School Trustee for School District #64 (Gulf Islands) Shelly Lawson attended reporting on amending the SBT licence to permit GIPRC will access/use of school property for a vault toilet. (See 9.5)
  - 6.2. Update on the SGI Transportation Integration Plan- Emma Davis informed the commission after consulting stakeholder organizations and the public that the "Round 1 Engagement: What We Heard Report" is now complete.  
[https://getinvolved.crd.bc.ca/sqi-transportation/news\\_feed?category=What+We+Heard+-+Report](https://getinvolved.crd.bc.ca/sqi-transportation/news_feed?category=What+We+Heard+-+Report)

Results of the study indicated that in the top 10 community desires on the SGI, # 5 was Sturdies Bay Trail Extensions and #6 was Sturdies Bay Trail Safety. A priority on Galiano was given to "create more space for safe walking and cycling along existing roadways as

well as for taxi and ride hailing options.” Most important on Galiano in terms of public transportation support was: “Improved information within the community and at transportation hubs to communicate what public transportation options are available.” Q and A meetings to discuss plan options are being held from January 17 to 28<sup>th</sup>.

**7. Administration Reports**

7.1. Maintenance Contractor’s Report- Michael Carrothers

- 7.1.1. Considerable work on various sites was done to clear drainage blockages and remove debris resulting from rain and snow. Because of the safety concerns to remove downed trees, a second part, Good Reimer, was sub-contracted to assist Contractor Carrothers . Commissioner Byzyna will discuss with CRD (including checking on 3<sup>rd</sup> party liability) to see if a standing contract can be set up with local contractors so separate billing can occur.
- 7.1.2. New skateboard park benches are complete. Gord Palmberg will install them using t-posts for better water protection so they will be set back from pavers.
- 7.1.3. 9 new shore access identifier signs have been ordered from Bill Shields to replace faded signs.
- 7.1.4. Contractor Carrothers is ready to remove invasive plants at Arbutus Point and Mary Ann Shore Access.

MOTION That GIPRC spend up to \$3000 in 2022 for the removal of invasive species out of parks improvement budget. MOVED Commissioner Henshall SECONDED  
Commissioner Byzyna CARRIED

- 7.2. Shore Access Report- None
- 7.3. Trails Report -None
- 7.4. Parks Report-None
- 7.5. Volunteer Report-None

**8. Treasurer’s Report**

8.1. Status of Accounts

Account Category	Current Budget	Past Month	YTD Total	Balance Remaining
Operations Spending	71,680.00	3524.22	64217.51	7462.49
Recreation Program Spending	39,244.00	1325.00	38792.50	449.00
Forecast YE Operating Surplus/Deficit				7,462.49
Capital Spending (GCF)	39,534.00	3205.00	23270.57	16,263.43
Capital Reserve Fund (CRF)	73,660.00			57,642.12

8.2. Capital Program Spending – 16,263.43 of our planned 2021 spending will be carried forward into 2022.

8.3. Forecast Operating Expenses – Year End surplus of 7,462.49 will be rolled over into 2022 Capital Reserve Fund. The exact amount will be reconciled with CRD accounting before the end of January.

8.4.Payment of Invoices- Total amount of invoices paid for the month \$6970.30

8.5.2022-2026 Capital Program – Commissioners should review the program with a view to discussing 2022 project priorities at February meeting.

MOTION that the Treasurers report be accepted. MOVED Commissioner Byzyna, SECONDED Commissioner Dishaw CARRIED

## **9. Update Status of Capital Projects**

### **9.1.Silú Park Completion-**

**9.1.1.** Vault Toilet- was delivered to site by Galiano Excavating January 13.

Commissioner Longson has a list of additional items needed to be purchased before toilet is assembled and operational. Whether the assembly is done using a volunteer work party or hired help will be made upon assessment of the unassembled building.

**9.1.2.** Site well- Commissioner Dewinetz reported that the well on Lot 79 was completed for domestic use in 1995. It is 240 feet deep yielding 2 gallons per minutes. This information will be forwarded to the CRD to ensure it is on the BC Registration of domestic wells. Commissioner Longson will assess the damaged lock and cap to see what needs replacing to ensure the well is secured. Water quality testing has not been done.

**9.2.**Zucker-Georgeson Bay Shore Access Restoration-Project is going well. To ensure availability of plants for the next phase of the project, a plant order will be drawn up soon.

**9.3.**Shaws Landing Access for Mobility Impaired- no report

**9.4.**Asset Renewal Project-Activity- no report

**9.5.**Activity Centre Vault Toilet School Trustee Shelly Lawson reported that School District #64 secretary treasurer is working with the CRD on an amendment of the user agreement to include land where the GIPRC toilet is to be sited. Once this agreement is in place, the site will be further assessed and plans made for building preparation.

**9.6.**Matthews Beach Access Trail Improvements-Commissioner Longson will investigate the availability of geotechnical expertise to advise on trail improvements needed.

**9.7.**Zayer Shore Access-Given the archeological significance of the site, it was agreed the best next step to take regarding developing the site was to consult with First Nations and get their input. Commissioner Dishaw will initiate discussion with First Nations.

**10. Election of Table Officers-** Director Brent presided over the election of table officers for 2022.Charlene Dishaw was acclaimed Chair; Jim Henshall was acclaimed Vice Chair. Director Brent, on behalf of David Howe and the CRD, extended his appreciation and thanks to Stephen Rybak, for his great service as the past chair of the Galiano Parks and Recreation Commission.

**11. Unaddressed Thoughts & Concerns** (and input from members of the public) None

**12. Adjournment 10:15 AM** MOTION to adjourn. MOVED Chair Dishaw. CARRIED