

Minutes of a Meeting of the Galiano Island Parks & Recreation Commission
Held on Dec. 5, 2019 in the Galiano Island Trust/CRD Office (23 Madrona)

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Charlene Dishaw, Allan Forget, Mike Hoebel Gerry Longson (by phone), Gloria Schmidt, Andrew Simon, Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

Absent: Dave Howe (Regional Director)

The meeting was called to order at 8:31 am.

1. Territorial Acknowledgement

Commission Chair Andrusiak provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Chair Andrusiak, SECONDED by Commissioner Schmidt, that the agenda be approved as amended.

CARRIED

3. Adoption of the Minutes

Moved by Commissioner Rybak and seconded by Commissioner Schmidt that the minutes of November 7, 2019 be adopted as previously circulated.

CARRIED

4. Chair's Remarks

Ed thanked all the Commissioners for their work over the past year and stated that he gets comments about the fact that Galiano has one of the best developed shore access systems and map of the Gulf Islands.

5. Correspondence

None.

6. Presentations/Delegations

None.

7. Administration Reports

7.1 Maintenance Contractor's Report

Monthly Report: Comments on the toilet cleanup required, particularly at Montague. Question about amount of work required on other sections of the Sturdies Bay Trail in addition to the two sections that have required significant work recently. Ongoing work related to root exposure is a result of the use of the trail. Discussion about removal of the Sticks Allison West bench for refinishing that raised some alarm in the community about theft. Suggestion that Michael will notify Commissioners when this happens and will put a sign there explaining that the bench has been removed for maintenance. Jennifer will get some laminated signs for Michael.

Inspection Report:

Chair Andrusiak moved and Commissioner Rybak seconded that the Inspection Report be accepted as presented and that Michael is requested to develop a list of maintenance priorities for the next year.

CARRIED

7.2 Shore Access Report

Betty Kennedy Bench: A friend and neighbour of Betty's has offered to cover the cost of the plaque plus the installation on the bench at Mary Ann. Allan will proceed with this.

Zayer #12 Archeological Report: No further information. Gerry will follow up for the January GIPRC meeting.

Shaw's Landing #34: Question about wheelchair access. Michael has been trying to set up a meeting to discuss changes that would be required.

Lodge #33: Previous kayak access issue has been referred to Jesse Keefer as it would involve his property.

Discussion re: the names of the shore accesses. Some are already named by MoTI.as most shore accesses are road allowances. Names come from the license of occupation. Commission will review the names of some shore accesses whose names have been questioned. Legal names could be maintained but could be known by another name on maps and signs.

7.3 Trails Report

Bell Trail: Gerry reported he has sought ballpark prices of wood versus metal for the bridge.

7.4 Parks Report

DL 79: Gerry reported that he has completed and sent out the terms of reference for hiring contractors for 1. trail work, picnic area and shore access and 2. parking & toilet. Soon should have some pricing. Will put together evaluation criteria for bids to present to the Commission.

Lord Park: First route is completed and took less time than anticipated but there is another loop Michael would like to add. Also a good location for a bench. Allan will check with the adjacent owner to see if there are any concerns.

7.5 Rental of CRD Park lands for Private Special Events: Charlene talked to the CRD to confirm the third party liability and has made some further revisions to the draft policy. Asked for any further comments from current Commissioners and then will present to the 2020 Commission at the January meeting.

7.6 Master Plan Review: No comments received at all. Now ready for design and printing. Steven will talk to Mike about who to contact. Request for photos from Commissioners to use to illustrate the Plan. Photos from the map could be used.

7.7 Invasive Species Control: Andrew prepared a report on 3 very different sites (Zucker, Mary Ann, Skatepark) that he and Michael visited for assessment on whether additional restoration measures might be needed here. Looked at ecological potential of restoration,priority and probability of success if work were to be done here. Water and deer are the main

concerns. Felt Zucker would have the best success probability as there is water there. Laurel is really spreading quickly there as well as blackberries and it is a large site. Mary Ann is so dry restoration would be difficult but gorse removal could be done. Perhaps partner with Conservancy at Zucker. Suggest that Andrew and Michael come up with a proposal for Zucker and a work plan for volunteers at Mary Ann. Consider Mayne's approach of regular volunteer work parties on sites.

- 7.8 **Renewal of Maintenance Contract:** With 2 years experience and the addition of DL79 at the north end, Contractor Carrothers has requested additional travel costs - and a power washer for toilet cleaning.

Chair Andrusiak moved and Commissioner Simon seconded adding an additional \$4750.00 to the annual Maintenance Contractor's budget.

CARRIED.

Request for portable pressure washer - battery powered with a water tank. Investigation needed into a standard battery-powered brand for various tools including the power washer. Discussion of additional safety gear and vaccines (Hep A) for Contractor Carrothers. He will investigate.

Commissioner Hoebel moved and Commissioner Simon seconded purchase of power washer and safety accessories. Requested an acquisition package from Contractor Carrothers and the Commission will purchase the power washer and accessories.

CARRIED

- 7.9 **Volunteer Report:** Two stewards have been found for Shaw's Landing #34.
- 7.10 **Recreation Report:** Gloria still has not received any reports. Meeting date should be scheduled for Jan or Feb. Applications will be due in Mid-April.

8. Treasurer's Report – December 5, 2019

8.1 Status of Accounts

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$435	\$6455
Parks Maintenance	\$52734.64	\$7975
Meeting Expense Allowance	\$2165	\$715
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$679.74
Capital Reserve		\$59557.25
Donations		\$670

8.2 Invoices to be Approved

MOVED by Commissioner Rybak and SECONDED by Commissioner Schmidt that a payment to Contractor Michael Carrothers of \$3732.75 for monthly park maintenance and a payment of \$1330 to Recording Secretary Jennifer Margison be approved.

CARRIED

8.3 Payment of Invoices

Michael Carrothers	Lord Trail Construction	\$189
Michael Carrothers	Sturdies Bay Trail Upgrades	\$378
Galiano Lions	Use of Burn pile	\$100
Galiano Trading Co.	Maintenance Supplies	\$12.61

8.4 Projected Operating Expenses for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$1072.05
Pump Toilets	\$0
Apple Pie	\$0
Stewards' Luncheon	\$0
Post Box	\$0
Secretarial	\$670
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
TOTAL	\$13942

MOVED by Chair Andrusiak and seconded by Commissioner Schmidt that the Treasurer's Report be approved.

CARRIED

9. New Business

- 9.1 Orientation for New Commissioners:** Will not know till December 11 whether the Board approved the recommended new commissioners and then Stephen and Ed will hold an orientation meeting for them.
- 9.2 Mountain Bike Trail Maps and CRD Policy:** Commissioner Dishaw had noted a site that showed that mountain biking was available on many of our trails including the Sturdies Bay Trail. She put a note on the site. This is an issue the Commission needs to address.

10. Motion to Close the Meeting

Moved by Commissioner Andrusiak and seconded by Commissioner Rybak that the Commission close the meeting in accordance with Section 90 a) of the Community Charter to consider "personal information about an identifiable individual who holds, or is being considered for a position as an officer, employee or agent of the Board or another position appointed by the Board."

Commission moved to the closed session at 10:10 am.

The Commission rose from the closed session at 10:12 am without report.

11. Other Business

None.

12. Adjournment

Moved by Commissioner Hoebel and seconded by Commissioner Forget that the meeting be adjourned at 10:15 am.

CARRIED

Ed Andrusiak, Chair Galiano Parks and Recreation Commission