

**Approved Minutes of a Meeting
of the Galiano Parks & Recreation Commission**

Held on November 7, 2019 in the Galiano Island Trust/CRD Office (23 Madrona)

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Charlene Dishaw (by phone), Allan Forget, Gerry Longson, Gloria Schmidt, Andrew Simon, Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

Absent: Mike Hoebel, Dave Howe (Regional Director)

The meeting was called to order at 8:35 am.

1. Territorial Acknowledgement

Commission Chair Andrusiak provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Commissioner Forget, SECONDED by Commissioner Simon, that the agenda be approved as amended.

CARRIED

3. Motion to Close the Meeting

Moved by Commissioner Andrusiak and seconded by Commissioner Forget that the Commission close the meeting in accordance with Section 90 a) of the Community Charter to consider “personal information about an identifiable individual who holds, or is being considered for a position as an officer, employee or agent of the Board or another position appointed by the Board.”

Commission moved to the closed session at 8:37am.

The Commission rose from the closed session at 8:55am without report.

5. Treasurer’s Report

November 7, 2019.

5. 1 Status of Accounts

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$48889.28	\$11820
Meeting Expense Allowance	\$835	\$2045
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$679.74
Capital Reserve		\$59935.25
Donations		\$670

5.2 Invoices to be Approved

MOVED by Commissioner Rybak and **SECONDED** by Commissioner Schmidt that two payments to Contractor Michael Carrothers of \$1086.75 for Sturdies Bay Trail work and \$3536.20 for monthly park maintenance be approved.

CARRIED

5.3 Payment of Invoices

Acme Supplies	Maintenance Supplies	\$227.71
Galiano Trading Co.	Maintenance Supplies	\$51.22

5.4 Projected Operating Expenses for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$4804.80
Pump Toilets	\$0
Apple Pie	\$0
Stewards' Luncheon	\$0
Post Box	\$0
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
TOTAL	\$19005

MOVED by Commissioner Schmidt and seconded by Commissioner Longson that the Treasurer's Report be approved.

CARRIED

6. Adoption of Minutes

MOVED by Commissioner Simon, **SECONDED** by Commissioner Longson, that the minutes of October 3, 2019 meeting be adopted as previously circulated.

CARRIED

7. Chair's Remarks

None.

8. Correspondence

None.

9. Presentations/Delegations

None.

10. Administration Reports

10.1 Volunteer Report

None.

10.2 Recreation Report

Will send out reminder next month to those who received funding that reports are required on how funds were expended and that a recreation funding meeting will be held in January, 2020.

10.3 Commonality Meeting

Saturna cannot hold a fall meeting so are now proposing an April meeting.

10.4 Rental of CRD Park lands for Private Special Events

Tabled to next meeting.

10.5 Master Plan Review

Info is up and available for a month on the Master Plan. Request for photos from the Commissioners for the published Master Plan.

10.6 Maintenance Contractor's Report

Lord Park - still determining best trail route. Suggestion for a bench at some point. A day's work will likely be required.

Michael brought 6 truckloads of material to the Lions' bonfire and a donation should be forthcoming to the Lions. Now can only bring material in Sept/October. \$100 donation suggested.

Skatepark area now has a line of rocks to stop vehicle traffic and yellow gates will be moved in to create a parking area off the road.

Noted that here have been feces deposits outside the skatepark toilet.

Michael visited Ben, the maintenance contractor for the Commission on Pender. Talked about a number of things, including benches. Saturna used a water-based varnish before but now uses 5 coats of an oil Spar varnish and doesn't refinish it again. However, Michael reported that when it fades it almost looks worse than the water-based varnish.

Discussion of how to finish, if at all, any new benches and how much work can be done locally. Michael will continue investigating methods, cost and possibility of work done locally. Suggestion to paint bases. No specifications at this point for the construction and finish of benches. Will refinish bench at Sticks West and see how that goes.

Discussion on invasives will be tabled to December report. Andrew will send out his report prior to Dec. meeting agenda.

10.7 Shore Access Report

Discussion of Betty Kennedy bench at Mary Anne Shore Access. Betty donated it and it doesn't have a plaque. Agreed that the Commission will install a plaque in her honour.

Zayer – the archeologist donated his time for this report. Gerry should contact the Archeology Branch to let them know we have this report but we don't know yet what we want to do there – ladder or stairs? Need to now think seriously about the design and cost it before going to the Archeology Branch with our proposal. Will need to complete an application for a permit. May require a more detailed archeological investigation.

10.8 Parks Report

DL79 - Gerry circulated for discussion the proposed development plan for DL 79. Had already been circulated to Ed and Mike and changes have been made accordingly. Next Steps: develop a terms of reference. Include installation of vault toilet.

Motion by commissioner Schmidt and seconded by Commissioner Ryback to accept the D79 development plan with revisions as noted and proceed with construction.

CARRIED

11. New Business

11.1 Winter Potluck

Charlene has offered her place for our Dec. 5 Xmas Potluck to follow the meeting. All commissioners and significant others will be invited. Ed will do invitations.

Commemoration for Betty Kennedy at that time as a number of commissioners who served with her on the GIPRC will be retiring at the end of 2019

11.2 Tree Management on MoTI Road Ends - Stephen Henderson is dealing with MoTI on responsibility to remove trees from MoTI Right of Ways with shore accesses adjacent to private lands.

11.3 Mountain Bike Trail Maps

Table to next meeting.

11.4 Development in the Heritage Forest

Jennifer distributed a handout detailing the concerns of many in the Sticks Allison, Galiano Way, Georgia View neighbourhood regarding the proposed affordable housing development in the Heritage Forest.

12. Adjournment

Moved by Chair Andrusiak and seconded by Commissioner Schmidt that the meeting be adjourned at 10:20 am.

CARRIED