

Minutes of a Meeting of the Galiano Parks & Recreation Commission
Held on October 3, 2019 in the Galiano Island Trust/CRD Office (23 Madrona)

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Charlene Dishaw, Mike Hoebel, Gloria Schmidt, Andrew Simon, Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

Absent: Allan Forget, Gerry Longson, Dave Howe (Regional Director)

The meeting was called to order at 8:30 am.

1. Territorial Acknowledgement

Commission Chair Andrusiak provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Chair Andrusiak, SECONDED by Commissioner Rybak, that the agenda be approved as amended.

CARRIED

3. Adoption of Minutes

MOVED by Commissioner Simon, SECONDED by Commissioner Schmidt, that the minutes of September 5, 2019 meeting be adopted as previously circulated.

CARRIED

4. Chair's Remarks

None.

5. Presentations/Delegations

None.

6. Administration Reports

6.1 Maintenance Contractor's Report

Discussion of graffiti appearing on signs, paint & stickers. Send email to Park Stewards to report graffiti immediately. Jennifer reported removal of big signpost at entrance to private road and subdivision at the end of Sticks Allison West and attempts to remove sign at the turnaround at end of Sticks Allison West.

6.2 Shore Access Report

6.2.1 Zelter: Not closed but a rough access due to construction on adjacent property.

6.2.2 Zayer: Chair Andrusiak received a progress report from the archeologist. He has still to process the ground penetrating radar results. Zayer is on the tail end of the midden which is good news.

6.3 Trails Report

6.3.1 Bell Trail: Signage will be added to entrance on Vineyard Way.

Commissioner Schmidt has included info on Bell trail in the Active Page column. Add request for feedback.

6.3.2 Sturdies Bay: Commissioner Hoebel & Contractor Carrothers walked the trail to identify areas for remediation. More root exposure is occurring.

6.4 Parks Report

6.4.1 Lord Park: Contractor Carrothers walked the park and is recommending the development of a short loop trail - about a day's worth of work - now that the trail cannot continue up Mt. Galiano. Chair Andrusiak will send out an email for a walkabout at Lord Park to view the proposed trail alignment options..

6.4.2 DL79: Commissioner Longson will be providing a development plan.

6.5 Volunteers' Report

6.5.1 Park Stewards: Commissioner Dishaw will take over Cayzer shore access as the current Park Steward is selling. Looking for Shaw's Landing Steward.

6.5.2 Park Stewards' Lunch: Event at the Woodstone Manor was very good. 25 people attended. Volunteer Appreciation Week is April so a time that could be considered for the luncheon in the future. Thanks expressed to Commissioner Dishaw for organizing a lovely event. Contractor Carrothers and Commissioner Simon will select one or two areas for invasive plant removal and monitoring as discussed with the Stewards at the lunch.

6.6 Recreation Report

Grant recipients will be reminded for report requirement.

6.7 Commission Vacancies

Ad is in the Active Page and posted on 6 bulletin boards. Commissioner Dishaw will contact Park Stewards. Four positions. Contact person who applied last year. Applications need to be in for the next meeting.

6.8 CRD Commission Orientation

Link for the Commission Handbook is:

https://www.crd.bc.ca/docs/default-source/legislative-pdf/2020commission-orientation-handbook.pdf?sfvrsn=2b428bca_2

6.8.1 Acknowledgement: *We are meeting on the shared, asserted, and unceded traditional territories of the Penelakut, Lamalcha, and Hwlitsum First Nations, the shared, asserted, and ceded traditional territories of the Tsawwassen First Nation, other Hul'qumi'num speaking peoples, and any others who hold rights and responsibilities in and around what is now known as Galiano Island. We acknowledge the privilege of living, learning, and caring for the land and one another on their shared traditional territories.*

6.8.2 New Agenda Format: Move Correspondence before Admin Reports at each meeting if any has been received.

6.9 Commonality Meeting

Still no dates for next meeting.

6.10 Rental of CRD Park Lands for Private Special Events

Commissioner Dishaw used the Pender policy as a basis for her draft. She will follow up with CRD re: insurance question and bring a final draft back for next meeting. Comments can be emailed to Charlene.

6.11 Master Plan Review

Commissioner Rybak will provide full draft report to Commissioners. Put draft text online on CRD website as a PDF for public comment with feedback to our email address. Post to FB site and to CRD site and share. Hard copy at Library and Islands Trust Office and link to online copy on CRD site. Provide feedback to email address until end of Nov. Approve at December meeting. All changes need to be done before Nov. 1.

7. Treasurer's Report

As of October 3, 2019

7.12.1 Status of Accounts

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$45074.15	\$15635
Meeting Expense Allowance	\$835	\$2045
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$437.79
Capital Reserve		\$61022
Donations		\$670

7.12.2 Invoices to be Approved

MOVED by Commissioner Rybak and SECONDED by Commissioner Schmidt that payment for \$1728.71 to Coast Environmental for toilet pump out and \$3307.50 to Contractor Carrothers for monthly maintenance be approved.

CARRIED

7.12.3 Payment of Invoices

Chair Andrusiak	Stewards' Lunch & Misc.	\$787.68
Galiano Trading Co.	Maintenance Supplies	\$161.62
Apple Pie	¼ pg Ad for Commissioners	\$75.23
CRD Labour/Legal		\$0

7.12.4 Projected Operating Expenses for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$8341
Pump Toilets	\$0
Apple Pie	\$0
Stewards' Luncheon	\$0
Post Box	\$0
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
TOTAL	\$22541

MOVED by Chair Andrusiak and SECONDED by Commissioner Simon that the Treasurer's Report be approved.

CARRIED

8. Correspondance

None.

9. New Business

9.1 Protocol Agreement with Local Trust Committee

This was put in place 25 years ago although the Commission and the Local Trust and even the Islands Trust Regional Planning Manager, Sothern Team did not know it existed. Chair Andrusiak will remind Paul Leblonde to put this on the agenda for the Galiano Trails Society meeting. Send to LTC once Commission has confirmed that it does not need to be changed or updated. Key point is to be on the referral list so we are informed if any rezoning is going ahead to ensure that required park land dedication occurs.

9.2 Contractor Carrothers is planning to meet with the Pender maintenance contractor to compare notes. GIPRC will cover time and expenses.

10. Adjournment

Moved by Chair Andrusiak and seconded by Commissioner Schmidt that the meeting be adjourned at 11:20 am.

CARRIED