

# Galiano Island Parks and Recreation Commission

Thursday, September 5, 2019 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Ed Andrusiak (Chair), Allan Forget, Stephen Rybak (Vice Chair), Mike Hoebel, Gerry Longson (by phone), Gloria Schmidt, Andrew Simon, Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

**Regrets:** Charlene Dishaw, Dave Howe (Regional Director)

**Call to Order:** 8:30 a.m.

### 1. Approval of Agenda

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Mike moved and Gloria seconded that the agenda be approved with amendments.

**CARRIED**

### 2. Approval of Minutes of Previous Meeting

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Mike moved and Stephen seconded that the minutes from the August 4, 2019 meeting be approved as amended.

**CARRIED**

### 3. Delegations

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None

### 4. Correspondence

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None.

### 5. Primary Business

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#### 5.1 Maintenance Contractor's Report

Pump out completed - most under 50% capacity but still finding garbage in toilets. Discussion of fly issues in toilets after pump out. Thinking of making pump out later in Sept into shoulder season due to the fact that they are more unpleasant after pump out. May need to get the smaller portable toilets pumped earlier when the pumper trucks come to do someone's septic.

Visited Bell Trail bridge built 13-15 year ago with the original builder, Jordan Hartman. Michael showed a sketch he made of the approximately 20' bridge and described the structural problems due to rot. Mike suggested decommissioning the bridge and getting a quote replacing it with a metal bridge rather than repairing it. Rerouting of the trail could be done in the meantime. Gerry will investigate replacing the bridge with a span of metal dock bridge. Michael will send Gerry a couple of photos. Also look at the option of a permanent rerouting of the trail instead of a bridge and better signage to alert people to the trail that is not well-used.

Michael also looked at the gazebo at Zilwood #31 that was moved there by neighbours at some point. The shoreline is eroding and working its way to the structure. Question of maintenance. Will monitor it.

Comment on Trincomali #37 at Fiesta - public is coming up a private stairway. Michael will make sure signage is clear.

## **5.2 Shore Access Report**

**5.2.1 Zayer #12:** Nothing further but Ed had an interesting time with the archeologist and his ground penetrating radar. Report will be forthcoming.

**5.2.2 Zelter #65:** Allan has spoken to the adjacent neighbours and will monitor the construction project to see if access is improved to the shore access.

## **5.3 Trails Report**

**5.3.1 Trail Closures – Mt Galiano:** Signs are up noting closures. Barriers are also in place blocking previous trails. Mike has been looking into ways of altering the kiosk maps.

A property owner's sign on the road allowance and the Sturdies Bay Trail was hit by a cyclist (who should not have been riding on the trail). The sign should not be replaced in its old location. Allan will follow up.

## **5.4 Parks Report**

**5.3.1 DL79:** Site has been walked and Gerry will provide his notes from that. Has begun drafting a park development plan.

**5.3.2 Lord Park:** Will look into a loop trail option as it is no longer part of a trail to Mt Galiano.

## **5.5 Park Stewards Lunch**

Small RSVP #'s as yet. Will wait until RSVP deadline on Monday before making a decision.

## **5.6 CRD Commissioner Orientation – Sept. 13**

Ed and Jennifer will be there. No agenda received as yet. Suggestions were sent in by Charlene for topics that should be covered.

## **5.7 Commissioner Vacancies in 2020**

Four vacancies. . Ed, Mike, Gloria, Allan will not be continuing. Andrew, Gerry continuing into 2nd year, Stephen willing to stand for another 2 year term. Ed will post opportunities on Oct. 1 asking for letters or emails of interest. Recommendations will be sent to Dave Howe. Appointments by the CRD are made in December.

## **5.8 Fall Commonality Meeting**

Will be held on Saturna in October. Asset management will likely be an agenda item.

## **5.9 Rental of CRD Lands**

Tabled.

## **5.10 Fiesta Feedback**

Not many comments, only the issue of a private stairway being used by the public on SA 37 Trincomali. Michael will look at how to sign the shore access and private stairway more clearly.

**5.11 Master Plan Review**

Stephen reported on some edits made to the draft and encouraged Commissioners to review it. Also noted that if and when a rental policy is approved, it should be included or noted that a rental policy is being developed. Comments provided to Stephen to include in draft. Final text and table of contents for next meeting.

**5.12 Bicycle Repair Station**

The Conservancy has taken the bicycle repair station for installation at the Millard Learning Centre. The North Galiano Community Association was also interested and would like one too.

**6. Reports**

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**6.1 Chair’s Report**

None

**6.2 CRD Director’s Report**

None.

**6.3 Treasurer’s Report**

**6.3.1 Status of Accounts September 5, 2019**

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$37718	\$22991
Meeting Expense Allowance	\$85	\$2795
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$437.79
Capital Reserve		\$61022
Donations		\$670

**6.3.2 Invoices to be approved**

Allan moved and Gloria seconded the payment of \$3029.25 to Michael Carrothers for monthly maintenance.

**CARRIED**

**6.3.3 Payment of Invoices**

ATS Traffic	No smoking signs	\$670.64
Acme Supplies	Maint. Supplies	\$160.55

Columbus Signs	Shore Acc. Signs	\$430.65
Galiano Trading	Maint. Supplies	\$3.68
Apple Pie	¼ page annual ad	859.95

#### **6.3.4 Projected Future Operating Expenditures for 2019**

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$11648
Pump Toilets	\$1600
Apple Pie	\$850
Stewards' Luncheon	\$750
Post Box	
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
<b>TOTAL</b>	<b>\$29048</b>

**Ed moved and Gerry seconded approval of the Treasurer's Report.  
CARRIED**

#### **6.4 Recreation**

Nothing further.

#### **6.5 Volunteers Report**

As discussed. One park steward has resigned as is not living near the shore access any longer.

### **7. Other Business**

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#### **8. Date for Next Meeting**

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Thursday, Oct. 3, 2019

#### **Adjournment**

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10:05 am.

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Ed Andrusiak, Chair, Galiano Parks and Recreation Commission

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Jennifer Margison, Recording Secretary, Galiano Parks and Recreation Commission