

Galiano Island Parks and Recreation Commission

Thursday, August 1, 2019 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

APPROVED MINUTES

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Allan Forget, Mike Hoebel, Gerry Longson, Gloria Schmidt, Andrew Simon (via phone), Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

Regrets: Charlene Dishaw, Dave Howe (Regional Director)

Call to Order: 8:35 a.m.

1. Approval of Agenda

Mike moved and Gloria seconded that the agenda be approved with amendments.

CARRIED

2. Approval of Minutes of Previous Meeting

Mike moved and Gloria seconded that the minutes from the July 4, 2019 meeting be approved.

CARRIED

3. Delegations

None

4. Correspondence

None.

5. Primary Business

5.1 Maintenance Contractor's Report

Mike commented on the Mary Ann shore access where new signs have been installed to direct people away from the private driveway. Will look into placing gravel crush and a low fence at the beginning of the trail to give further direction.

Michael looked at Shaw's Landing handicapped accessibility for a motorized scooter and thought it would be possible to make some changes to allow for this and make it easier for walking as well. Michael will consult with the scooter owner to see if the grade can be managed by his chair.

Gerry approached the Rick Hansen Foundation re: accessibility assessments of our shore accesses and they don't do that kind of assessment but suggested some consultants. Gerry will follow up.

5.2 Shore Access Report

5.2.1 Zayer #12: Nothing further.

5.2.2 Zelter #65: Allan will continue to follow up with the adjacent neighbours who are still having construction going on.

5.2.3 Mary Ann #14: As discussed. A tree that struck the railing is still in pieces on the adjacent landowner's lawn. The adjacent owner will replace the railing.

5.2.4 Whiteware #5: The neighbor has cut several trees.

5.2.5 Harper #60: Talked to the neighbours who are Park Stewards for this access about what is not their responsibility to do there i.e. plantings and spreading wood chips. The neighbours discussed with MoTI what they can do at the road end to keep people from overnight parking. Some additional signage will be erected but the road end is MoTI responsibility not the Commission's. Michael will remove the wood chips if not removed already.

5.2.6 Spotlight #38: Nothing further on a memorial bench.

5.3 Trails Report

5.3.1 Sturdies Bay Trail: Still receiving complaints about cyclists using this trail in spite of signage. Consider putting up more signs where people enter onto the trail from the road and will continue to monitor it.

5.3.2 Winstanley: An artists' and tech retreat centre will be established near there so it may get more use as an entry into Bluffs Park.

5.4 Parks Report

5.3.1 DL79: A work plan will now be developed. A few Commissioners did a walk through recently to look at where things should go and Gerry will be presenting various options to the Commission.

New CRD signs include "No smoking, no vaping, no cannabis".

5.5 2019 Capital Plan

Discussion of the 2019 Capital Reserve Fund and whether we will use all the money allocated this year in order to notify CRD in August about what will be carried over. Likely use all funds for DL79, Millard Learning Centre, Matthews and Zayer.

Asset Management - leave until the CRD gives further direction.

5.6 2020 Budget

Reviewed proposed budget. Can always draw down from Parks Improvement for Parks Maintenance. Increased meeting expenses for Park Stewards and Recording Secretary. Ed will forward info to the CRD.

5.7 Fiesta

Set-up at 9:30. Next year perhaps ask Park Stewards to walk in parade with the banner.

5.8 Master Plan Review

Stephen presented his draft of the plan and asked for suggestions. Suggested a reference should go in about lack of camping facilities on Galiano and that there is no overnight parking at shore accesses and some further mention of recreation funding. Discussion of including a statement of climate change and its' implications. Stephen will check with Justine regarding the language the CRD is using. Confirmed we have 47 shore accesses in the agreement although Ten Foot

Lane has been amalgamated with Gulfside so in fact the Commission manages 46 shore accesses.

5.9 Park and Shore Access Rental Form

Tabled to next meeting when Charlene is present. Wedding held at Harper went well.

5.10 Bicycle Repair Station

BC Parks was not interested in the bicycle repair station. Check with the North Galiano Hall and the Conservancy.

5.11 Park Stewards' Lunch

Will check with Charlene re: September lunch plans. Do have additional funds this year if we have to pay for a location. Ask Andrew to speak on invasive plants and priorities for regeneration of some sites and Michael to talk about his work.

5.12 DL10 Trail Closure

A landowner has decided not to renew an agreement with the Trails Society. Only legal access to Mount Galiano will be from the official Galiano Club parking lot as of August 12. Have DoMo design a patch for our kiosk maps to state that these trails are closed. Also put the information on the website and FaceBook page. Put Lord Park on another agenda.

6. Reports

6.1 Chair's Report

None

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

6.3.1 Status of Accounts August 1, 2019

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$32563.69	\$28146
Meeting Expense Allowance	\$85	\$2795
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$592.43
Capital Reserve		\$61022
Donations		\$670

6.3.2 Invoices to be approved

Mike moved and Stephen seconded the payment of \$5160.75 to Michael Carrothers for monthly maintenance.

CARRIED

6.3.3 Payment of Invoices

DoMo Communications	Update map	\$236.25
Loose leaf	Annual PO fee	\$177.45
Galiano Trading	Maint. supplies	\$173.21
Allan Forget	Shed keys	\$13.40

6.3.4 Projected Future Operating Expenditures for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$14677.25
Pump Toilets	\$1600
Apple Pie	\$850
Stewards' Luncheon	\$600
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
TOTAL	\$31927

**Ed moved and Gerry seconded approval of the Treasurer's Report.
CARRIED**

6.4 Recreation

Nothing further.

6.5 Volunteers Report

Nothing further.

7. Other Business

8. Date for Next Meeting

Thursday, Sept. 3 2019

Adjournment

10:50 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission