

Galiano Island Parks and Recreation Commission

Thursday, June 6, 2019 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Mike Hoebel, Gerry Longson, Gloria Schmidt, Andrew Simon (via phone), Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

Regrets: Allan Forget, Dave Howe (Regional Director), Charlene Dishaw

Call to Order: 8:35 a.m.

1. Approval of Agenda

Mike moved and Gerry seconded that the agenda be approved with amendments.

CARRIED

2. Approval of Minutes of Previous Meeting

Stephen moved and Mike seconded that the minutes from the May 2, 2019 meeting be approved.

CARRIED

Skipped to Treasurer's Report in case there is not a quorum later in the meeting.

6. Reports

6.1 Chair's Report

None

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

6.3.1 Status of Accounts June 6, 2019

Ed noted that the CRD has adjusted the budget to be inline with our distribution among the various budget categories. We are in good financial shape.

| ACTIVITY | SPENT | BALANCE |
|----------------------------|------------|------------|
| Parks Improvement | \$246 | \$6644 |
| Parks Maintenance | \$19876.52 | \$40834 |
| Meeting Expense Allowance | \$85 | \$2795 |
| Recreation | \$34800 | \$0 |
| Recreation meeting Expense | | \$330 |
| | | |
| Imprest Account | | \$592.43 |
| | | |
| Capital Reserve | | \$70651.27 |
| Donations | | \$670 |

6.3.2 Invoices to be approved

Gerry moved and Mike seconded the payment of \$4725.30 to Michael Carrothers for monthly maintenance.

CARRIED

6.3.3 Payment of Invoices

| | | |
|--------------------|--------------------|----------|
| Galiano Trading | Mainten. Materials | \$17.05 |
| Gordie Palmberg | Bench Install | \$262.50 |
| Galiano Excavating | ¾" crush | \$176.41 |

6.3.4 Projected Future Operating Expenditures for 2019

| | |
|----------------------------------|----------------|
| Garbage removal (Nadia) | \$200 |
| Parks Maintenance Contract | \$25853.70 |
| Pump Toilets | \$1600 |
| Apple Pie | \$850 |
| Stewards' Luncheon | \$600 |
| Mail Box | \$180 |
| Secretarial | \$2000 |
| Transfer to Capital Reserve Fund | \$2000 |
| CRD Labour/Legal | |
| TOTAL | \$33284 |

Ed moved and Stephen seconded approval of the Treasurer's Report.

CARRIED

Andrew prior to leaving the meeting (Gloria arrived so a quorum confirmed) said that he felt Montague would be an appropriate place for the bicycle repair station. Mentioned that holly along Shore Access #59 should be considered an invasive species to be dealt with. Andrew left the meeting.

3. Delegations

None

4. Correspondence

None.

5. Primary Business

5.1 Maintenance Contractor's Report

Michael noted a few things from and in addition to his semi-annual inspection report that has been circulated. Albion bench install is close to a mossy beach slope that could be slippery and has created an alternate path to the bench. Fly problem at the Skatepark toilet. Flypaper is hazardous to birds. Has been specifically cleaning the base that seems to be made of a different material and has reduced the problem. Issue of people bringing up stuff from the beach and leaving it in the parking areas. Message should go out to the stewards and in the Active Page about safety issues involved. Ask Charlene to get involved in this issue at the July meeting. Concern about loose stones at some shore accesses.

Question about whether to involve Rene or just fix them himself. Michael will talk to Rene before proceeding with his own fixes. Noted that Rene often fixes steps on his own.

5.2 Shore Access Report

5.2.1 Spotlight Cove #38: No action required. Take off agenda.

5.2.2 Graham #29: No action required but will be discussed in the context of the Master Plan. Remove from the agenda.

5.2.3 Lodge #33: There are a couple of spots that could be cleared to lay kayaks before launching but more work would be required for kayak launching. Blackberries will be cleared in the fall to get a better look at the site. Defer until next meeting for consultation with Allan and Jesse. Railing was requested at Lodge on stone steps but may need to keep this clear pending possible kayak launch site and the fact that a railing would impede this. Michael will respond to the request and suggest using a walking stick in the meantime.

5.2.4 Zayer #12: Several issues. Gerry reported that this site has been identified as an archeological site by the BC Government and we would have to employ an archeologist to assess. Gerry has been in touch with an archeologist who summers here and who would be prepared to do this and write a letter to the Branch for a minimal charge. The other issue is erosion here from ferry wake and storms and the issue of what could be constructed here that would remain. Michael reported on a possible beach log, boardwalk construction that would be on top of but not into the midden site. A temporary, seasonal access build may be a solution. Will discuss further following the archeological report to the government.

5.2.5 Matthews/Whipple: Long steep access down to the beach that needs some safety improvement. Michael has considered solutions to get the hand rope off the ground for better use. Also need to work on an eroding corner that could become problematic and the bench installation. Can add to the budget for this if necessary. A long-term fix will be required and has been budgeted for in next year's budget.

5.2.6 Morning Beach #59: Discussion of rerouting trail slightly away from adjacent property line as requested by property owner. This is a longstanding trail and cost of moving the trail is not warranted and would not really increase privacy significantly. Two large trees have been marked for inspection by MoTI. Allan will follow up with the landowner. Two wood dock structures have washed ashore this winter.

5.2.7 Mary Ann #14: It appears that a tree on an adjacent property was cut and fell on our fence. Cleanup of a "fallen" tree and repair of cedar rail fence will be done.

5.2.8 Zachary #57: Two tires and large item are piled on the access and will be removed. Not clear where these came from.

5.2.9 Zelter #65: House construction on adjacent property has created a mess on the road end to improve access for heavy vehicles. Allan will discuss this with MoTI - did they ok this fill being brought in?

5.3 Trails Report

Nothing much to report. Stephen mentioned that the inspection report provides a lot of information for an asset inspection report. The CRD asset inspection requirements will be discussed at the Commonality Meeting. Bell Trail bridge

needs work. Michael would like to replace 6 boards but thinks they are safe to walk on so not urgent but Commission feels this should be done. Railing has been reinforced somewhat but needs more work. Michael will discuss further work with the person who designed and built the bridge.

5.4 Parks Report (DL79)

The DL 79 Management Plan drafted by Mike was circulated prior to the last meeting and changes were suggested. Plan has been revised and was re-circulated prior to this meeting before being forwarded onto the CRD. Guidance from the CRD should be sought on indigenous consultation as part of community consultation. The Local Trust Committee will be informed that the management plan has been drafted as required by the covenant.

Mike moved and Stephen seconded adoption of the draft management plan for DL 79.

CARRIED.

5.5 Shoreline Cleanup

Defer to next meeting so Charlene can be present.

5.6 Master Plan Review

Stephen circulated another draft of future 5 year project expenditures prior to the meeting. Noted it does not include some possible project expenditures i.e. for an asset management plan, Sturdies Bay Trail or Millard Learning Centre trail. But funds are currently in the Capital Reserve and plans to add at least \$3000 to this fund annually may address some of these. Would like to be able to have a professional assessment on the potential costs for these future projects. Stephen will update review of project costs and timing and consolidate as a complete 5 Year Master Plan draft.

5.7 Commonality Meeting.

Three confirmed to attend. Gloria will report on recreation funds and shoreline cleanup. Mike will report on DL 79 Management Plan and the Master Plan. Ed will report on the Asset Management Plan, including semi-annual inspection reports and the Kennedy property bequest.

5.8 Bicycle Repair Station:

Deferred to next meeting. Montague being considered. Will be moved from the school to storage in the meantime.

5.9 Summer Potluck

Locations will be considered.

5.10 Jamboree

Stephen, Ed and Jennifer will set-up.

5.11 No Smoking Signs

Topic was raised at Chamber meeting. CRD has a bylaw but not all accesses have "No Smoking" signs. All remaining accesses will have signs installed.

6. Reports Continued

6.4 Recreation – Review Applications

There is a new processing regime for cheques to successful applicants but hopefully won't be delays.

6.5 Volunteers Report

Deferred until the next meeting.

7. Other Business

Celebration for Betty will likely be in September.

8. Date for Next Meeting

Thursday, July 4, 2019

Adjournment

12:00 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission