

# Galiano Island Parks and Recreation Commission

Thursday, May 2, 2019 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## APPROVED MINUTES

**Present:** Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Allan Forget, Mike Hoebel, Gerry Longson (via phone), Andrew Simon, Michael Carrothers (Maintenance Contractor), John Coulthard (Recording Secretary).

**Regrets:** Dave Howe (Regional Director), Gloria Schmidt, Charlene Dishaw.

**Call to Order:** 8:30 a.m.

### 1. Approval of Agenda

---

Stephen moved and Allan seconded that the agenda be approved with the order changed so 6.4 Recreation is discussed after 5.4 Trails report.  
**CARRIED**

### 2. Approval of Minutes of Previous Meeting

---

Mike moved and Stephen seconded that the minutes from the April 4, 2019 meeting be approved with the following amendments; Under 2. "Legislative Assistant" should read "Community Liaison"; Under 5.1 "Mike has spoken to hydro" should read "Michael has spoken to hydro"; Under 5.2 final paragraph delete "meaning that MOTI did not want it improved by GIPRC".  
**CARRIED**

In order to avoid confusion it was suggested that Michael Carrothers always be referred to as "Michael" and Mike Hoebel as "Mike". Or alternately include the initial of their last name.

### 3. Delegations

---

None

### 4. Correspondence

---

**4.1 Skate Park:** We still get notices from the bank for the skatepark. Allan will contact Janice Prevedoros and ask her to resolve this issue with the bank.

**4.2 CRD:** We got email about risk insurance. Ed will review the list of items that we insure.

**4.3 Arbutus Point property:** We received an email informing the Commission about an opportunity to purchase land on Arbutus Point (~\$1.3 million). The Commission is not in a position to pursue this but now that we are aware of it will monitor the situation.

### 5. Primary Business

---

#### 5.1 Betty Kennedy

The memorial will be held on May 8<sup>th</sup>. Mike Hoebel will be attending and speaking on behalf of the community. Ed expects to attend also. People should contact

Mike if there is anything you would like him to mention. Any other discussions or decisions can wait until the next meeting.

## **5.2 Maintenance Contract**

Michael spoke about conditions on the Sturdies Bay Trail. He will walk the trail with Mike Hoebel to identify high priority areas. The commission encouraged Michael to get feedback from people he meets while working on the trail. The Commission is interested in feedback from regular users of the trail.

Some of the beach access trails have so much debris it is not possible to dispose of it near the trail. Michael wondered if it was ok to add material to the burn pile in the Lion's Field. Allan will get in touch with Barry New or Jim Pletz and ask for permission. The Lions will appreciate a donation or may invoice GIPRC for burning services if permission is granted to bring materials to the burn pile.

## **5.3 Shore Access Reports**

**5.3.1 Albion #55:** The bench has been installed. It is not in the place Allan wanted it but it will do. The area needs some landscaping. The family who donated it expressed their appreciation and pleasure at seeing it mounted in place..

**5.3.2 Spotlight #38:** No report.

**5.3.3 Graham #29:** The commission received another letter from a neighbour. This access is in the master plan as a high priority for possible improvement.

**5.3.4 Lodge #33:** The neighbours would like to create an easier access for kayaks. It is in a difficult spot. Providing better access on the beach access would be a major work project. Jesse Keefer has offered to provide an easier access across private land. Allan will be meeting Jesse to discuss this. To locate some of the access on private land the CRD would require an easement. Perhaps we should encourage the neighbours to talk to Jesse. This item should be left on the agenda for the June meeting.

**5.3.5 Spotlight North:** The approach is very muddy and not desirable as a kayak launch. This item will not be pursued further and can be removed from the agenda.

**5.3.6 Zayer #12:** Archaeology Branch has informed GIPRC that Zayer is located on a major archaeological site. GIPRC will need an archaeological consultant report to determine what if any shore access development can occur at this site. Gerry will attempt to get an estimate of what this would cost for the June meeting.

**5.3.7 Matthews/Whipple:** Allan reviewed plans to widen sections and/or re-orient the ropes so they are easier to hold on to.

It was noted that the 2020 budget for the CRD Matthews Point Regional Park include expanded parking, a kiosk and toilet. The CRD plan to work on the connecting trail to Bluff Park this month.

## **5.4 Trails Report**

The Sturdies Bay Trail was discussed under Michael Carrothers report. See 5.2 Maintenance Contract.

## **5.5 Parks Report (DL79)**

Mike has distributed a draft plan which he would like to finalize and bring back for the June meeting. He noted that it is a lengthy plan but most of it are appendices and the first 5 pages cover what is important. To get it adopted we need to approve and then send it to the CRD. Some commissioners thought it would be worthwhile to mention a shoreline trail to Dionisio. One of the action items should be involvement of the community in the selection of a name. The report should mention "Explore adoption of the Coastal Douglas Fir toolkit". We need a facility development plan so we can have an idea of implementation timing and how much budget to assign to it over the years. It would be desirable to have a toilet near the shoreline but it would be too far from the road to be pumped out. Mike would like information for an "environmentally friendly toilet" (e.g. composting toilet) that could be placed there.

**5.6 Shoreline Cleanup:** Defer to next meeting so Charlene can be present.

**5.7 Master Plan Review:** Scheduled for the June meeting.

**5.8 Commonality Meeting.**

This meeting is confirmed for June 12<sup>th</sup>. We will leave Galiano at 6:30am and arrive at Pender about 7:30. Ed will arrange pickup. We would return on the 4:25pm ferry. Commissioners should let Ed know if they will not be able to attend.

**5.9: Asset Management Plan Funding:**

**Ed moved and Allan seconded that the GIPRC amend its Capital Reserve Fund projected expenditures by adding \$7,500 for an asset management inventory and assessment.**

**CARRIED**

**5.10 Bicycle Repair Station:**

Andy Turner wants to donate a bicycle repair station and suggests that it be placed at the Skate park. Allan will follow up on this.

**5.11 June Active Page Article:**

Andrew will write his regular part and also the part that Gloria normally does. Ed offered to help.

**6. Reports**

---

**6.1 Chair's Report**

None

**6.2 CRD Director's Report**

None.

**6.3 Treasurer's Report**

**6.3.1 Status of Accounts May 2, 2019**

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$14695.26	\$34305
Meeting Expense Allowance	\$85	\$1795

Recreation		\$34340
Recreation meeting Expense		\$330
Imprest Account		\$593.43
Capital Reserve		\$60286.34
Donations		

### 6.3.2 Invoices to be approved

Michael Carrothers Apr. 30 Park Maint. Contract \$3102.75

**Mike moved and Stephen seconded the payment of \$3102.75 to Michael Carrothers.**

**CARRIED**

### 6.3.3 Payment of Invoices

Galiano Trading	Mainten. Materials	\$33.35
DoMo	Brochure Design	\$288.75

### 6.3.4 Projected Future Operating Expenditures for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$30579
Pump Toilets	\$1600
Apple Pie	\$850
Stewards' Luncheon	\$600
Mail Box	\$180
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$1890
CRD Labour/Legal	
Total	\$37899

**Mike moved and Stephen seconded approval of the Treasurer's Report.  
CARRIED.**

### 6.4 Recreation – Review Applications

Ed noted that the commission was short \$5,878 in order to fund all the requests. The Commission reviewed all the applications and determined a distribution that uses the money available.

Allan recused himself during the vote on applications from the Galiano Club and Mike H. recused himself during the vote on the application from the Health Care Society as each is a member of the respective Boards.

**Andrew moved and Stephen seconded that the money be distributed as follows:**

Coro Galiano	\$2500
Galiano Activity Centre Society	\$18500
Galiano Club/Gleaning Project (Food Program)	1,000
Galiano Club/Galiano Players	1,000
Galiano Conservancy Association	1,840
Galiano Festival Society	1,000
Galiano Golf Course Society	2,860
Galiano Health Care Society	1,250
GICS Parent Advisory Committee	1,500
Galiano Scottish Country Dancing Assoc.	350
North Galiano Community Association	3000

**CARRIED.**

It was noted that organizations can still apply for a GIA (Grant In Aid).

**6.5 Volunteers report:** Deferred until the next meeting.

**7. Other Business**

---

Andrew Loveridge noted that the cook shack on the Nature Protected area on the school grounds (also known locally as “Centennial Park”) has been demolished. He suggested the site might be a good location for a toilet. The commission felt that a toilet would not be allowed there because it is in a Nature Protected zone and there is already a proposal to place a toilet up at the Fitness Centre.

**8. Date for Next Meeting**

---

Thursday, June 6, 2019

**Adjournment**

---

11:00 am.

---

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission