

Galiano Island Parks and Recreation Commission

Thursday, April 4, 2019 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Charlene Dishaw, Mike Hoebel, Allan Forget, Gerry Longson, Gloria Schmidt, Andrew Simon (by phone), Jennifer Margison (Recording Secretary), Michael Carrothers (Maintenance Contractor)

Regrets: Dave Howe (CRD Director), Justine Starke

Call to Order: 8.32 a.m.

Ed thanked Stephen for chairing the last two meetings.

1. Approval of Agenda

Mike moved and Gerry seconded approval of the agenda.

CARRIED

2. Approval of Minutes of Previous Meeting

Allan moved and Stephen seconded approval of the minutes of March 7, 21091.

Carried.

Emma Davis was welcomed to the meeting, attending as the new CRD Community Liaison. She will have office hours set up shortly. Once she has her official email she will notify us and will be copied on the minutes.

3. Delegations

None.

4. Correspondence

Allan forwarded our bench policy to the Metchosin Municipal Council as per their request. Pender Parks & Rec contacted us regarding the skatepark.

5. Primary Business

5.1 Maintenance Contractor's Report

Attached. It was noted that fifteen dangerous trees were dealt with by Bear's Tree Service in the Morning Beach parking lot #59. Also dealt with the tree near the bench at Lodge#33 shore access. Oceanview #23 shore access is blocked by a BC Hydro damaged equipment. Michael has spoken to Hydro who says it is on their list for removal. Ed will send in a formal Commission request for removal. House being built near shore access Cayzer #26 resulted in some damage there. At Heather #45, a tree fell and dislocated stone step. Serenity #26 will need some added concrete on the steps. Michael may need to contact Rene regarding this.

5.2 Shore Access Report

Albion #55 - metal brackets need to be made to attach bench to the pad as it is an irregular bench size. Plaque is in place.

Spotlight #38 - three Commissioners visited this access. There are a number of ornamental trees and an irrigation system (possibly non-functional) installed to prevent people from camping there.

Graham #29 - Commissioners visited this access with neighbours. Quite attractive with a steep slope going down to the shore and through a grassy wet field. Near a house but the

beach is off to the right and can only be accessed through private property. Lovely viewpoint but not a beach access. Parking would be a challenge and a boardwalk would need to be built across the wetland that may be part of the ALR. Part of a bigger discussion of access in this area.

Lodge #33 - correspondence received from Trish Flynn with a request for beach access here and a site visit is required. Petition is looking for the establishment of a harder paved surface to allow for wheelchair and kayak access here in honour of Ken Mounsey. Stephen called Trish and said that it would need to be determined if, through looking at the survey and mapping, their suggested route is on the shore access, not the Keefer property. Allan will follow up. Ed will assist with MapIt.

Spotlight North – consider for kayak access. Was previously demoted to B list when the License of Occupation was obtained from MOTI. 2006 agreement goes to 2026 and discussion about Spotlight North could be reopened but needs to be assessed for kayak launch suitability. Andrew and Charlene will check this out.

5.3 Trails Report

Sturdies Bay trail is being worked on.

5.4 Parks Report

Mike will circulate some information on DL79.

5.5 Shoreline Clean-up

Posters advertising this event on Sunday, April 21 10-2 will be up. Two drop-off locations: Pebble Beach and Tricia Way #53 on Sticks Allison. Garbage bags and gloves will be available for pick-up at each location. Galiano Trading has kindly donated gloves and bags at the Corner Store and Daystar have donated some treats. The materials will go to Conservancy for sorting into recycling and garbage. A scale has been obtained to weigh trash, enabling annual comparison reports. The Conservancy has obtained CRD funding for Dan White's boat to pull off material on Pebble Beach and Morning Beach. Michael can work with Charlene to prepare site. GIRR is having an event on Earth Day, April 20. Jennifer, Charlene and Gerry - set-up. Allan will take photos.

5.6 Brochure Update & Reprint

6000 have been printed. The large kiosk map will be updated and a quote obtained from Island Blueprint for printing.

5.7 Master Plan Review/Survey

Move ahead with Zayer - Gerry will get an engineering feasibility assessment needed for access to the beach and contact the Archeology Branch to get clearance. Allan, Mike and Gerry will visit the site again. Neighbours have been notified (at the time of the Seaview notification) that we will begin with a survey. Comment that there is a lot of spurge laurel on this site that will need to be dealt with. Cut below the root collar like broom.

Stairs at Matthews/Whipple - Gerry, Allan and Michael will review this site requirement to determine whether some engineering advice is needed on how to develop the whole stairway. Stephen will determine next steps toward finalizing the Master Plan.

Will set time aside in June meeting to determine Capital Plan expenditures.

5.8 Vault Toilet – Activity Centre

Stephen has not heard anything further on this. Will see how the CRD responds to the school's request for generators. Discuss in June.

5.9 Commonality Meeting – June 12

Proposed agenda Items: status of asset management plans and next steps; review of

recreation criteria for funding; LOO's, permits, Opening OA's, our rights and responsibilities vs. MOTI's; review of rewritten Pender bylaws regarding possible adaptation to other SGI's; bylaw enforcement options including penalties for smoking on our trails. Pender will obviously need to ask CRD staff to provide resources for most of these topics so Pender will have a selection of topics to present to Justine within the next few weeks.

5.10 Asset Management

Ed asked Gerry if he will get involved and Ed will discuss this with him following the meeting. Ed has updated the task list. Discussion of the CRD Sustainable Service Delivery Plan for GIPRC document - one of a number of plans that have been produced for various CRD assets. Includes a survey of assets and a financial plan for the maintenance and replacement of the assets. A specialist in asset inventory will be need to be hired and covered by our budget to identify, value and determine lifespan of CRD assets on Galiano, which has significant budgetary implications. Question about whether a summer student would be useful in compiling an inventory of assets. This will be discussed at the Commonality Meeting as this is an issue for all the Commissions.

6. Reports

6.1 Chair's Report

None.

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

As of April 4, 2019

6.3.1 Status of Accounts

2018 surplus has been added to the 2019 budget. The budget has been increased by \$22710. Ed proposed the distribution to the budget as indicated below. Ed will ask Amber Donaldson, our CRD Financial Services contact (replaced Peggy Dayton who retired) to allocate this and provide firm numbers at the next meeting.

**Ed moved and Stephen seconded approval of the allocations as discussed.
CARRIED.**

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246.06	\$6644
Parks Maintenance	\$11270.41	\$49440 (incl. \$11710 new \$)
Meeting Expense Allowance	\$85	\$2795 (incl. \$1000 new \$)
Recreation	\$0	\$34340 (incl. \$470 carry forward from 2018)
Recreation meeting Expense	\$0	\$330
Imprest Account	\$87.31	\$592.43
Capital Reserve	\$0	\$70286.34 (incl. \$10000 new \$)
Donations		

6.3.2 Invoices to be Approved

Bear's Tree Service	Fell dangerous trees
ARC	Brochure printing
Michael Carrothers	March park maintenance

Mike moved and Gloria seconded payment of \$1575 to Bear's Tree Service, \$2063.04 to ARC, and \$2577.75 to Michael Carrothers.

CARRIED

6.3.3. Report on Payment of Invoices

Heather Martin	Minute Taking	\$85
Galiano Freight	Pick-up & deliver brochures	\$52.50
Galiano Trading	Maintenance supplies	\$22.85

6.3.4 Projected Future Expenses

Garbage removal – Nadia	\$200
Design brochures	\$300
Parks maintenance contract	\$33681.75
Pump toilets	\$1600
Apple Pie	\$850
Stewards' lunch	\$600
Mailbox	\$180
Secretarial	\$2000
Transfer to Capital Reserve	\$1890
CRD Labour/Legal	
Total	\$41302

Ed moved and Gloria seconded to accept the Treasurer's report as presented.

CARRIED

6.4 Recreation

Gloria has sent out several reminders to groups who received funding in the past. Discussion of current list of applications received to date. Deadline is April 15. Gloria will be away for the May meeting but returns mid-May. May 2 is decision meeting. Ed will send info on approved funding to CRD and Charlene will notify applicants of decisions. Gloria will prepare the summary sheet with her comments on applicants before her departure for the approval meeting.

6.5 Volunteers Report

Nothing further.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

Nothing further.

8. Date of Next Meeting

Thursday, May 2, 2019

9. Adjournment

The meeting was adjourned at 11:05 a.m.
