

# Galiano Island Parks and Recreation Commission

February 7, 2019 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Stephen Rybak (Acting Chair), Charlene Dishaw (on phone), Mike Hoebel, Allan Forget, Gloria Schmidt, Andrew Simon, Jennifer Margison (Recording Secretary)

**Regrets:** Ed Andrusiak (Chair), Gerry Longson, Dave Howe (CRD Director)

**Call to Order:** 8:35 a.m.

### 1. Approval of Agenda

---

Allan moved and Gloria seconded that the agenda be approved as amended.  
**CARRIED**

### 2. Approval of Previous Minutes

---

Mike moved and Allan seconded the adoption of the minutes for January 3, 2019 as amended.  
**CARRIED**

### 3. Delegations

---

None.

### 4. Correspondence

---

None.

### 5. Primary Business

---

#### 5.1 Parks Operating Budget Increase

Discussion of a 2019 increase in the parks operating budget of 65,975 to just under 90,000, supported by Dave Howe. Would be used to fund the capital plan, the asset management plan and a few more projects under Master Plan and will help to rebuild the 5-year Capital Plan budget.

**Mike moved and Andrew seconded the motion to request the CRD increase our Parks operating budget to approximately \$90,000.  
CARRIED.**

Stephen will forward motion to Dave Howe.

#### 5.2 Maintenance Contractor's Report (attached)

Michael was not in attendance. No questions about the report. Allan noted the fading of some of our signs every two or three years and had asked the sign maker about this but he was unable to explain why some fade and others don't. Dewinetz trail is in good shape. 5 trees in different locations that need attention and Stephen will get in touch with Bear once he has the list.

#### 5.3 Shore Access Report

#3 Lodge - Allan reported a request for a kayak launch site here in memory of Ken Mounsey. Suggested the family talk to Jesse Keefer who has some development plans in that area. Azure is also a place for kayak launching. Spotlight North was also suggested as a kayak launch site but it is not on the shore access list. Allan will investigate that.

#55 Albion – Memorial plaque is in the mail and Gord will be back on Feb, 15 to install the bench and plaque.

#60 Harper - Neighbours and Park Stewards planted some native vegetation near the shore access where a tree was removed and MoTI removed the plants, upsetting the neighbours. Add cautionary note re: planting permission to the position description for Park Stewards.

#### **5.4 Shoreline Cleanup**

Charlene talked to Jesse who had proposed an adopt-a-road program. Charlene will pursue this further.

#### **5.5 Brochure Update**

Proofs from DoMo have been circulated to Allan and Gloria. There is still time to make changes as Donna is away. Quote from the printer is \$1576 for 5000; \$250 more for 6000. 6000 will be ordered and delivery is the end of March.

#### **5.6 Community Policing Meeting**

Allan reported that there were 3 officers at the recent meeting along with Officer Kim for SGI and 12 people from the community. Office in the Manzanita Building will reopen soon and hoping that will make it more likely for people to report crimes. Few B & E's now which are thought to have been due to drug trade.

#### **5.7 Vault Toilet at Activity Centre**

An aftermath of the storm was a request from the school board trustee, Shelley Lawson for a vault toilet installation. The school has no running water during power outages so no flush toilets. Sturdies Bay trail crosses the school property. A toilet would be useful for public activities on the play field. Need agreement from the school board and would likely require a lease of the land for the toilet – similar to the library lease from the CRD. More than just a joint use agreement would be required. Cost is another factor. Last vault toilet cost about \$12,000.

#### **5.8 Commonality Meeting**

The spring meeting will be held on Pender and dates are being considered in June. Stephen will suggest either June 12 or 13.

#### **5.9 Master Plan Review**

Discussion of Master Plan priorities and survey results. Consider adding “tide-dependent” for kayak launching to brochure. Question of interpretive vs. directional signs. Could put interpretive data into a booklet - or QR codes on signs. Graham near Retreat Cove was the top priority for shore access development. Next step would be a survey. Wesley would be slated for 2022. Identify Winstanley in the 5 year plan for further investigation. Discussion of Millard Learning Centre trail. Stephen will come up with a further draft. The Active Page article will highlight the Master Plan survey results. Stephen will email details to Gloria.

## **6. Reports**

---

### **6.1 Chair's Report**

None.

### **6.2 CRD Director's Report**

None.

### **6.3 Treasurer's Report**

### 6.3.1 Status of Accounts February 7, 2019

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$0	\$6890
Parks Maintenance	\$2763.20	\$47236.80
Meeting Expense Allowance	\$0	\$1800
Recreation	\$0	\$34548
Recreation meeting Expense	\$0	\$330
Imprest Account	\$87.31	\$577.20
Capital Reserve	\$0	\$56285.95
Donations		

### 6.3.2 Invoices to be approved

Michael Carrothers Jan. 31 Park Maint. Contract \$2667

**Mike moved and Gloria seconded the payment of \$2667 to Michael Carrothers.**

**CARRIED**

### 6.3.3 Payment of Invoices

Galiano Trading	Mainten. materials	\$96.20
Nadia Krebbs	Parks mainten.	\$159
Allan Forget	Printer supplies	\$87.31

### 6.3.4 Projected Future Operating Expenditures for 2018

Garbage removal (Nadia)	\$200
Design & Print Brochures	\$2000
Parks Maintenance Contract	\$41100
Pump Toilets	\$1600
Apple Pie	\$850
Stewards' Lunch	\$600
Mailbox	\$180
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$1890
CRD Labour/Legal	\$?
Total	\$50420

**Gloria moved and Mike seconded approval of the Treasurer's Report.**

**CARRIED.**

### 6.4 Recreation

Meeting for applicants held January 16. April 15 is the application deadline. Gloria will be away for the May meeting but will get everything organized for that.

### 6.5 Volunteers Report

Charlene reported that with the recent addition of park Stewards for Arbutus Point, all shore accesses are now covered. The trail from the Community Forest kiosk through Sticks Community Park needs a Park Steward however.

### 7. Other Business

**7.1 Un-addressed thoughts and concerns (and any input from members of the public)**

Member of the public advocated again for the development of the Zayer shore access.

**8. Date for Next Meeting**

---

Thursday, March 7, 2019

**9. Adjournment**

---

10:35 am

---

Stephen Rybak, Acting Chair, Galiano Parks and Recreation Commission