

# Galiano Island Parks and Recreation Commission

January 3, 2019 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Ed Andrusiak (Chair), Charlene Dishaw, Mike Hoebel (Vice-Chair), Allan Forget, Gerry Longson (on phone), Stephen Rybak, Gloria Schmidt, Andrew Simon, Ben Maberley (Alternate Director), Michael Carrothers (GIPRC Maintenance Contractor), Jennifer Margison (Recording Secretary)

**Regrets:** Dave Howe (CRD Director)

**Call to Order:** 8:30 a.m.

### 1. Approval of Agenda

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Mike moved and Stephen seconded that the agenda be approved as amended.  
**CARRIED**

### 2. Approval of Previous Minutes

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Mike moved and Gloria seconded the adoption of the minutes for December 6, 2018.  
**CARRIED**

### 3. Delegations

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None.

### 4. Correspondence

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Comments received on the Master Plan and comments about a bench in Bluff Park that was passed onto the Galiano Club.

### 5. Primary Business

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#### 5.1 Election of Officers

Mike nominated and Allan seconded Ed as Chair. No further nominations.

Mike nominated and Allan seconded Stephen as Vice-Chair. No further nominations.

Mike nominated and Allan seconded Ed as Interim Treasurer. No further nominations.

**Mike moved and Andrew seconded the appointment of the two Commissioners to serve as officers in the three positions for the next year.**  
**CARRIED**

#### 5.2 Maintenance Contractor's Report (attached)

Recent work was mostly storm damage although no damage to GIPRC facilities. Michael visited all trails, shore accesses and reports Azure needs a tree removed by an experienced faller. Michael will be away in late January, early February. Michael met with Allan to go through the last inspection report and prioritize projects. Will be in the January report.

Suggestion from Gerry that he would look into how Stanley Park uses fallen trees as timber for legacy projects rather than just firewood but Ed mentioned that this wood actually belongs to the Crown or to adjacent landowners so there

would be a permission process to be followed. And much of the fallen wood has already been removed by opportunistic firewood gatherers.

### **5.3 Shore Access Report**

Allan with neighbour at Morning Beach shore access to look at trees of concern. Also will look at the routing of the trail. He will talk to neighbours about plantings at Harper and Zachary. Cheque has been received for the bench at Albion and will be forwarded on to CRD. Bench and plaque will be installed soon.

### **5.4 Trails Report**

Michael walked trails as well as shore accesses. Bell Trail has a tree down at the entrance to our trail on the Galiano Trails section. Michael will offer to volunteer to clear that. Looked at needed repairs to bridge on Bell Trail.

### **5.5 Parks Report**

No significant damage in parks.

### **5.6 Task Assignments (attached)**

#### *Police Liaison Committee*

Starting up again. Opportunity to communicate any criminal activity. Meeting Jan. 9 at 1pm at South Fire Hall. Meets irregularly. Allan will volunteer to attend.

#### *Jamboree and Fiesta*

Contacting organizers, securing a booth, organizing materials and volunteers to take to the event. Stephen will take this on.

#### *Habitat Restoration*

Andrew will take on the role of Habitat Restoration i.e. identifying the need to remove invasive plants and possible replanting with native plants.

Allan will send out Michael's November inspection report as well as the shore access inventory to new Commissioners.

Andrew to highlight interesting natural history aspects of our trails and shore accesses in The Active Page report - the new "Gallivant".

### **5.7 Master Plan Review/Survey**

Stephen had between 50-60 survey responses. Some interesting highlights: appetite for informational signage along the paths on flora and fauna, not much interest in Wesley, toilets requested, names for DL79, more interest in extension of Sturdies Bay trail to ferry rather than other end. Dave Howe is concerned about this too and there may be funding available for safety reasons. New Commissioners have the old Master Plan. Stephen will update the Commission on the timeline for the Master Plan and will bring a list items for discussion at the February meeting.

### **5.8 Brochure Update and Reprint**

Mike reported that they were unable to meet with DoMo before Xmas but time has been scheduled to work on the brochure design. Question about new photo for a brochure. Ed would prefer a person(s) in the photo as we are all about recreation in our parks and on our trails. Goal is the end of April for new printed brochures.

## **6. Reports**

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### **6.1 Chair's Report**

None.

### **6.2 CRD Director's Report**

Ben welcomed the new Commissioners.

### 6.3 Treasurer's Report

#### 6.3.1 Status of Accounts January 3, 2019

2018 budget will be very close to the line. Not much if any to transfer to the capital reserve fund this year.

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$9269	\$3621
Parks Maintenance	\$42698.58	\$301
Meeting Expense Allowance	\$4362.09	\$-2482
Recreation	\$33192	\$678
Recreation meeting Expense	\$330	\$0
Imprest Account		\$831.35
Capital Reserve		\$56285.95
Donations		\$1500

#### 6.3.2 Invoices to be approved

Michael Carrothers Dec. 31 Park Maint. Contract \$3402

**Mike moved and Stephen seconded the payment of \$3402 to Michael Carrothers.**

**CARRIED**

#### 6.3.3 Payment of Invoices

Galiano Trading	Mainten. materials	\$33.08
Jennifer Margison	Record. GIPRC Minutes	550.00
Ed Andruiak	Ferry for AM Mtg.	\$23.95
	Printer Cartridge	\$142.89

#### 6.3.4 Projected Future Operating Expenditures for 2018

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	
Transfer to Capital Reserve Fund	\$1890
CRD Labour/Legal	\$2611
Total	\$4701

**Ed moved and Allan seconded approval of the Treasurer's Report.**

**CARRIED.**

Ed circulated a second report: 2019 Budget Projections. Note that CRD Labour/Legal is always unknown and variable. Add an estimated cost of the printing of the Master Plan by the CRD. Mike noted that the CRD withholds a certain % for administration. Ed suggested that the CFO, Nelson Chan hold an orientation session for the Treasurers on how the allocations in the operating budget and the Capital Reserve Fund 2019-2023 are calculated by CRD. The Capital Plan is reviewed every year and revised for the remaining 5 years. Suggested that the priorities for 2019 be included in the next Active Page article.

#### **6.4 Recreation**

Gloria has sent notice of the January 23, 10:00 Recreation Funding meeting to all previous applicants. She summarized how the process works for the new commissioners.

#### **6.5 Volunteers Report**

Nothing new to report. But Gloria will be seeking statistics from the Park Stewards. These stats will be of interest to Andrew in his role in Habitat Restoration. Gloria will review Park Steward responsibilities with Charlene.

#### **7. Other Business**

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##### **7.1 Un-addressed thoughts and concerns (and any input from members of the public)**

Member of the public advocated again for the development of the Zayer shore access.

Ed mentioned he has the memory stick from Jerry Azevedo's time as Chair available for past history if commissioners are interested..

New Commissioners contact list will be updated by Jennifer and distributed.

#### **8. Date for Next Meeting**

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Thursday, February 7, 2019

#### **9. Adjournment**

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10:02 am

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Ed Andrusiak, Chair, Galiano Parks and Recreation Commission