

Galiano Island Parks and Recreation Commission

November 1, 2018 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Ed Andrusiak (Chair), Mike Hoebel (Vice-Chair), Allan Forget, Werner Heinrich, Keith Hutchinson, Paul LeBlond, Stephen Rybak, Gloria Schmidt, Dave Howe (CRD Director), Andrea Mills (Southern Gulf Islands Legislative Coordinator), Jennifer Margison (Recording Secretary), Michael Carrothers (GIPRC Maintenance Contractor)

Regrets: None.

Call to Order: 8:30 a.m.

1. Approval of Agenda

**Ed moved and Mike seconded that the agenda be approved as amended.
CARRIED**

2. Approval of Minutes of Previous Meeting

**Allan moved and Werner seconded that the draft minutes from the October 4, 2018 meeting be adopted.
CARRIED**

3. Delegations

None.

4. Correspondence

Another Master Plan review survey was received and sent to Stephen.

5. Primary Business

5.1 CRD Director's Report

Dave Howe attended and thanked the Island for their support for another 4 year term. Interest in hearing about the Commission's needs and sharing his thoughts on next term. Ed expressed appreciation for the increased funding received for parks and recreation in the last term and that the funds are being well used in the community. The work on the next 5 year Master Plan and the planning for the Regional Trail and the Matthews Point Regional Park development may require further funding support. Dave's initial interest and commitment in an economically stable model for young families for the islands will continue. He has now moved to Sidney - 87 islands are under the Directorship. Easier to get to the islands from Sidney. Bylaw change for CESC (Community Economic Sustainability Commission) resulted in the ability to now meet online. Other Commissions' bylaws have not been changed but will be working on that. Community Resource Centre is being created on each of the islands. Question of how to bring the face of the CRD to the islands? Open up offices on Pender, Mayne, Galiano and Saturna and hire staff to increase

the accessibility of CRD to the islands. Get teleconference equipment in place. Kristen Morley, GM of Corporate Services is head of CRD's corporate and legal services and related affairs. Island CRD staff positions - question about number of positions, funding, will be resolved after Board meets. Will be standard CRD contract postings.

5.2 Maintenance Contractor's Report

Report attached. Michael added a request to Park Stewards to let him know if they see any erosion or flooding to reduce further erosion. May have to look at new tops of Skatepark picnic tables due to inadequate initial construction (plywood under tops now rotting) and reluctance of anyone to plane them. Suggestion to share the Maintenance Reports once approved by the Commission with Park Stewards with a reminder not to contact him directly but to contact Allan if they see issues that need attention. Michael will continue taking photos of the work he is doing; useful for Allan to post on Facebook page.

Dave discussed his concerns about "the most dangerous spots on the islands". Asked if Commission can identify a most dangerous place on Galiano. May be able to move on fixing dangerous sections of roads/trails sooner rather than later.

Ed complimented Michael on preventative work on ditching ahead of the rainy season. The renewal of the maintenance contract is approaching and Ed asked Michael to bring forward any additions/amendments needed to his contract by about the third week in November as the proposal will be discussed and approved at the December meeting of the Commission.

5.3 Galiano Trails Society Plans – Bowie Keefer

Mike addressed the Trails Network Plan that is already part of the Five Year Master Plan and the OCP to set the stage for a discussion with the Galiano Trails Society about how the activities/priorities of the Commission and the Trails Society can complement one another.

Mike reminded everyone that there are maps in the current Master Plan. One is the Trail Network Planning Map for north, mid and south Galiano based on 2007 report called "Tomorrow's Trails: A Trail Network Plan for Galiano". The Report is on the CRD website under Galiano Parks. The GIPRC of the day hired a consultant and established a process of community consultation to gather information on trails already in place and to establish a process for further trail development. The maps include "desire lines" - in the future should there be an opportunity to secure a trail in some way, these would be desirable connections for the community. That is how the non-profit society Galiano Trails Society developed, in order to find other ways to develop a trail network on the island.

Bowie introduced the Galiano Trails Society (GTS) as part of a federation across the islands on Saturna, Pender and Mayne (some interest from Saltspring). Importance of liability protection for private landowners. Works in cooperation with many groups: CRD Parks, GIPRC, Galiano Club, Conservancy. Role is to provide recreation access to hikers, pedestrians, cyclist and equestrians. Get people off the roads for safety reasons and signposting trails for fire protection in recognition of increased fire danger -

ability for fire fighters to get in and out of areas, notification of fires when they start. GTS has an older membership so will be looking at more contracting out of physical work. Public areas have been separated by private land. 90% connected from here to Dionisio Point. Showed a map and pointed out that for example, the Ganner Drive area has had no access to trails. Ultimately the goal is to have a trail network up both sides of the island. Idea is connectivity. Pointed out proposed CRD's Regional Trail. Emphasized that the Sturdies Bay Tail is not usable at night or for wheelchairs, strollers or bikes. Current route selected for the Regional Trail by CRD is to bring people to Matthews Point Regional Park. Trails Society eager to continue working with GIPRC to maintain convergence of community's objectives. Big issue of cyclists on the roads. East side access would be a solution. Also represents an emergency access route as Porlier Pass Road could easily be blocked in the case of an earthquake or other disaster. Question of getting the ferries to hold the cyclists and to have a proper space for bikes on the ferries. Trail up ridge from Montague Park would connect with Community Forest. What is the nature of the easement that Hydro has for the power lines? Could this be used for public trails access if the private owners agree? Hydro may own some of it outright. Werner will investigate.

5.4 Commonality Meeting Follow Up

Minutes will be sent to Ed and other chairs for review.

5.5 Master Plan Review/Brochure Update

Questionnaire has been finalized and copies distributed to Commissioners. To be sent out by Canada Post to Galiano Islanders middle of November with deadline for response by middle of December. Question of whether we advertise any shoreline walks at the point i.e. between DL 79 and Dionisio.

Brochure print run and timing to be discussed.

5.6 Seasonal/Winter Potluck

December 6 following the next meeting is the preferred date. Allan will coordinate this. Gloria will provide an invitation list and Ed will send them out. Allan will contact Betty.

6. Reports

6.1 Chair's Report

None.

6.2 CRD Director's Report

See 5.1.

6.3 Treasurer's Report

6.3.1 Status of Accounts November 1, 2018

| ACTIVITY | SPENT | BALANCE |
|-------------------|------------|---------|
| Parks Improvement | \$7961 | \$4929 |
| Parks Maintenance | \$35479.67 | \$7520 |

| | | |
|----------------------------|-----------|------------|
| Meeting Expense Allowance | \$2702.33 | \$-822.25 |
| Recreation | \$33192 | \$678 |
| Recreation meeting Expense | \$0 | \$330 |
| | | |
| Imprest Account | | \$547.86 |
| | | |
| Capital Reserve | | \$56285.95 |
| Donations | | \$ |
| Sign Sales | | \$ |
| | | |

6.3.2 Invoices to be approved

| | | | |
|--------------------|----------|------------------------|-----------|
| Michael Carrothers | Sept. 30 | Park Maint. (contract) | \$4048.69 |
| Laurie Whittaker | Oct. 25 | Commonality Catering | \$1460.00 |

Stephen moved and Keith seconded the payments of \$4048.69 to Michael Carrothers for his monthly maintenance contract and \$1460 to Laurie Whittaker for the Commonality Meeting catering.
CARRIED

6.3.3 Payment of Invoices

| | | |
|-----------------|--------------------------|----------|
| Galiano Trading | Mainten. materials | \$? |
| Galiano Club | Hall Rental – Comm. Mtg. | \$166.25 |

6.3.4 Projected Future Operating Expenditures for 2018

| | |
|----------------------------|---------------|
| Garbage removal (Nadia) | \$200 |
| Parks Maintenance Contract | \$6926.75 |
| Total | \$7127 |

Ed moved and Werner seconded approval of the Treasurer's Report.
CARRIED.

6.4 Shore Access Report

6.4.1 Benches

Policy reviewed. Delete “on a concrete foundation” from Bench policy. Policy approved effective November 2018 and Mike will put on the website.

Determined that the 2 amounts of \$1500 for a bench & a plaque and \$1200 for a bench are satisfactory to cover our costs. Michael mentioned that the finish on the benches seems to be wearing quickly. Instructions will be given to the builders that multiple coats will be required. The plaque becomes the property of the CRD and the donor is entitled to a tax receipt for \$1500. The Commission will use the new Application for Donation of Memorial Bench form with changes to contact information and the CRD donation form that would be sent to us. Mike will add to the website.

Other bench donors are communicating with Allan. Location of one near Montague still being determined.

6.4.2 Other Shore Access Issues

Tree near Whiteware will be taken care of by landowner.

Azure #27 Multiple kayaks, canoes and paddle boards being stored there on the private land. Owners will be putting a fence on their property that will prevent this.

Dewinetz #50 Found a bottle on the beach with a letter in it from Courtenay. Allan contacted owner to ask not to throw things in the ocean.

Harper #60 Neighbours contacted Allan about grading of the road and parking area. Will improve signage.

Zelter #65 There is a house being constructed next to this shore access and Allan had spoken to the owners, contractor and MoTI about damage occurring and this will be rectified.

Zayer #12 Werner suggested advancing the development of Zayer due to the number of petitioners for Zayer. Werner urged making this an assessment priority for 2019. Decisions on the budget will be made at the December meeting.

Suggestion to move 6.4, 6.5 and 6.6 (Shore Accesses, Trails and Parks) up under Primary Business. 5.1 so these issues can be discussed in connection with the Maintenance Contractor's Report.

6.5 Trails Report

No report.

6.6 Parks Report

6.6.1 DL79

Draft text being prepared for a plan.

6.6.2 Other Parks Issues

RCMP contacted re arbutus tree cutting on Sticks near Tricia. Allan investigated but did not find any evidence of this.

6.7 Recreation Report

6.7.1 Meeting

Discussion of Recreation Funding meeting on Jan 16 or 23. Gloria will investigate availability of library meeting room.

6.7.2 Definition of Recreation

No responses received from the other islands as result of discussion at Commonality meeting. Gloria asked if proposals could be more global or broader from community groups. Mike made the point that funding is provided to the Activity Centre now for a variety of recreation programs. Decided best course is to leave it open and make decisions at the time resources are allocated.

6.7.3 Simplified Reporting Form

A template for a report on how funding was used would be helpful. Gloria will tie the report into the application form and prepare a draft for the January meeting.

6.8 Volunteers Report

One new Parks Steward for Albion #55. Two others will be approached for Arbutus #11, the last shore access needing a Steward.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

11:52 am

7.2 Paul moved and Werner seconded the motion to go in camera in accordance with In accordance with Section 90 (b) of the Community Charter for the discussion of “personal information about an identifiable individual who is being considered for a Board award or honour, or has offered to provide a gift to the Board on condition of anonymity”

CARRIED

Mike moved and Allan seconded the motion to adjourn the In camera meeting at 12:25 pm.

CARRIED

8. Date for Next Meeting

Thursday, December 6, 2018

9. Adjournment

12:25 pm.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission