

# Galiano Island Parks and Recreation Commission

October 4, 2018 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Ed Andrusiak (Chair), Mike Hoebel (Vice-Chair), Allan Forget, Werner Heinrich, Keith Hutchinson, Stephen Rybak, Andrea Mills (Southern Gulf Islands Legislative Coordinator), Jennifer Margison (Recording Secretary), Michael Carrothers (GIPRC Maintenance Contractor)

**Regrets:** Paul LeBlond, Gloria Schmidt, Dave Howe (CRD Director)

**Call to Order:** 8:34 a.m.

### 1. Approval of Agenda

---

Allan moved and Werner seconded that the agenda be approved as amended.  
**CARRIED**

### 2. Approval of Minutes of Previous Meeting

---

Mike moved and Werner seconded that the draft minutes from the August 2, 2018 meeting be adopted.  
**CARRIED**

### 3. Delegations

---

Lorelei Allen and Andrew Loveridge attended to ask for an update and encourage the Commission to proceed with the development of Zayer #12. Nine or ten families live in the area and 80 people signed a petition to support the development. The Commission explained that they are currently reviewing the Master Plan for 2019-24 and setting the priorities for next year. A public survey will be distributed shortly asking for input on the Master Plan.

### 4. Correspondence

---

None.

### 5. Primary Business

---

#### 5.1 Maintenance Contractor's Report

Discussion of the monthly report. Michael will be doing more winter prep stuff on the trails like ditching and trenching around some of outhouses i.e. the Recycling and Dewinetz toilets. The hazardous tree on Sturdies Bay trail was removed. Michael did an inventory of the benches and will remove one or two of the more accessible ones at a time to work on them under cover and out of the elements. Michael will report back on the bench refinishing priorities. He will start with work on the Skatepark benches and tables.

#### 5.2 Galiano Road Network Plan – Sheila Anderson, Chair of the Advisory Planning Commission, Islands Trust

Sheila provided an overview of the Galiano Road Network Plan as attached to the Official Community Plan for Galiano. Reviewed how road building through the subdivision of land occurs. Noted that frontage on an existing public road is required in order to subdivide, as well as the construction of a public road that would reach all the proposed lots. The possibility of the adjacent property needing road access is taken into consideration too.

In the early 90's, concerns were raised that new roads were being overbuilt to a more urban design. Road standards were established in 1993 and revised in 1996 that made more sense in a rural environment. The Transportation Advisory Committee was formed to advise the APC on roads that includes designating "heritage roads" and bike paths. The sale of Mac Blo managed tree farm lands (about 1/2 the island) resulted in many applications for residential subdivisions, creating requirements for public roads. Sheila emphasized that using existing roadbeds as much as possible is important to minimize impact on riparian areas. Background documents were cited and are online: the 2001 Road Network Plan and the 2003 Road Network Plan Review. She stated that it is also important to consider the fact that forest lots cover a challenging topography that is not always accessible. If road location is left to each owner, the collective need is not addressed. There is no public access on emergency access roads until there is a subdivision or rezoning application but the LTC can request public road or trail access at the time of rezoning. In every rezoning there should be a covenant for future roads but in the interim period, a request should be made for a statutory right-a-way for emergency lanes.

The Commission, should be aware that when referrals are requested as part of the rezoning process, it presents an opportunity to request a covenant for future road access and a statutory right of way for emergency vehicles that could be used as trail for pedestrians or bikes. The Commission needs to look at these opportunities for trail connections. The Commission will request copies of Schedule E and Schedule C. Emergency lanes that make sense for bike routes and trails and active transportation corridors should be considered in the review of the Master Plan.

### **5.3 Master Plan Review**

Stephen reported that the questionnaire was beta tested in front of Daystar. Confirmed that questionnaires can be returned to Daystar. Next steps: look at revising the questionnaire, mail out after the election is over and put an electronic version on the CRD website, with a mid-Dec. deadline. Recommendations will be presented to the Commission in Jan/Feb.

### **5.4 Active Page Article**

As Gloria is away, Allan will write the column in her place..

### **5.5 Fall Commonality Meeting**

Draft agenda discussed. Some CRD staff will be attending. GIPRC reports: Stephen - Master Plan, Gloria - Park Stewards, Allan -

Maintenance Contractor. Setup at 8:00 at the South Hall. Other islanders will be arriving by ferry (8:10) and possibly departing by water taxi so transport may be needed. Several Commissioners will help with set-up and vehicles.

**5.6 Brochure Update and Review**

The committee will be meeting shortly in order to have revised brochures printed by end of April at the latest.

**5.7 Recruitment of New Commissioners**

Posters are up and on social media. In November all applications for 4 available positions will be reviewed by the Commission.

**6. Reports**

---

**6.1 Chair’s Report**

None.

**6.2 CRD Director’s Report**

None.

**6.3 Treasurer’s Report**

**6.3.1 Status of Accounts October 4, 2018**

| ACTIVITY                   | SPENT      | BALANCE    |
|----------------------------|------------|------------|
| Parks Improvement          | \$7961     | \$4929     |
| Parks Maintenance          | \$29000.22 | \$17999    |
| Meeting Expense Allowance  | \$1076.08  | \$804      |
| Recreation                 | \$33192    | \$678      |
| Recreation meeting Expense | \$0        | \$330      |
|                            |            |            |
| Imprest Account            |            | \$547.86   |
|                            |            |            |
| Capital Reserve            |            | \$57041.95 |
| Donations                  |            | \$         |
| Sign Sales                 |            | \$         |
|                            |            |            |

**6.3.2 Invoices to be approved**

Michael Carrothers Sept. 30 Park Maint. (contract) \$3354.75

**Mike moved and Stephen seconded the payments of \$3354.75 to Michael Carrothers for his monthly maintenance contract.  
CARRIED**

**6.3.3 Payment of Invoices**

|                     |                           |         |
|---------------------|---------------------------|---------|
| Galiano Trading     | Mainten. materials        | \$36.44 |
| Laurie Whittaker    | Stewards’ Lunch           | \$800   |
| Bear’s Tree Service | Remove danger tree        | \$420   |
| Apple Pie           | 1/2 page ad-Commissioners | \$88.46 |

|                |                      |         |
|----------------|----------------------|---------|
| Gloria Schmidt | Luncheon Expenses    | \$41.08 |
| Allan Forget   | Janitorial for lunch | \$75    |
| Allan Forget   | Ink Cartridge        | \$83.65 |

### 6.3.4 Projected Future Operating Expenditures for 2018

|                                             |            |
|---------------------------------------------|------------|
| Garbage removal (Nadia)                     | \$200      |
| Skatepark toilet painting                   | \$300      |
| Parks Maintenance Contract                  | \$10801.25 |
| Commonality Meeting and Stewards' Thank you | \$1500     |
| Total                                       | \$12801    |

**Ed moved and Werner seconded approval of the Treasurer's Report.  
CARRIED.**

## 6.4 Shore Access Report

### 6.4.1 Benches

Table discussion of the donation policy to next meeting. May still be a bench donation for Albion #55.

### 6.4.2 Other Shore Access Issues

Allan reported that an adjacent landowner at Whiteware was concerned about being told by MoTI that he could not pull up logs there while others are doing so, as well as occurrences of trespass and littering since the development of the access. The Commission has no jurisdiction over log retrieval but has voiced concerns that log retrieval could cause damage to the access.

Kayak launching ramp with a memorial plaque has been requested at Lodge #33 across from Bodega Cove. Referred to the Master Plan Committee. A bench with a plaque was suggested as an alternative. Allan will continue discussions.

## 6.5 Trails Report

No report.

## 6.6 Parks Report

No report.

## 6.7 Recreation Report

Definition of recreation tabled until Gloria returns. Will raise at the Commonality meeting and have other Commissions send Gloria their definitions. Have previously heard from CRD staff that the definition is broad and whatever the Commission wishes it to be within wide parameters.

## 6.8 Volunteers Report

None.

## 7. Other Business

---

**7.1 Un-addressed thoughts and concerns (and any input from members of the public)**

Andrew Loveridge expressed further support for the development of Zayer and DL 87.

11:12 am

**7.2 Ed moved and Mike seconded the motion to go in camera in accordance with In accordance with Section 90 (b) of the Community Charter for the discussion of “personal information about an identifiable individual who is being considered for a Board award or honour, or has offered to provide a gift to the Board on condition of anonymity” and 90 (d) “security of property of the Board”.**

**CARRIED**

**Mike moved and Allan seconded the motion to adjourn the In camera meeting at 11:17 am.**

**CARRIED**

**8. Date for Next Meeting**

---

Thursday, November 1, 2018

**9. Adjournment**

---

11:17 am.

---

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission