

Galiano Island Parks and Recreation Commission

September 6, 2018 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

DRAFT MINUTES

Present: Ed Andrusiak (Chair), Mike Hoebel (Vice-Chair), Allan Forget, Paul LeBlond, Gloria Schmidt, Werner Heinrich, Andrea Mills (Southern Gulf Islands Legislative Coordinator), Ben Mabberley (Alternate CRD Director), Jennifer Margison (Recording Secretary), Michael Carrothers (GIPRC Maintenance Contractor)

Regrets: Stephen Rybak, Keith Hutchinson, Dave Howe (CRD Director)

Call to Order: 8:30 a.m.

1. Approval of Agenda

**Ed moved and Allan seconded that the agenda be approved as amended.
CARRIED**

2. Approval of Minutes of Previous Meeting

**Mike moved and Gloria seconded that the draft minutes from the August 2, 2018 meeting be adopted.
CARRIED**

3. Delegations

None.

4. Correspondence

None.

5. Primary Business

5.1 Maintenance Contractor's Report

Discussion on month's work. Report distributed. The Skatepark toilet repair was done for under \$1000 but the Retreat Cove toilet needed rot repair too - just under \$1200 for two. The recent toilet pumpout indicated Montague had the highest volume, then the Skatepark, Recycling and Morning Beach. Of the two portapotties, Dewinetz volume was not much as compared with Shore Access #69. Discussion of Retreat Cove toilet cleaning and restocking and whether Michael should clean that too. Ed will talk to the Fire Chief. Discussion of Skatepark benches and picnic tables that are showing their age. Allan suggested an inventory of the condition of all the benches and prioritizing refinishing. Will bring back for the next meeting. Michael will go ahead with the Skatepark bench and table refinishing. Noted that the Skatepark sign also needs refinishing and the walkway needs work too. Both the Skatepark and North Hall toilets will be painted. Discussion of the Skatepark sign regarding graffiti. Allan will look into added signage to address this more specifically.

5.2 Master Plan Review

Stephen forwarded his proposed questionnaire that would be sent to all mailboxes and asked that feedback be provided to Paul. Suggestions: website address should be included, a couple of typos corrected, map is needed, and a few wording changes. Suggestion for a legal sized document with the map on other side.

The Galiano Trails Society will be asked to come to the October meeting to discuss the Master Plan. Paul will invite Bowie. Sheila Anderson will be invited to the November meeting to speak about the Road Network.

5.3 Fiesta

There was interest in joining the Commission from someone there. Allan will follow up. Other feedback: Shore Access 13 - request for a plaque on the bench there and comments about Shore Access 12. Question about geo-cache sites of which there are many on the island.

5.4 Community Picnic

Gloria is going to manage the Pie Contest, providing Informal representation for the Commission and has organized the 3 judges.

5.5 Fall Commonality Meeting

Discussion of the draft agenda for October 25, 8-4 at the South Hall. Theme will be "Cooperation Among Island Organizations that Manage Parks/Recreation Land". The certified tree faller issue needs more discussion with CRD as this is very problematic for all the Commissions. Will have different Commissioners present on some suggested topics: cycling on trails and in parks, Master Plan Review, Park Stewards Program, Camping, Maintenance Contract. Ed will draft the agenda for further comment. Discussion of a field trip illustrating cooperation among island organizations. A drop off at Bluff Park and a walk down to the Matthews #15 shore access would be a good example of a CRD regional trail that links 3 different jurisdictions in one natural area. Arrange transportation to drop off at the Bluff and pickup at Matthews. Possibly 25 people in attendance.

5.6 Recruitment of New Commissioners 2019

Have to post for a month and forward recommendations to CRD from the November meeting. In December, the recommendations go to the CRD board. Discussion of intentions of Commissioners whose terms expire. Allan, Werner and Paul declined to stand. Ed will check with other absent Commissioners about their intentions. Sept. 15 is the deadline for the October Active Page. Application deadline October 31. Ed will update the posters and write the ad for The Active page. Allan will put on the Facebook page and it can be shared to other Galiano FB sites.

5.7 Brochure Update and Reprint

A small group for the brochure update was convened - Mike Allan and Stephen.

6. Reports

6.1 Chair's Report

None.

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

6.3.1 Status of Accounts September 6, 2018

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$7961	\$4929
Parks Maintenance	\$28371.77	\$18628
Meeting Expense Allowance	\$160	\$1720
Recreation	\$33192	\$678
Recreation meeting Expense	\$0	\$330
Imprest Account		\$741.51
Capital Reserve		\$57041.95
Donations		\$
Sign Sales		\$

6.3.2 Invoices to be approved

Michael Carrothers	Aug 31	Park Maint. (contract)	\$3496.50
Zach Davidson	Aug 31	Toilet Repair	\$1211.40
Coast Environmental	Aug 2	Toilet Pumpouts	\$1509.08

Paul moved and Werner seconded the payments of \$3496.50 to Michael Carrothers for his work in August, \$1211.40 to Zach Davidson for toilet repair and \$1509.08 to Coast Environmental for toilet pumpouts.

CARRIED

6.3.3 Payment of Invoices

Mike Hoebel	Fiesta booth rental	\$35
DoMo Communications	Poster & vehicle parking	\$170.63
Galiano Trading	Mainten. materials	\$73.87
Apple Pie	Quarter page ad-12 mon.	\$859.95

6.3.4 Projected Future Operating Expenditures for 2018

Garbage removal (Nadia)	\$200
Skatepark toilet painting	\$300
Parks Maintenance Contract	\$14156
Commonality Meeting and Stewards' Thank you	\$1500

Total

\$15,856

**Ed moved and Mike seconded approval of the Treasurer's Report.
CARRIED.**

6.4 Shore Access Report

6.4.1 Benches

Table discussion of the donation policy to next meeting.

6.4.2 Other Shore Access Issues

None.

6.5 Trails Report

6.5.1 Pebble Beach

Paul reported on information received from Recreation BC saying we do not need authorization to provide basic maintenance of trails on Crown Land. He has responded that after reading the regulations, it appears no permission is needed to do the maintenance on this trail. Michael will proceed with some work here. A GIPRC recreation funding grant was given to the Trails Society for this purpose.

6.5.2 Hazard Tree – Sturdies Bay Trail

There is a large tree hung up on an alder near the trail by the Sturdies Bay entrance to the trail, on Crown Land. Discussion of options.

6.6 Parks Report

6.6.1 DL 79 – Planning Update

Discussion for foreshore trail from 79 into Dionisio.

6.6.2 Lord Park

No parking problems have been observed here since monitoring began.

6.6.3 Other Parks Issues

Discussion of trespass that continues to occur on private road of the strata at the end of Sticks Allison West by people accessing park trails. Allan will put reminder on Facebook and in The Active Page

6.7 Recreation Report

None.

6.8 Volunteers Report

Park Stewards Appreciation lunch will be held on Friday, Sept. 14, noon at Betty's. 31 have confirmed attendance out of 52 invited. Suggestion made for a cleaner. Caterer will contact Jim re: time to get in. Poems have been requested.

There are now 40 Park Stewards. 28 of 30 shore accesses are covered. Arbutus, Tricia and Albion still need Park Stewards. Gloria will approach a neighbour about Tricia.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

More brochures were requested for the Tourist Info booth and development of Zayer #12 was encouraged.

7.2 Mike moved and Werner seconded the motion to go in camera in accordance with Section 90 (b) of the Community Charter for the discussion of “personal information about an identifiable individual who is being considered for a Board award or honour, or has offered to provide a gift to the Board on condition of anonymity”.

CARRIED

Paul moved and Werner seconded the motion to adjourn the regular meeting.

CARRIED

8. Date for Next Meeting

Thursday, October 4, 2018

9. Adjournment

11:30 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission