

Galiano Island Parks and Recreation Commission

June 7, 2018 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

DRAFT MINUTES

Present: Mike Hoebel (Vice-Chair), Allan Forget, Werner Heinrich, Keith Hutchinson, Paul LeBlond, Ben Mabberley (CRD Alternate), Stephen Rybak, Michael Carrothers (GIPRC Maintenance Contractor), Jennifer Margison (Recording Secretary)

Regrets: Ed Andrusiak (Chair), Gloria Schmidt, Dave Howe (CRD Director)

Call to Order: 8:29 a.m.

Guests were welcomed and Introduced: Carolyn Stewart, CRD Park and Trails Planner; Todd Shannon, Operations Manager for Regional Trails and Parks and Andrea Mills, Southern Gulf Islands Legislative Coordinator.

1. Approval of Agenda

Paul moved and Allan seconded that the agenda be approved.
CARRIED

2. Approval of Minutes of Previous Meeting

Allan moved and Keith seconded that the draft minutes from the May 3, 2018 meeting be adopted.
CARRIED

3. Delegations

None.

4. Correspondence

None.

5. Primary Business

5.1 Maintenance Contractor's Report

Michael Carrothers presented his monthly report as previously sent to all Commissioners (attached). Stairs have been completed at Dewinetz #50. He noted that additional work is required for drainage. Discussion of funds remaining to do this.

5.2 Matthews Point Management Plan

Draft plan has been circulated to the Commissioners and to the public and a handout with a printed version of presentation slides was distributed at the meeting. Online comments on the CRD website are encouraged by the deadline of June 24th. Carolyn reviewed the plan. Noted that the best trail routes to link the Commission's Matthews Point shore access with the main trail in the park would cross private land and the CRD will be attempting to discuss this with a landowner who lives off island. The Management Plan will be implemented once the CRD board has approved it. Will go to Regional Parks Committee in September this year and would hope to have board approval by the end of the year, although the fact that it is an election year

could affect this. Would hope work would begin next year. Discussion of links to Bluffs Park and Matthews shore access #15 on either side. Noted that an update on Matthews shore access trail is needed in the plan as this was relocated by GIPRC from private land. There is a drop-in session noon to 3 at the South Hall today. Mike will consult with other Commissioners to draft an official letter from the GIPRC commenting on the draft plan

5.3 Commonality Meeting

Report on meeting June 5 on Mayne. Ben, Stephen and Mike attended. Speaker was the trustee for the Cotton family whose property was on Active Pass and is now the property of the CRD to be managed as a park by the Mayne Island P & R Commission. Afternoon was a tour of the park. Discussion of need for improved services for dangerous tree falling work on the islands. Also discussed idea of blanket insurance for P & R funded organizations. Ben reported that it is difficult to find an insurance company who would be able to meet the diverse insurance needs of a group of organizations and there may not be significant cost savings. Thinks the CRD would need to be involved in the insurance agreement.

Next Commonality meeting will be hosted by Galiano in the fall - October or November. Proposed dates will be discussed.

5.4 GIPRC Master Plan Review

Stephen circulated a Master Plan document "Strategic Directions - Principles". Suggestion to set aside an hour at next meeting to discuss the Master Plan. Request that Commissioners review the current Master Plan and identify areas that need revision.

5.5 Jamboree

A new canopy has been purchased and will be used for the Jamboree. Jennifer, Stephen, Allan and Paul will setup. Paul can update everyone on details. Reminder to wear the GIPRC buttons. Have comments/suggestions sheets for Master Plan and for other shore access/trail development.

5.6 Commission Summer Potluck Lunch

Consult with Betty on the invitation list. Betty will have Laurie Whittaker assist. Mike and Jennifer will work on invitations and planning.

6. Reports

6.1 Chair's Report

None.

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

6.3.1 Status of Accounts June 7, 2018

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$6847.88	\$6042
Parks Maintenance	\$11644.28	\$31648.71
Meeting Expense Allowance	\$160	\$1720
Recreation	\$33192	\$678
Recreation meeting Expense	\$0	\$330
Imprest Account		\$656.62
Capital Reserve		\$63430.33
Donations		\$
Sign Sales		\$

6.3.2 Invoices to be approved

Michael Carrothers May 31 Park Maint. (contract) \$2268.00

Paul moved and Werner seconded the motion to pay the invoices of \$2268.00 to Michael Carrothers for his monthly maintenance contract, \$4345.48 to Michael Carrothers for Dewinetz #50 stairs repair work, and \$1266.07 to Galiano Trading for materials for the stair repair work.

CARRIED

6.3.3 Payment of Invoices

Galiano Trading	June 1	Maint. materials	\$19.01
M. Carrothers	May 31	Maintenance work	\$2268.00
Stephen Rybak.	June 7	Reimburs./canopy	\$156.79
Allan Forget	June 7	Reimburs./printing	\$30.50

6.3.4 Projected Future Operating Expenditures for 2018

Garbage Removal (Nadia)	\$200
Toilet Supplies & Pumping	\$2700
Skate Park Toilet Repair	?
Parks Maintenance Contract	\$26346.50
Total	\$29246.50

Stephen moved and Werner seconded approval of the Treasurer's Report.

CARRIED.

6.4 Shore Access Report

6.4.1 Whiteware #5 – road surface

Adjacent landowner, while not accepting responsibility for the road damage has offered to make a gift of \$ to cover half of the cost of remediating the road.

6.4.2 Dewinetz #50

Report on repair work completed as received from the maintenance contractor.

6.4.3 Arbutus #11

Oil drums are on the neighbouring property. Allan passed the concern along to the Fire Department. Owner appears to be absentee. Noted that a CRD bylaw officer can enter the property without a permit. Allan will ask the Fire Chief if he has contacted the bylaw officer.

6.4.4 Zayer #12

Question from Allan re: GIPRC's responsibility although no decision has been made to develop Zayer as yet, although it has been surveyed. Spurge Laurel on the trail was cut down by neighbours on their own initiative. The pile of cut vegetation has been removed by the GIPRC after a complaint by a different neighbor, whose parking spot was blocked. Yet another neighbour has registered a concern about a tree on the shore access that is falling over on his property. MoTI has been notified about the tree. As a result of the clearing of the trail by some neighbours, it may appear to the public that the shore access has been opened by GIPRC. Unfortunately, there is a steep drop off at the shoreline. Discussion ensued about whether GIPRC should erect warning signage, and make it clear that this shore access has not been opened by the Commission. Mike will communicate with the CRD and talk to Carolyn and Todd from the CRD while they are on island about the current use of this access and the public danger this represents and the need for a warning sign.

6.4.5 Lodge #33

Discussion of a request by Jesse Keefer for a kayak storage area across from Madrona Lodge on this shore access.

Werner and Keith moved to create a kayak launching and minimal storage area at this shore access.

CARRIED

Allan will connect the Park Steward and Jesse Keefer and will suggest that Jesse register as a volunteer in order to be covered by the CRD insurance for any volunteer work here.

6.4.6 Morning Beach #59

Park stewards reported on a washed up dock and pounded all the nails down. The dock has now washed away.

6.4.7 Other Shore Access Issues

Benches - Hugh Morrison bench donation is proceeding, He will be touring possible sites at June 26. Two others have approached the GIPRC about bench donations. One couple have a bench they would like to donate but there would be an installation cost. Another family would like to add another memorial plaque to a bench they have already funded.

6.5 Trails Report

6.5.1 Discussion of Galiano biodiversity research project.

6.5.2 Other Trails Issues

None.

6.6 Parks Report

6.6.1 DL 79 – Planning Update

Nothing further but Mike will talk to Michael Carrothers about possible future work here.

6.6.2 Skatepark Toilet Repair

Allan will followup.

6.6.3 Community Forest/GIPRC Park

Enhanced signage for parking lot and info board costs to be shared with the Galiano Club.

6.6.4 Other Parks Issues

Stephen commented on Park signage he observed on Mayne..

6.7 Recreation Report

None.

6.8 Volunteers Report

None.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

A member of the public commented on a privately owned property near Matthews Park and his suggestion that the CRD purchase this to add to the park property.

8. Date for Next Meeting

Thursday, July 5, 2018

Please note that the summer potluck lunch will take place at Betty's following this meeting.

9. Adjournment

11:20 am.

Mike Hoebel, Vice-Chair, Galiano Parks and Recreation Commission