

Galiano Island Parks and Recreation Commission

April 5, 2018 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

APPROVED MINUTES

Present: Ed Andrusiak (Chair), Mike Hoebel, Allan Forget, Werner Heinrich, Keith Hutchinson, Paul LeBlond, Stephen Rybak, Gloria Schmidt, Andrea Mills (CRD Southern Gulf Islands Legislative Coordinator), Michael Carrothers (GIPRC Maintenance Contractor), Jennifer Margison (Recording Secretary)

Regrets: None

Call to Order: 8:28 a.m.

Introduction of Andrea Mills, Dave Howe's alternate for 8 months previously. She is now in a new role - CRD Southern Gulf Islands Legislative Coordinator – a staff person who can act as a conduit between the Commissions and the CRD. Salt Spring has something similar. She is currently familiarizing herself with island issues, i.e. fire safety..

1. Approval of Agenda

**Keith moved and Werner seconded that the agenda be approved.
CARRIED**

2. Approval of Minutes of Previous Meeting

**Keith moved and Paul seconded that the draft minutes from the March 1, 2018 meeting be adopted.
CARRIED**

3. Delegations

None

4. Correspondence

Returned Letter. Wrong address to a landowner re: Wesley.
Letter from Coast Capital for Galiano Skatepark Society. Allan will pass onto a former member of the Skatepark Society that is believed to have been disbanded.

5. Primary Business

5.1 Maintenance Contractor's Report

Michael Carrothers presented his monthly report as previously sent to all Commissioners. (Attached). He noted that he is sticking to time estimates for work as much as possible in this first year.

**Mike moved and Werner seconded approval of the contractor's report.
CARRIED**

Michael reviewed his estimate of \$5815 for Dewinetz #50 slope erosion repair that would be in addition to his regular duties. He noted that about 20 steps will be required with 2 people doing the work. Drainage and ditching will also be required to deal with pooling of water and the stability of the slope. He considered the option of re-directing the trail but there are other problems in

these areas.

Mike moved Paul seconded to accept the proposal for the repair of the Dewinetz #50 trail at a cost of \$6000.

CARRIED

5.2 Local Trust Bylaw Referral

The Commission commented on the February Island Trust Stevens bylaws referrals in its meeting of March 01, 2018. Initially the Commission did not recommend approval of the proposed rezoning.

However, prior to the submission of the Commission response, Island Trust Planners publicly introduced a proposal for a road access covenant into the draft bylaws. The Chair asked the Commission to reconsider its previous motion of March 01 on the bylaw referral.

Following discussion, the Commission re-assessed its response (on 05 April) to the rezoning bylaws referral based on this new information and proposal and submitted its response - recommending approval with conditions - prior to the Local Trust Committee meeting of 09 April.

In reference to "Item 6.6.4.1 Local Trust Bylaw Referral" in the approved minutes of the March 1, 2018 meeting of the Galiano Island Parks and Recreation Commission:

Paul moved and Mike seconded to rescind the motion "Werner moved and Allan seconded a motion not to recommend approval of the proposed rezoning of DL 37 because of concerns that industrial traffic will increase on the Georgia View extension that borders the Sticks West Community Park."

5 in favor, 3 opposed. Keith, Werner and Stephen opposed the motion.

CARRIED

Ed moved and Mike seconded a motion to respond to the Local Trust referral request for Bylaws 265 and 266 with "Approval Subject to the Conditions Outlined Below":

- 1. That should increased industrial traffic occur on Georgia View Road, the LTC would advocate with the Ministry of Transportation and Infrastructure to take appropriate action to ensure the safety of recreational users along the road; and**
- 2. That a covenant agreement be registered between the Ministry of Transportation and Infrastructure and the rezoning applicants allowing MOTI to take a road dedication across District Lot 37."**

4 in favor, 3 opposed, 1 abstained. Werner, Gloria and Keith opposed the motion. Stephen abstained.

CARRIED

5.3 Capital Reserve Fund Five Year Plan

Ed proposed that projected operating expenses (from the Capital Reserve) budgeted for DL79 in 2018 be adjusted to cover the upcoming costs of the Dewinetz #50 repair.

Stephen moved and Mike seconded that we adjust Capital Reserve

expenses for DL79 shifting the expenditure for the toilet to 2019 and the trails, clearing signage, benches and tables to 2018 to free up resources Dewinetz #50 in 2018.

CARRIED

5.4 GIPRC Master Plan

Paul and Stephen met and circulated a proposal for updating the Master Plan. Discussion of review of Master Plan and public input process, referencing a Salt Spring Island survey as an example of a public input form.

Stephen will chair the Master Plan Review Committee with members Mike and Paul. Ed requested an outline of the process be prepared for the review. Special meetings will be required for Commission to consider information provided by the Master Plan Review Committee. One overall issue is the development of new accesses vs. improving those already developed.

5.5 Commonality Meeting Agenda Items

Bear's Falling Service availability will be suggested as an agenda item. Ed will confirm the date of this meeting, likely in May.

5.6 Recordkeeping and Communications Assignments

Werner notified the Commission he will be away for 3 months. He suggested combining record keeping and communications for shore access development into one assignment. Allan will take on the administrative responsibilities for shore access development from Werner. Commissioners should send any electronic records to Allan pertaining to this for archiving. Jennifer will ask the library about Stephen's suggestion of keeping archived minutes at the library. Ed passed on to Stephen the memory stick of Jerry Azevedo's archived reports.

Keith left the meeting at 10:20.

6. Reports

6.1 Chair's Report

None.

6.2 CRD Director's Report

None.

6.3 Treasurer's Report
6.3.1 Status of Accounts

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$6848	\$6042
Parks Maintenance	\$5619.42	\$32079
Meeting Expense Allowance	\$160	\$1720
Recreation	\$0	\$33,870
Recreation meeting Expense	\$0	\$330
Imprest Account		\$654.54
Capital Reserve		\$57,000 <i>approx.</i>
Donations		\$
Sign Sales		\$

6.3.2 Invoices to be approved

Michael Carrothers Mar 31 Park Maint. (contract) \$1795.50

Paul moved and Gloria seconded the motion to pay the invoice of \$1795.50 to Michael Carrothers for his monthly maintenance contract. CARRIED

6.3.3 Payment of Invoices

Galiano Sign Guy	Feb. 10	Trail Closed signs	\$80.64
Galiano Trading	Feb. 28	Maint. materials	\$61.97
Galiano Trading	Apr. 1	Maint. materials	\$73.20
M. Carrothers	Mar. 31	Barricade	\$61.60
A. Forget	Feb. 13	Printer cartridge	\$85.53
Achinback Indust.	Mar. 29	Morrison plaque	\$244.09
CRD Labour/Legal			\$1444.36

6.3.4 Projected Future Operating Expenditures for 2018

Wesley Road Survey	\$750
DL79 Park Development – parking lot	\$1000
DL79 Park Development – toilet	\$12000
DL79 Park Development – trails, benches, picnic tables, signs	?
Garbage Removal (Nadia)	\$200
Toilet Supplies & Pumping	\$2700
Skate Park Toilet – building repair	?
Parks Maintenance Contract	\$31927.50
Total	\$48578

**Ed moved and Mike seconded approval of the Treasurer's Report.
CARRIED.**

6.4 Shore Access Report

6.4.1 Whiteware #5 – Road surface

Ed will pursue discussion with neighbor to recover some costs for repair of road damage. Michael Carrothers will pick up and store extra stones at Cain and Whiteware.

6.4.2 Dewinetz #50

As previously discussed.

6.4.3 Wesley #9

Werner received a letter from a resident about concerns for wildflowers and kayak launching. Suggestion that the Trails Society could pursue getting permission from owner for alternate trail avoiding lawn and pond area. Discussion about proceeding with development of Wesley. Decision to defer action on Wesley, include it in the Master Plan review and get public feedback development of this access.

6.4.4 Morning Beach #59

Nothing further.

6.4.5 Other Shore Access Issues

Bench built and plaque received. Donor has not yet toured possible sites.

6.5 Trails Report

6.5.1 Pebble Beach Trails

Paul discussed trail with the Conservancy who are willing to collaborate with Trails Society on trail maintenance. Each will do a round of maintenance on an informal basis once in the fall and once in the spring. The Conservancy will also organize neighbours. Suggestion to apply for a recreation grant.

6.5.2 Winstanley Trail

Defer decision pending public input. The trail has potential. Suggestion to get back to any neighbours who were interested in having input on the trail.

6.6 Parks Report

6.6.1 DL 79 – Planning Update

Discussion of how to describe First Nations' historical/traditional and present use of this land? Mike looked into how the CRD and Islands Trust deals with this issue. Mike mentioned that a similar issue has come up at the Galiano Club's Bluffs Park Planning Committee. He will consult with CRD's First Nations liaison person re: obligations and what guidance can they provide on 5 year plan.

6.6.2 Skatepark – Toilet Repair

As discussed in the contractor's report.

6.6.4 Other Community Park Issues

None.

6.7 Recreation

6.7.1 Funding

Gloria reported that 3 proposals have been received to date. Decision on funding will be made at the May GIPRC meeting.

6.8 Volunteers Report

The Volunteer Fair is on April 15 from 2-4 at South Hall. Gloria and Stephen will be representing GIPRC. Will take list of shore access that are currently without park stewards.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

8. Date for Next Meeting

Thursday, May 3, 2018

9. Adjournment

10:55 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission

GIPRC Monthly Maintenance Report – March 2018

Report by Michael Carrothers – GIPRC Maintenance Contractor

Hours Worked in March: 38

Hours Remaining for 2018: 674

Toilets:

- Routine cleaning and stocking of all toilet facilities
- Cleaned black mold from all walls inside of Recycling toilet, need to pick up a hard bristle, long handled brush to complete deep cleaning (not available at Galiano Trading anymore) – ceiling is very dirty/moldy in this toilet as well as a number of others
- Recycling toilet has had the most significant mold growth over the winter, most likely because the water in the area drains right through the outhouse, causing it to be very wet inside much of the winter. I will install some drainage around the concrete base of the building before next winter to limit the amount of water flowing into the outhouse and potentially lower the amount of mold growing inside
- Skate park toilet – looking for a carpenter/builder that has the CRD subcontractor requirements, to assist with the toilet building repair, as they already would have the proper lifting equipment, which I would need to rent, and I will need a second person to safely do this lifting repair work

Shore Accesses, Trails and Parks:

Sign Shed:

Installed a new padlock latch on the sign shed, as the old lock on the handle is no longer functioning.

65 Zelter

Cut and removed small tree that had fallen into parking area

50 Dewinetz

Removed extra toilet sign from cluttered sign post, rearranged signs into appropriate order

Set up Barricade (purchased this month) at entrance to trail

Visited slide area with Ed, Allan and Renee to assess damage and come up with repair ideas

Completed estimate for repair work building 6x6 cedar box stairs, and installing drainage and ditching in 3 areas of the trail to reduce erosion and reduce the chances of another slide taking place

CP1 Tricia Way Community Park

Assessed a large tree hung up on the side of the trail reported by Werner, tree was assessed as Very Low Risk

Cut and removed 3 trees from trail – 2 smaller and 1 medium sized

Cleared debris from a large cluster of trees that have fallen and the tops of the trees were blocking the trail. Will monitor site to see if the cluster of trees drops and further and blocks the trail again or poses any public safety risk. For now the tree cluster appears stable.

Limbed numerous trees along the trail

Revisited the site with Werner, Allan and Ed to look at hung up tree – it was decided that I would attempt to pull the tree down with a come-along or turfer jack.

Skate Park

Raked up all branches on site from windfall in anticipation of regular mowing beginning soon

Filled a large hole in the ground at the entrance to the park using gravel from the Morning Beach repair work to fill the bulk of the hole, then topped with soil

Lit picked and removed garbage from the park

59 Morning Beach

Flooding/Pooling water repair – extended on work done at this site by Tito last fall. Extended the gravel and log section 10 feet on the shore end and 7.5 feet on the other end. Cut and installed logs from the beach using 30-36 inch lengths of rebar through the logs, spread approximately 1 yard of 3 inch minus gravel on the shore end, and approximately 0.5 yards on the other end. The gravel was dropped off by Fred Stevens at the Condons property next to the trail.

Cut and removed small limbs and overgrowth along the graveled area – primarily Holly bushes