

Galiano Island Parks and Recreation Commission

December 7, 2017 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Ed Andrusiak (Chair), Werner Heinrich, Paul LeBlond, Gloria Schmidt, Mike Hoebel, Jennifer Margison (Recording Secretary).

Regrets: Allan Forget, Dave Howe (Regional Director), Keith Hutchinson

Call to Order: 8:30 a.m

1. Approval of Agenda

Werner moved and Gloria seconded that the agenda be approved as amended.
CARRIED

2. Approval of Minutes of Previous Meeting

Paul moved and Mike seconded that the minutes from the November 2, 2017 meeting be adopted.
CARRIED

3. Delegations

None

4. Correspondence

None.

5. Primary Business

5.1 Budget

Still awaiting feedback on 2018 operations budget and the 5 year capital submission.

5.2 Maintenance Contract

Michael Carruthers and the CRD have signed the contract for GIPRC maintenance services and will begin January 1. Current contractors have been contacted, thanked for their past service and provided with one month's notice.

5.3 Commonality Meeting

Minutes have been circulated.

5.4 CRD Recordkeeping Requirements

Mike will check on our access to archived records. Jennifer will check to see if the Commissioner list has been updated.

5.5 Toilets

Garbage can has been installed at Dewinetz #50 and batteries for the capacity warning alarms at the Montague toilet have been replaced.

5.6 Matthews Point Regional Park Planning

Some Commissioners were able to attend the November consultation meeting on this site and the Commission will comment on the draft when it is released about May.

5.7 Renewal of Chamber of Commerce Membership

Agreed to continue with our Chamber membership. A 25% discount is available if the membership for 2018 is renewed before the end of December.

5.8 Crown Land on Galiano

The province is seeking comments on the proposed protection of Coastal Douglas Fir on Crown lands. Four Crown parcels listed are on Galiano: land the Sturdies Bay trail crosses and Pebble Beach among them. Would regulate activities like trail building so would have implications for public use of Crown land. The major benefit to stricter restrictions on these lands would be no logging ever. Commission will follow this proposal as it develops. Mike pointed out that there is correspondence with the province regarding the building of the Sturdies Bay trail.

Noted that Section 57 of the Forest and Range Practices Act prohibits construction, maintenance or rehabilitation of a trail unless authorized in writing by the Minister. However, immediate safety concerns provide for maintenance.

6. Reports

6.1 Chair's Report

None

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

6.3.1 Status of Accounts

As December 6, 2017.

| ACTIVITY | SPENT | BALANCE |
|----------------------------------|-------------|--------------------|
| Parks Improvement | \$1,730 | \$11,150 |
| Toilet Maintenance | \$10,320.30 | \$4,680.38 |
| Parks Maintenance | \$14,109.47 | \$1,890.48 |
| Meeting Expense Allowance | \$1,200.65 | \$1,246.65 |
| Recreation | \$25,860 | \$0 |
| Recreation meeting Expense | \$330 | \$0 |
| Imprest Account | | \$720.88 |
| Remaining Ops Budget 2017 | | \$19,688.39 |
| | | |
| Capital Reserve | | \$42,217 |
| Donations | | \$5,000 |
| Sign Sales | | \$230 |

6.3.2 Invoices to be Approved

None.

6.3.3 Report on Payment of Invoices

| | | | |
|-------------------|---------|------------------------|----------|
| Jennifer Margison | Nov. 30 | Secretarial | \$614.65 |
| Gina Wilson | Dec. 4 | Toilet Cleaning | \$600.00 |
| Galiano Trading | Oct. 31 | Trail Maint. Materials | \$107.41 |
| Galiano Trading | Nov. 30 | Push pins, batteries | \$16.37 |
| Ed Andrusiak | Nov.6 | Garbage can//lid | \$55.95 |

6.3.4 Projected Future Expenditures

| | |
|--------------------------------|-----------------|
| Hazard Tree Assessment Tuition | \$500 |
| Zachery Road | \$7000 |
| DL79 Development – parking lot | \$1000 |
| Garbage Removal (Nadia) | \$200 |
| Whiteware | \$2,500 |
| Total | \$11,100 |

The CRD has reimbursed Hector Brown for his insurance costs as previously discussed. There could be a surplus of approximately \$8-9000 after Projected Future Expenditures that will go directly into Capital Reserve. Costs at Zachery may change slightly.

**Ed moved and Werner seconded approval of the Treasurer's Report.
CARRIED.**

6.4 Shore Access Report

6.4.1 Whiteware #5

Fred will proceed with resurfacing of the road and once the bill is obtained, the adjacent neighbor will be contacted.

6.4.2 Wesley #9

No response to the notification letters has been received from the neighbours. The surveyor will be asked to proceed.

6.4.3 Zachary #57

The trail has been cleared by the contractor and wood chips have been applied. All the decking has been cut for the boardwalk. Ed has inspected the site and identified some tripping hazards and corrected the trail route in accordance with the survey. The neighbour was concerned about liability issues on the access/driveway road so wanted clarity on responsibility for informing users that it is a driveway. Ed discussed it with the CRD who came back with some legal advice and signs have been drafted in accordance with this. Adding "Recreational Trail" and "Watch for Vehicles" & "Watch for Pedestrians" signs apparently reduces liability concerns. Felt that parking area is so obvious it doesn't require a sign. "Private" signs will also be installed. "Watch for Pedestrians" sign will be the owners' responsibility to produce and erect on his road on his lot.

6.4.4 Other Shore Access Issues

None.

6.5 Trails Report

None.

6.6 Parks Report

6.6.1 DL 79

Mike reported that the contractor will be able to do some work on the parking lot before the end of the year. Discussion of possible subdivision of DL 85.

6.6.2 Lord Park

CRD Regional Parks have agreed to help GIPRC with assessments and removal of the hazard tree in order to protect people using Lord Park. CRD requirement for tree work through GIPRC is now an arborist with a falling certificate.

6.6.3 Sticks West Park

Steven Henderson contacted Ed about a gate near Sticks West Park in connection with the rezoning of DL 37.

6.6.4 Other Community Park Issues

None.

6.7 Recreation – Funding for 2017

Potential recreation applicants are required to attend the January 10, 10:00 am information meeting in the Library meeting room.

6.6 Volunteers Report

A new Steward for Serenity has not been confirmed.

Gloria will inform Park Stewards of the new Maintenance Contractor.

7. Projects

None. Remove this category from future agendas.

8. Other Business

8.1 Input from members of the public

A member of the public urged the GIPRC to comment favourably on the Crown Land issue to provide more protection for the Coastal Douglas Fir biogeoclimatic zone.

8.2

10:45 am

Mike moved and Paul seconded that the Commission go in camera in accordance with Section 90 (a) of the Community Charter for the discussion of “personal information about an identifiable individual who holds, or is being considered for, a position as an officer or agent of the Board”.

CARRIED

11:05 am

Mike moved and Paul seconded adjournment of the in camera meeting.

CARRIED

Jennifer will update the term list for next year. Add Report from Maintenance Contractor as a standing agenda item early in the agenda.

Date for Next Meeting

Thursday, January 4, 2018

Adjournment

11:15 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission