

Galiano Island Parks and Recreation Commission

November 2, 2017 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Ed Andrusiak (Chair), Allan Forget, Dave Howe (Regional Director), Keith Hutchinson, Paul LeBlond, Gloria Schmidt, Mike Hoebel, Jennifer Margison (Recording Secretary).

Regrets: Werner Heinrich

Call to Order: 8:30 a.m.

1. Approval of Agenda

Paul moved and Gloria seconded that the agenda be approved as amended.
CARRIED

2. Approval of Minutes of Previous Meeting

Allan moved and Gloria seconded that the minutes from the October 5, 2017 meeting be approved as amended.
CARRIED

3. Delegations

None

4. Correspondence

None.

5. Primary Business

5.1 Budget

Still awaiting feedback on 2018 operations budgets and the 5 year capital submission

5.2 Maintenance Contract

Discussion of Agreement for contractor. It will now go to CRD for consideration of Commission input and then negotiation with the chosen contractor. Noted that the agreement is quite complex. Amend 3.1 "in its sole discretion may amend and extend the contract terms annually". Will ask June about amending schedule A - 21.1. Page 8 Contractors' Services - Scope of Work - add "or as amended".

Ed moved and Paul seconded that we accept the contract with changes noted and refer back to CRD for finalization and a January 2018 start of contract.

CARRIED

5.3 Commonality Meeting

Feedback on meeting on Saturna. No notes have been distributed so will inquire about that. Noted that a draft was circulated by CRD specifying that Commissions don't require a certified tree faller but an arborist that has specified

qualifications which makes it easier for the islands. More flexibility in the removal of dangerous trees. Thought to be one of the most valuable Commonality meetings we have had with the inclusion of so many CRD Senior staff and Director Howe.

5.4 CRD Recordkeeping Requirements

As of today, Commissioners should use Giprcadmin@crd.bc.ca as a c.c. when corresponding regarding matters of substance. If Commissioners forget to do this, then forward the relevant email correspondence to this address.

Will ask if the GIPRC has access to this archive. Likely will have to request information through the CRD.

Gloria noted she has difficulty finding the minutes on the CRD website. Jennifer will investigate.

5.5 Recruitment of New Commissioner

Recruitment continues.

5.6 Toilets

Garbage cans have been added to North Hall and Retreat Cove at the Fire Hall. All are attached with metal strapping. Don had added hinges and locks to the others but seem to be making no difference to inappropriate garbage being stuffed in the containers. Montague garbage can is reported to be especially bad. Allan will monitor.

Annie Okuda is no longer doing the toilets. This will be part of the new contractor's agreement.

5.7 Millard Learning Centre Trails

Discussion of proposal from the Local Advisory Planning Committee and Island Trustees for an amenity - a future multi-model trail at the Learning Centre and a pedestrian trail to Trincomali Channel. A complication is that part of the trail is in the Agricultural Land Reserve so will require permission from the ALC. Section along the road would be seen as multi-use but the trail to Trincomali Channel would be pedestrian only.

ED moved and Mike seconded that the Commission accept the Statutory Right-of-Way Agreement between the CRD and the Galiano Conservancy Association with the changes proposed by Keith Erickson and the GIPRC, and that when the changes are incorporated into a second draft, the GIPRC authorize Ed to send a letter of support for the revised agreement to the Islands Trust. Discussion.

CARRIED

5.8 Matthews Point Regional Park Planning

Discussion. Deadline of Dec. 3. Could send suggestions now but will have an opportunity for feedback on the draft document at the CRD Open House to be held at the Lions Hall, Nov 18 from 1-4. Allan posted this on the Facebook page.

5.9 Xmas Potluck

Xmas Potluck at Betty's will follow the Dec. 7 GIPRC meeting. Gloria and Jennifer will coordinate.

6. Reports

6.1 Chair's Report

None

6.2 CRD Director's Report

David Howe reported that Kirsten Morley will be acting in Legislative Services with Brent Reems' departure to Saanich. The position will become a General Manager position.

David reported on communication with a tree removal specialist, Bear, on Pender who could be interested in business on the other islands for a multi-year tree falling agreement, if he is able to meet all the requirements. Could be someone else on the island in this business too.

Ed thanked Dave for his assistance with the new contracting procedures with the CRD.

Question about the effort to create a producer/consumer co-op community on all the islands. Van City seems to be interested. Colleen Doty is the contact here. Dave is meeting regarding this.

Discussion about possibility of obtaining some kind of blanket insurance for the providers of recreation activities on the islands as suggested by Pender P & R Commission,. Question about the benefits of going outside the CRD to obtain insurance coverage.

6.3 Treasurer's Report

6.3.1 Status of Accounts

As of November 1, 2017.

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$1,730	\$11,150
Toilet Maintenance	\$9,634.83	\$5,365.85
Parks Maintenance	\$14,005.36	\$1,994.59
Meeting Expense Allowance	\$916	\$962
Recreation	\$25,860	\$0
Recreation meeting Expense	\$0	\$330
Imprest Account		\$720.88
Capital Reserve		\$42,217
Donations		\$5,000
Sign Sales		\$230

6.3.2 Invoices to be Approved

Ed moved and Paul seconded payment to Hector Brown of \$1000 for insurance and \$942.50 for Morning Beach trail repair.

CARRIED

6.3.3 Report on Payment of Invoices

Brian Dearden	Water taxi to Saturna	\$100.00
Hector Brown	Morning Beach trail repair	\$1942.50
Gina Wilson	Toilet cleaning	\$650.00
Derrick Silvey	Skate park maintenance	\$125.00
Ed Andrusiak	Postage (Zachary mailout)	\$8.93

6.3.4 Projected Future Expenditures

Zachery Road	\$7000
DL79 Development – parking lot	\$1000
Garbage Removal (Nadia)	\$200
Whiteware	\$600
Total	\$8,800

Several other invoices totaling about \$800 have been received since the Treasurer's Report was done. What we don't spend this year will go into the Capital Reserve. Plan is to draw down the Reserve next year as per the Five Year Capital Plan. Question about projected expense for Whiteware - \$600 for fill. MOTI will do the excavation so that was only an estimated amount for the fill.

Ed moved and Mike seconded approval of the Treasurer's Report.

CARRIED.

6.4 Shore Access Report

6.4.1 Whiteware #5

Allan reported that the cost of fill for this access will be \$2500. Contractor has specified more removal of soil before applying a layer of gravel. Cost sharing will be discussed with the neighbour due to damage caused during house construction. Allan will request that the contractor proceed.

6.4.2 Wesley #9

Werner has sent notice of survey and development letters to neighbours.

6.4.3 Zachary #57

Discuss In Camera at the end of the meeting.

6.4.4 Morning Beach #59

The contractor did a good job here but noted that more fill is required. Drainage ditch needs clearing. Will monitor wet areas for further remediation. Allan has attended to a number of things there. Allan contacted MoTI regarding fallen wire fence removal but they consider it a heritage feature so Allan has attached it again where he could so it is not a tripping hazard. Would like to replace the post for the signs but will talk to the contractor about that. Photos will be posted to Facebook of new built up trail.

6.4.5 Other Shore Access Issues

- Evaluation of Shore Access Value

Keith raised the issue of time spent at the Cayzer (Zelter) shore access - how do you determine the value of a shore access? Is it worth maintaining or improving a shore access based on usage? Paul reported that the Trails Society struggles with the same issue. Discussion of the fact that this is public land and the importance of anchoring it and that this is an issue that anyone who develops and manages recreational land faces. Amount of use is only one factor. Noted that there is a 5 year GIPRC Master Plan for proposed development. Ed commented that quantitative data of a cost/benefit nature is only one measurement used by Park agencies to determine efficiency and effectiveness of their operations. Qualitative data is more commonly used to determine overall public response to facilities and programs provided and to determine overall achievement of goals. To date public response has been very positive to the work of GIPRC. Mike suggested sending out a questionnaire on shore access use on the island.

- Seaside #13

Lawn chairs were removed.

- Serenity #26

Allan will inspect the leaning tree to determine if it is a hazard and whether it is the responsibility of MoTI to remove it if it poses a danger.

- Harper #60

MoTI removed a tree. Had to remove bench that has been re-installed.

Chipped tree spread on trail by park stewards.

- Fences

Noted that some landowners adjacent to shore accesses are building fences bordering the shore accesses on their own land which is fine.

6.5 Trails Report

6.5.1 Trail Inspections

Allen has inspected all the trails and has prepared a report to be filed. Steps on Zelter need some attention. Rene will get to that.

6.5.2 Pebble Beach Trail

Paul reported on the issue of maintaining this trail that is on Crown Land. At the last Trails Society meeting, little appetite was expressed about taking this on. Needs to be explored more with the Conservancy relating to their proposed agreement with the province that would include maintaining this section of the trail. Question about whether GIPRC could provide funding to Conservancy to for example hire a student to maintain this trail. Permits would be required for this work on Crown Land.

6.6 Parks Report

6.6.1 DL 79

Mike reported he is continuing to try and set up a meeting with Fred Stevens re: parking area construction. Have identified the likely spot for this in an area that has already been highly disturbed and is flat.

6.6.2 Other Community Park Issues

- Sticks West Park

Sticks West Community Park - noted that orange spray has been used on tree stubs and on a large rock. Further vandalism of Heritage Forest signs has occurred.

6.7 Recreation – Funding for 2017

Gloria would like to have a January meeting date for potential recreational funding applicants. Mike will check the library meeting room schedule and Gloria will notify current recipients of funding. Report on how the previous year's funding has been spent should be submitted with any new applications.

There is a new park steward for Serenity. Mention made of the work of the stewards for Harper, Seatime and Serenity. Jim Condon has volunteered for work on Zachary.

6.6 Volunteers Report

18 volunteers attended the Park Stewards Recognition Luncheon.

7. Projects

None.

8. Other Business

8.1 Input from members of the public

Suggestion that Matthews be placed in the Nature Protection Zone, rather than the P Park zone. Would like the CRD to request this of the Islands Trust. Noted that CRD would not likely want to be fettered by this designation in planning for this park. This could be raised at the Open House and in comments on draft plan.

Dave mentioned an app that the City of Victoria is using a social media feedback app called FreshWorks.

6.4.3 Zachary #57

10:49 am

Mike moved and Paul seconded that the Commission go in camera in accordance with Section 90 (a) of the Community Charter for the discussion of “personal information about an identifiable individual who holds, or is being considered for, a position as an officer or agent of the Board”.

CARRIED

11:20 am

Mike moved and Paul seconded adjournment of the in camera meeting.

CARRIED

Date for Next Meeting

Thursday, December 7, 2017

Please note that the Xmas Potluck will follow this meeting. Invitations will be sent.

Adjournment

11:25 am.