

Galiano Island Parks and Recreation Commission

October 5, 2017 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

DRAFT MINUTES

Present: Ed Andrusiak (Chair), Paul LeBlond, Gloria Schmidt, Werner Heinrich, Mike Hoebel, John Coulthard (Recording Secretary).

Regrets: Keith Hutchinson, Dave Howe (Regional Director), Allan Forget.

Call to Order: 8:30 a.m.

1. Approval of Agenda

Paul moved and Mike seconded that the agenda be approved as amended.
CARRIED

2. Approval of Minutes of Previous Meeting

Werner moved and Gloria seconded that the minutes from the September 14, 2017 meeting be approved.
CARRIED

3. Delegations

None

4. Correspondence

None.

5. Primary Business

5.1 Budget

The five year Capital plan has been submitted to the CRD and will be incorporated into the overall CRD Capital Budget by Peggy Dayton.

5.2 Maintenance Contract

Meetings have been held. Amendments have been agreed upon that will be forthcoming.

5.3 Commonality Meeting

It was noted that some senior people from the CRD would be attending. The Water Taxi will be leaving the Sturdies Bay dock at 10:30.

5.4 CRD Recordkeeping Requirements

The CRD has created an email address for use of all SGI Parks and Recreation commissions to create a repository for email correspondence that should be archived. Commissioners will need to only "cc" or "forward" the email to the email address. Some commissioners thought it might be better to have a separate email address for each commission. This will be discussed at the commonality meeting.

5.5 Recruitment of New Commissioner

Recruitment continues.

5.6 Toilets

Three garbage cans have been purchased and will be installed. The lock and door on the Skateboard toilet has been repaired.

5.7 Millard Learning Centre Trails

The CRD is working with Keith Erickson to create a SRW that will be followed by a letter agreement on exact alignment of the trail based on a GPS trace.

5.8 Future Plans

Ed moved and Paul seconded that the Commission go in camera in accordance with Section 90 (a) of the Community Charter for discussion of “personal information about an identifiable individual who holds a relationship with the Board”

CARRIED

Ed moved and Paul seconded that the Commission return back to open meeting.

CARRIED

6. Reports

6.1 Chair’s Report

None

6.2 CRD Director’s Report

None.

6.3 Treasurer’s Report

6.3.1 Status of Accounts

As of September 8, 2017.

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$1,730	\$11,150
Toilet Maintenance	\$9,634.83	\$5,365.85
Parks Maintenance	\$11,953.93	\$4,046.02
Meeting Expense Allowance	\$816	\$1,062
Recreation	\$25,860	\$0
Recreation meeting Expense	\$0	\$330
Imprest Account		\$820.88
Capital Reserve		\$42,217
Donations		\$5,000
Sign Sales		\$230

6.3.2 Invoices to be Approved

Gina Wilson	30-Sep	Toilet Cleaning	\$750.00
Galiano Trading Ltd.	30-Sep	Hardware	\$1.34
Ed Andrusiak	3-Oct	Garbage cans, lids, hand sanitizer, file storage box	\$681.23 \$11.2

Werner moved and Paul seconded payment of the invoices to be approved (above).

CARRIED

6.3.3 Report on Payment of Invoices

Apple Pie	Quarter Page Ad (Sept. to Aug.)	\$33.55
Galiano Trading	Toilet Paper and Supplies	\$312.42
Ed Andrusiak	Catering for Stewards Luncheon.	\$575.00
Annie Okuda	Toilet Cleaning	\$616.00

6.3.4 Projected Future Expenditures

Zachery Road	\$7000
DL79 Development – parking lot	\$1000
Morning Beach Maintenance	\$1000
Garbage Removal (Nadia)	\$200
Whiteware	\$600
Total	\$9,800

Ed moved and Mike seconded approval of the Treasurer's Report.

CARRIED.

6.4 Shore Access Report

6.4.1 Whiteware #5

Ed will talk to Shea about the removal of the material.

6.4.2 Wesley #9

Attempts to personally contact the neighbours have not been fruitful. Werner will follow up with a letter to 4 neighbours (2 on each side).

6.4.3 Zachary #57

Peter Thompson presented a draft concept plan to the commission for this beach access. The selected contractor would be responsible for developing the final trail alignment plan. The commission would prefer that the proposed trail show as a continuous line even where it coincides with the driveway so it is clear the trail is on the driveway at that point. A detailed description of the boardwalk should be included and it should be noted that attendance at a site meeting will be compulsory for contractors bidding on trail construction.

The commissioners preferred that the reference to the "Juan de Fuca Electoral Area Community Park Trail Standards" be removed from the "Terms of Reference for Construction of Zachary Road Shore Access Trail" and that excerpts be included where appropriate.

Ed will get the Terms of Reference document out immediately and allow two weeks for a response. The goal would be to start construction in November.

6.4.4 Morning Beach #59

Tito is moving ahead with this and has notified the Commission that two more yards of crush may be needed. Two leaning alders have been removed by MoTI next to the shore access.

6.4.5 Other Shore Access Issues

The Zelter #65 shore access has a loose stepping stone. Ed will contact Rene and ask him to firm it up.

6.5 Trails Report

6.5.1 Trail Inspections

Defer until Allan returns.

6.5.2 Pebble Beach Trail

This seems to be a trail in limbo. It is on Crown land, is heavily used, and nobody has responsibility for it. The Conservancy has had a long-standing proposal to take responsibility for this area. It is not clear that they would support another agency asking for a license of occupation. Paul will follow up on this.

6.6 Parks Report

6.6.1 DL 79

Mike has talked to Ed about the location of a parking area. Ed would like to see a preliminary site plan. They will try to coordinate a meeting at the site with Fred. They would like to have a roughed in parking area in the near future. Installation of a toilet is a high priority.

6.6.2 Lord Park

No change.

6.6.3 Other Community Park Issues

Tricia Park – there is a small dead tree across the trail (it can be stepped over). Werner will have a look at it and remove it.

6.7 Recreation – Funding for 2017

All funds have been paid out.

6.6 Volunteers Report

18 volunteers attended the Park Stewards Appreciation Luncheon.

7. Projects

None.

8. Other Business

8.1 Input from members of the public. (Lot 9, Bodega Ridge)

Mike moved and Ed seconded that the commission write a letter of support to the Department of Finance and BC Parks with respect to transferring the ownership of Lot 9 to BC Parks so it can be incorporated into the Bodega Ridge Provincial Park.

CARRIED.

Mike will follow up on this.

8.2 Pot Luck

It was decided to hold the GIPRC Christmas pot luck on December 7th, the same day as the Commission meeting.

Date for Next Meeting

Thursday, November 2, 2017

Adjournment

11:30 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission