

Galiano Island Parks and Recreation Commission

July 6, 2017 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

DRAFT MINUTES

Present: Ed Andrusiak (Chair), Paul LeBlond, Allan Forget, Gloria Schmidt, Werner Heinrich, Mike Hoebel, Jennifer Margison (Recording Secretary)

Regrets: Dave Howe (Regional Director),

Call to Order: 8:30 a.m.

1. Approval of Agenda

Paul moved and Werner seconded that the agenda be approved as amended.
CARRIED

2. Approval of Minutes of Previous Meeting

Mike moved and Gloria seconded that the minutes from the May 4, 2017 meeting be approved as amended.
CARRIED

3. Delegations

None.

4. Correspondence

Two inquiries were received about possible memorials. One was for a plaque only that would not fit the definition of a donation if it is not attached to an amenity.

5. Primary Business

5.1 Review of Commission Operating Procedures.

Ed moved and Gloria seconded that the meeting go in camera in accordance with Section 90 (a) of the Community Charter for discussion of “personal information about an identifiable individual who holds, or is being considered for, a position as an officer, employee or agent of the Board.”

Time: 8:40 am

CARRIED

Mike moved and Allan seconded that the public meeting resume.

Time: 9:00 am

CARRIED

5.2 CRD Recordkeeping Requirements.

Werner will follow up.

5.3 Recreation Funding Bylaw

Werner will follow up.

5.4 Brochure

5000 ordered. Should have them in time for Fiesta. \$1400 plus taxes and shipping from Arc - same company we used last time. Now out of brochures. None at the Tourist Information Booth. Mike and Gloria will coordinate the distribution and will send a report to Jennifer for the record.

5.5 Recruitment of New Commissioner

Keith Hutchinson has been recommended to Dave Howe as a new Commissioner. Ed will follow the same procedure to replace Don McKinnon who has resigned as Commissioner and Treasurer. Ed will take over the Treasurer's role in the meantime. The 1/4 page ad in Active Page could include opening for a new Commissioner.

5.6 Police Liaison Committee

RCMP have had a liaison committee for a number of years. Suggestion to propose a Commissioner to sit on that committee.

**Ed moved and Gloria seconded that the Commission request that a Commissioner be invited to attend the Police Liaison Committee.
CARRIED**

5.7 Fall Commonality Meeting

Will be held on Sept. 7 on Saturna, the date of our monthly meeting. Times would allow ferry use there and back. Jennifer will check to see if John as substitute Recording Secretary and the Islands Trust Office are available that day. Agenda items - contracting, cancellation of hazardous waste disposal, large beach waste items. Contact Ed with ideas for other agenda topics by end of July.

5.8 Jamboree and Fiesta

Report from Gloria. Suggestions from the public were: to consider seasonal low tide sandstone access to Dionisio from #49 and Ringlet Trail development. Suggest a field trip on Monday July 17, 9:00 am for a walk to Dionisio along the beach.

Fiesta is Saturday, August 5. Meet at the Lions Field at 9. Paul will contact Lions for a table. Ed will pay fee and bring up all the supplies.

5.9 Recording Secretary's Substitute

Jennifer will be away for September and October meetings. Has arranged for John Coulthard to take the minutes.

6. Reports

6.1 Chair's Report

None

6.2 CRD Director's Report

None.

6.3 Treasurer's Report

Ed will meet with Peggy Dayton to go over line items of the CRD's monthly financial report. Coverage for last year's deficit seems to have been randomly

assigned and there is some distribution of expenses to different categories. New report from CRD seems better but not exactly the same as the categories that Don would report on. Ed will email Commissioners the Status of Accounts figures and interpretative information on the CRD report.

Ed will explore possible gift ideas with Heather for Don.

6.3.1 Status of Accounts

As of June 30, 2017.

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$1,730	\$11,150
Toilet Maintenance	\$3,771.68	\$11,229
Parks Maintenance	\$5,569.03	\$10,430.97
Meeting Expense Allowance	\$816	\$1,062
Recreation	\$0	\$25,860
Recreation meeting Expense	\$330	\$330
Imprest Account		\$820.88
Capital Reserve		\$42,217
Donations		\$5,000
Sign Sales		\$230

6.3.2 Invoices to be Approved

Mike moved and Gloria seconded payment of \$1500 to the Galinao Conservancy for DL 79 mapping and report.

CARRIED

Paul moved and Werner seconded payment of \$1450 to Gina Wilson for toilet cleaning.

CARRIED

6.3.3 Report on Payment of Invoices

Home Hardware	Toilet paper	\$53.33
Ed Andusiak	Danger tape	\$15.10
Ed Andusiak	Hand sanitizer	\$121.35
DOMO	Brochure design	\$170.63
Canada Post	Post box	\$170.00

6.3.4 Projected Future Expenditures

Zachery Road	\$875 (low)
DL79 Development	\$?
Brochure Reprint	\$2500
Morning Beach Maintenance	\$300
Total	\$3,675

**Ed moved and Werner seconded approval of the Treasurer's Report.
CARRIED.**

6.4 Shore Access Report

6.4.1 Whiteware #5

Shae will be getting to work on the road surface soon after contacting Shaw for a cable plan, as a service to the community. Ed will send him the plan we have.

6.4.2 Wesley #9

Ed will be in touch with adjacent landowners.

6.4.3 Zachary #57

Trail is good but will require a boardwalk over a pond area. Hoping to proceed this fall. Landowners have placed a "No Trespassing" sign on the MOTI right-away where the parking will be. Survey will be complete soon; then talk to neighbours.

6.4.4 Morning Beach #59

Tree has been removed but sign needs replacing and some exposed rebar needs removing as well as wet areas filled. Proceed with contractor quote to do this work.

6.4.5 Other Shore Access Issues

Discussion of solution to the disposal of large items collected by Park Stewards.

6.5 Trails Report

6.5.1 Trail Inspections

The person who has been doing the trail inspections has resigned. Allan and the Commissioners will pick up the twice-a-year inspections and complete the forms that the Commission keeps.

6.6 Parks Report

6.6.1 DL 79

Nothing further except have received the baseline report from the Conservancy. Next steps are to convene the Development and Management Committee.

6.6.2 Lord Park

Still waiting for removal of hazardous tree by Hydro from the adjacent private land.

6.6.3 Sticks Allison West Park

Broom has been flattened along the road allowance but needs to be cleaned up. Allan will decide about piling it for a later burn or removal. Take off agenda.

6.6.4 Other Community Park Issues

Bellhouse Park Whaletrail interpretative panel has been installed.

6.5 Recreation – Funding for 2017

Gloria will check to see if successful funding applicants have received their cheques. Everyone except one group who we recommended apply for GIA's did so and it is going through the process.

6.6 Volunteers Report

Now have 28 park stewards. Serenity, Morning Beach, Cayzer and Zilwood have new stewards. Potentially a maximum of 36. Last year there were 21. A Park Steward Volunteer Recognition Lunch will be held on Saturday, September 2. Attached is a list of Park Stewards.

7. Projects

None.

8. Other Business

Mike thanked Gloria for the monthly Active Page column and Allan for looking after the Facebook page. All good PR. Ed also acknowledged a cleanup that Allan took on.

Comment from a member of the public. Sent an email to Adam Olsen on hazardous waste issue.

Date for Next Meeting

Thursday, August 3, 2017

Adjournment

10:55 am.

Ed Andrusiak, Chair, Galiano Parks and Recreation Commission