

Galiano Island Parks and Recreation Commission

December 1, 2016 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Forget, Mike Hoebel, Werner Heinrich, Don McKinnon (Treasurer), Gloria Schmidt, Mario Szijarto, Paul LeBlond (CRD Director Alternate & Galiano Trails Society), Jennifer Margison, Recording Secretary

Regrets: Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:27 a.m.

2. Approval of Agenda

**Werner moved and Ed seconded that the agenda be approved as amended.
CARRIED**

3. Approval of Minutes of Previous Meeting

Werner moved and Ed seconded that the minutes from the November 3, 2016 meeting be approved.

Question about the negative balance in the Recreation fund. Don reported that the CRD reduced that budget and is looking into it.

CARRIED

4. Delegations

Daphne Arber attended the meeting to provide the wording for the plaque to be installed on the bench at Harper #60 and to provide some information about the history of that area.

5. Correspondence

None.

6. Primary Business

6.1 CRD Recordkeeping

Werner is continuing to follow up with the CRD on their recordkeeping requirements.

6.2 Powers of the Commission

No response yet. Werner will contact the new CFO at the CRD.

6.3 Commission Vacancies

Deferred to in camera session at the end of the meeting.

6.4 Bylaw and Budget

The bylaw providing budget increase discretion will be on the Dec. 14 CRD board agenda. Werner will follow up.

6.5 Park Benches and Plaques

Betty distributed a draft policy to all commissioners. Discussion of wording. Suggested changing the policy title to "Dedications" rather than "Benches". Werner clarified the process. Provide an estimate to the donor who writes a donation cheque for the plaque/bench package, the Commission approves the wording on the plaque and then places the order for the bench and plaque in order for the donor to receive the full tax deduction. The donation to the GIPRC should come first. There is no tax deduction unless there is a donation and no refunds should be provided if the cost of the bench and plaque is less. This is not a contract but a gift. Betty and Werner will finalize the wording of the policy. Donors can place a plaque on the bench or authorize another to do so. Once built and installed the bench is public property. Allan will update the inventory of benches and plaques so we have a permanent record of who donated and when.

6.6 Galiano Green

Passed a significant milestone with the Trust Committee but the subdivision process will take considerable time.

6.7 Bike Safety

A letter has been sent to the Ferry Advisory Committee and Mr Guentte, Public Relations Manager for BC Ferries. Connie Nordin, representative on the Committee and on the Chamber has indicated that they support our concern.

6.8 Toilets

No response yet from the Chamber to our request for an annual donation.

6.9 Shoreline Cleanup Day

Nothing further yet.

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of November 30, 2016

Parks Improvement	\$27645 spent; \$-175 balance
Parks Maintenance	\$20020 spent; \$-4260 balance
Meeting Expense Allowance	\$1183 spent; \$667 balance
Recreation	\$25800 spent; \$-350 balance
Recreation Meeting Expense	\$326 spent; \$4 balance
Imprest Account	\$1000

trees. Don inquired with CRD risk management about the Crown Land section and they requested the survey. The Commission does have a permit for Crown Land part of the Bell trail. The Occupiers Liability Act says that users waive their liability to some degree but if there is a danger we know about i.e. dangerous trees we could inform the Crown. Concern that they may just close the trail. Werner advised keeping a record of inspections and maintenance. Michelle provides a written report to Allan so there is a record.

7.5.2 Bodega Beach Drive Trail

An email was received from the CRD's Jessica Arnet regarding a portion of a trail right-of-way on Lot 14, now Lot 1, Bodega Beach Drive that the developer would like to discharge as unnecessary for a trail. Table to January meeting as more information and an on-site visit is required. Mike will circulate the information.

7.6 Parks Report

7.6.1 DL 79

Sign has been ordered and received. Will be installed shortly. Mike reported on the questionnaire the Committee has developed re: development of this new Community Park. The tentative plan is to send the questionnaire out in early December. Concern about Telecommunications questionnaire that will be going out in the same time frame. The questionnaire was approved for distribution.

7.6.2 Sticks Allison West

The concreted trail sign was reported pulled out again. The Park Steward has reinstalled it. The bench to be installed here should be ready in a week and the plaque has been received.

7.6.3 Bellhouse Park

The Whale Trail sign has not been installed yet.

7.6.4 Lord Park

A letter needs to be sent by MoTi to the landowner of the property where the dangerous tree is located. Ed will assist in locating the owner.

7.7 Recreation Funding

Need a date for the January meeting: 11, 12, 18 or 19? One request for funding has been received that is not for a program. An application for a grant-in-aid will be suggested.

10:10 am Betty moved and Ed seconded that the meeting go in-camera for discussion of Commission vacancies.

CARRIED.

10:20 am Ed moved and Paul seconded resuming the public meeting.

CARRIED

Mike moved and Paul seconded a motion of thanks and appreciation for the years of service to the GIPRC by Mario Szijarto and Betty Kennedy.

CARRIED

Betty, as the retiring president has offered her home for future GIPRC lunches if the Commission wishes.

Date for Next Meeting

Thursday, January 5, 2016

Adjournment

10:30 am.

Betty Kennedy, Chair, Galiano Parks and Recreation Commission