

# Galiano Island Parks and Recreation Commission

July 7, 2016 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Ed Andrusiak, Mike Hoebel, Werner Heinrich, Don McKinnon (Treasurer), Mario Szijarto, Allan Forget, Gloria Schmidt, Paul LeBlond (CRD Director Alternate & Galiano Trails Society), John Coulthard (Recording Secretary).

**Regrets:** Dave Howe (CRD Director).

### 1. Call to Order

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The Chair called the meeting to order at 8:32 a.m.

### 2. Approval of Agenda

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**Ed moved and Gloria seconded that the agenda be approved as amended. CARRIED.**

### 3. Approval of Minutes of Previous Meeting

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**Werner moved and Mike seconded that the minutes from the June 2, 2016 meeting be approved. CARRIED**

### 4. Delegations

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None

### 5. Correspondence

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**5.1** Sheila Midgely, the former Galinao representative on the SGI Harbours commission sent the commission a thank you for following through on installation of the toilet at Montague.

### 6. Primary Business

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#### **6.1 Powers of the Commission Bylaws Clarification**

There is still no report. Werner will send a letter to Dave Howe.

#### **6.2 Map and Brochure**

The large maps are done and are ready to pick up.

#### **6.3 Jamboree (July 1, North End Hall)**

There was a steady flow of people and several commissioners were on hand to answer questions. Comments have been circulated by email and included:

**6.3.1 Sturdies Bay Road Bike Path:** There has been interest in this for many years. It would be very expensive partly due to the very high standards that it would have to be constructed to. There is a possibility that the standards may be reduced for the Gulf Islands. Werner will follow up on this.

**6.3.2 Trails across private land:** All requests for trails across private land will be referred to the Trail's Society.

**6.3.3. Mini Park at Porlier Pass Rd. and Cook Rd.:** This site is across from the fire hall and is quite nice, but is on private property. Ed will write to the owners to see if they would be interested in supporting a mini park.

#### **6.4 Bylaw and Budget**

The resolution will be sent today after receipt of the approved minutes for the last meeting.

#### **6.5 Montague Toilet**

This has been installed. A lattice visual screen has yet to be installed.

Gina is responsible for cleaning and stocking the toilet. The Marina is not interested in placing an ad. The Hummingbird Pub expressed interest and will contribute \$1000 towards maintenance upon reaching an agreement with the Commission.

There is a need to discourage people from putting garbage in the toilet. There was interest in placing an honor box garbage drop there similar to the one in Montague Park. They need to be raccoon proof and emptied on a regular basis. Gloria will contact Fred King at Montague Park to find out how they manage the regular pickup for their system.

Both the pump out companies we deal with have informed us we would be responsible for damage to their pumps if there is garbage in the toilets. It is possible to place a screen in the toilets. Don will find out how the toilet's on Saltspring Island are screened.

The toilet has an alarm system that will sound intermittently when it is half full and continuously when full. Ed will contact Fred and discuss who to contact when the alarm goes off and report back. All new toilets will require alarms.

#### **6.6 Park Benches**

Three local people can supply park benches (Gordy Palmberg, Larry McInerney, Bill Thornhill). We need one at Seatime, Serenity and at the end of the new Sticks Allison trail. The commission expressed interest in purchasing one from Gordy Palmberg. Gloria will arrange to have a sample at the next meeting.

#### **6.7 Active Page Tide Tables**

Gloria will contact the people who produce the Mayne Island magazine and find out how they produce theirs. (They have a full page sponsored by Parks and Recreation giving tide and current tables and sunrise/sunset information).

#### **6.8 Pot Luck Lunch**

The potluck lunch will be held at Betty's house on Thursday, August 4<sup>th</sup> at 12:30. Betty will send out the invitations.

#### **6.9 Galiano Green**

Mike met Tom Hennessy and they walked over the proposed park area. It contains a nice stand of cedar and is quite pleasant. There is room for a few parking spots and a picnic table. We will be receiving a referral request from the CRD to explore the possibilities. Mike will strike a committee to look into it. Allan offered to help.

**6.10 Fiesta:** Ed will pull it together. The commission will have a booth next to the Trail's Society and the Naturalists. Betty will bring cookies and be in attendance.

### **7. Reports**

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#### **7.1 Chair's Report**

None

#### **7.2 CRD Director's Report**

None

### 7.3 Treasurer's Report

#### 7.3.1 Status of Accounts

June 30,2016

	Budget	Spent	Balance
Parks Improvement	27471	12162	15309
Parks maintenance	15760	10600	5160
Meeting expense allowance.	1780	0	1780
Recreation	25800	25800	0
Recreation expenses	880	55	825
Imprest account	.	384	
Capital reserve	51151		
Whale Trail sign cost recovery	395		
Sale of signs	70		

#### 7.3.2 Report on Payment of Invoices

		Date	Improve	Maintain
Tran Signs	10 sign posts	Jun 21,16	828.80	
Michelle Fox	Summer trail maintenance	July 06,16		725.00
Derick Silvey	Skate park maintenance	July 06,16		75.00
Gina Wilson	Facility maintenance	July 06,16		1150.00
Galiano Courier	Freight re sign posts	July 06,16	63.00	
Rene Zich	Serenity rock stairway & bench	July 06,16	2156.00	
Galiano Trading	Sign & facility supplies	July 06,16	281.21	
Fred Stevens	Serenity parking spaces	July 06,16	1921.50	
Fred Stevens	Montigue toilet installation	July 06,16	7828.42	

#### 7.3.3 Projected Future Expenditures

	Budget	
Montague toilet (actual)	11855	(From CRF)
Whiteware #5 Improvements	6000	
Seatime	1600	
Total:	7600	

**Don moved and Werner seconded approval of the Treasurer's Report. CARRIED**

### 7.4 CRD Parks Report

None.

### 7.5 Shore Access Report

#### 7.5.1 Whiteware #5

The logs washed out during a recent high tide and it is looking much better. A supply of rocks has been placed there for Rene to work with. The construction people working on a nearby house are aware the rocks belong to Parks and Recreation. Werner will draft a letter to the construction company asking them to put a load of gravel on the road to smooth it out after the house construction is complete.

Rene expects to start work on this site soon. The full cost estimate is \$5000 to \$6000.

#### **7.5.2 Serenity #26**

Rene has put in the steps. A bench is installed. A "private road" sign will be placed on a private road between the parking area and the beach access. Allan will arrange placement of the sign. Allan also will improve the visibility of existing reflectors on the road and install more reflectors where appropriate. When the project is complete a letter should be written to the owner letting them know that any additional signs will be their responsibility. Ed will deal with this.

**Don moved and Werner seconded that the commission pay \$2156 to Rene for the work he has done. CARRIED**

#### **7.5.3 Seatime #13**

The commission will recommend that the Department of Highways install precast curbs. Werner will write a letter with a diagram of the recommended placement. It is not clear who will have to pay for this.

The sign for this access will indicate that it is a "viewpoint". Future signs should indicate that an access point is either a "shore access" or a "viewpoint" as appropriate.

#### **7.5.4 Zayer #12**

On hold.

#### **7.5.5 Zachery**

The survey has been done.

#### **7.5.6 Twiss Rd. #62**

Erosion at the waters edge has exposed some roots which are a tripping hazard. It is proposed to put in a small retaining wall and cover the roots with soil. The cost would be \$800 to \$1000.

**7.5.7 Dewinetz #50 & #49:** are experiencing erosion problems. Two more drainage pipes are recommended. The cost would be around \$800.

**Mike moved and Gloria seconded that the commission contract with Gord Reimer to perform the corrective work on #49 & #50. CARRIED.**

The broom at this site could be cleared completely with about a half day's work. This should be done during bloom in the spring next year.

#### **7.5.7 Toilet pumpout**

Don will organize to have the toilets pumped out.

### **7.6 Trails Report**

None

## **7.7 Parks Report**

### **7.7.1 DL 79**

The covenants have been signed and need to be registered before the park land can be transferred to the CRD. Interest has been expressed for a kayak launch at this location and also a picnic bench. A kayak launch would require road access from the parking area to the beach. There has also been interest in a dedicated bike trail and camp sites.

The commission will consult further with the community after the land has changed hands. An Ad should be placed in the Active Page giving a time and location.

According to the terms of the covenant between the Islands Trust and the CRD a park management plan is required for the land that is transferred to the CRD. It is GIPRC's responsibility to develop the management plan.

### **7.7.2 Bellhouse Park bench and Whale Trails sign.**

Mike will follow up on the Whale Trails sign (The bench is not our responsibility).

### **7.7.3 Lord Road – tree removal**

The dangerous tree is still there. Because it threatens the road Mainroad will be looking into it.

### **7.7.4 Sticks Allison Park and Sticks West Park**

There is a tree down on the trail in Sticks Allison Park, between the Heritage Forest and Shore Access #69. Allan has asked Gord to remove it.

The Trails Society wrote a letter to the owner of the property adjacent to Sticks West Park which the side trail to Cook Cove crosses asking if they were interested in trail insurance. The owner was not interested and was not aware the trail was being used. It is possible they may block access.

## **7.8 Recreation Report**

All the people on the list can be notified. Gloria and Don are handling this.

## **7.9 Volunteers Report**

**7.9.1 Park Stewards appreciation lunch:** There are 20 people involved. This will be held on Saturday, September 10<sup>th</sup> with details to be announced. It will be catered.

## **8. Projects**

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None

## **9. Other Business**

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**Un-addressed Thoughts and Concerns (and any input from members of the public)**

None

## **Date for Next Meeting**

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Thursday, August 4, 2016.

## **Adjournment**

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**(11:08 am.) Ed moved and Paul seconded that the meeting be adjourned. CARRIED**