

Galiano Island Parks and Recreation Commission

April 7, 2016 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Forget, Mike Hoebel, Werner Heinrich, Don McKinnon (Treasurer), Gloria Schmidt, Mario Szijarto, Paul LeBlond (CRD Director Alternate & Galiano Trails Society), Jennifer Margison, Recording Secretary

Regrets: Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:25 a.m.

2. Delegations

Lorelei Allen showed photos of people who have visited the newly developed shore access Seatime # 13. Discussion about the development of Zayer #12, a shore access development that is currently on hold and which she would like to see proceeding.

3. Approval of Agenda

**Allan moved and Ed seconded that the agenda be approved as amended.
CARRIED**

4. Approval of Minutes of Previous Meeting

**Paul moved and Werner seconded that the minutes from the March 3, 2016 meeting be approved.
CARRIED**

5. Correspondence

None.

6. Primary Business

6.1 Powers of the Commission Sub-Committee

Nothing further.

6.2 Brochure

6000 new brochures have now been received.

**Mike moved that approximately 850 brochures be distributed in a mail out.
Gloria seconded.
CARRIED.**

A link could be placed on other websites like Active Islands and Galiano Trails Society. Will be online on the CRD Galiano Parks and Recreation Commission website.

Betty thanked all the Commissioners for their work on the brochure.

Discussion of a new map for the kiosk and displays. The current large map was printed by Island Blue. Cost unknown. Mike will talk will talk with Donna about adjustments needed to the map in order to get it printed. 3 needed.

6.3 Active Pass Festival – April 22-24

Mike urged everyone to go to the website. Asked about GIPRC having a display at Festival Central in the Lions Hall. Mike will assign a space and Allan, Werner and Betty will set it up Thursday afternoon and taken down Sunday afternoon. Saturday morning is expected to be the busiest time. Mario and Betty will put in some time from 9 - 12. Gloria will have a volunteer sign up sheet for the table. Galiano Trails will be next door.

6.4 Bylaw and Budget

A response from the CRD was received. Discussion of the administrative costs that are taken from our budget Capital Reserve Fund by the CRD whether GIPRC is in agreement or not. Don is considering going to the Pender Parks & Rec meeting next month for budget discussions they will be having with the CRD. GIPRC has two bylaws one for parks and one for recreation. The CRD lifted the potential amount we could get for parks but GIPRC would like the same authority given to the Director for more money spent on recreation as there are significantly more requests than our budget for recreation can allow.

The 2015 year end budget report was attached to the March 3 minutes. Will be sent to all Commissioners again.

Werner will contact Raj Sharma, the Chief Financial Officer to discuss the CRD's debits to our account and then he and Don will set up a time to meet with him. Jennifer will send minutes to Werner regarding DL79.

6.5 Montague Toilet

Don is completing the permit application form required by VIHA. The questions appear to be designed for a septic field. Betty suggested identifying and recording in the form of a manual the steps in the process. Ed passed on the MoU drafted by Werner regarding advertising by the Hummingbird Pub in the toilet. Werner reports no response from second letter notifying owners of toilet installation.

A member of the public attended to express his concern about the location of the toilet: potential damage to a large tree and the impact on the entrance to the marina property.

Don noted that there was vandalism at the skatepark toilet. It has been reported to the RCMP. Gloria will mention this in the article.

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of March 31, 2016.

Parks Improvement	\$459 spent; \$27012 balance
Parks Maintenance	\$7075 spent; \$8685 balance
Meeting Expense Allowance	\$0 spent; \$1780 balance
Recreation	\$0 spent; \$25800 balance
Recreation Meeting Expense	\$55 spent; \$825 balance
Imprest Account	\$296
Capital Reserve	\$39930
Project Budget	7131
Cost Recovery (Whale Trail)	395

7.3.2 Report on Payment of Invoices

Hector Brown	Sturdies Bay trail maintenance	\$581
Don McKinnon	Toilet supplies	\$241.92
Appliepie	Rec. grant ad	\$59.17
Demick Silvey	Facility & skatepark maintenance	\$850
Galiano Freight	Brochure shipping	\$55.13
ARC Western Can	Brochure printing	\$1747.20
Galiano Trading	Skatepark toilet repair materials	\$276.21

7.3.3 Projected Future Expenditures

Montague Harbour toilet	\$12500 (from CRF)
Whiteware #5 Improvements	\$2500
Serenity #26	\$4500
Seatime	\$1600
Total:	\$21100

Paul moved and Ed seconded the payment of \$1747.20 to ARC Printing for 6000 copies of the new GIPRC brochure. Shipping was extra \$55.13.
CARRIED.

Gloria moved and Werner seconded motion to approve the Treasurer's Report.
CARRIED

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Whiteware #5

Andrew Loveridge, the Parks Steward reported that he has put some paving stones on the wettest part. Signage can be installed now and Rene will be asked to put steps and a rope for a handrail in place. Up to \$2500 allowed for this.

7.5.2 Serenity #26

MoTI is now communicating with owners around an application for the gate across the road. If a permit application is not submitted and approved the gate will have to be removed. However, it is felt that a gate is necessary so that people do not drive down and then have to back up the hill. Concern that there may be an archeology site there. Surface preparation is fine but anything that involves digging or moving anything would then require a permit. Rene is working on the existing stairs and bare rock. Ed will proceed with an application to the archeology branch regarding any improvements to the site. It was noted this site was previously used as a log dump. Allan will check on signage as Serenity is now in the new brochure.

7.5.3 Seatime #13

Approval from MoTI has been received. Will look into the building of a bench for this site and Betty will inquire about the cost of a bench from a contact of hers.

7.5.4 Scorpion #10

Tree is still a problem. Landowners are discussing this with Main Road.

7.5.5 Zayer #12

On hold.

7.5.6 Other Shore Access Issues

Consiglio #49 - faded sign replaced but still wet. Mario will talk to Rene about replacing bottom two stones that have been moved at Dewinitz #50. Handrail at Harper #60 came off and is now at Don's. Allan will inspect to see if this needs to be replaced.

7.6 Trails Report

7.6.1 Ringlet

Several Commissioners walked the Ringlet trail. The Conservancy was consulted afterwards and the nature protection area and the recently covented area would not be accessible and they would prefer there not be accessibility on the margins of this area. There is a shore access at the end, Zachery #57. Further investigation of the development of #57 is needed. The surveyor will be consulted to see if there is public land all the way to the shore access.

Mike moved and Don seconded conducting a survey on #57. Werner will notify adjacent landowners and contact the surveyor.

CARRIED

7.6.2 Other Trails Issues

Discussion regarding maintenance of the Pebble Beach trail, a Conservancy property. It was noted that there has been a longstanding problem with the maintenance of the adjacent Crown Land with the province and the Conservancy land in that there is no signed agreement. Mike will talk to the Conservancy and Paul will talk to the province about this issue.

Lower entrance to Lord Park has a dead fir leaning over it. Don suggests taking the big entrance sign out temporarily as the tree will fall on it if it comes down. Don will investigate this further with Main Road and remove the sign.

7.7 Parks Report

7.7.1 DL 79

Nothing further.

7.7.2 Sticks Allison West Park

Werner inadvertently sent the request for the names of the owners of the properties affected by the Sticks West Park trail to the wrong CRD email address. It has since been resent. He will notify landowners that the Galiano Trails Society will start working on the trail.

7.7.3 Other Parks Issues

None.

7.8 Recreation Report

No applications have been received yet and because Gloria will be away, she will notify all potential applicants to send applications to Betty.

7.9 Volunteers Report

Gloria is encouraging Park Stewards to submit volunteer forms so there will be third party liability insurance converge.

1. Projects

None

2. Other Business

Betty offered her house for the summer luncheon on June 9.

2.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

None.

3. Date for Next Meeting

Thursday, May 5, 2016.

4. Adjournment

11:00 am.

Betty Kennedy, Chair, Galiano Parks and Recreation Commission