

Galiano Island Parks and Recreation Commission

February 4, 2016 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Forget, Mike Hoebel, Werner Heinrich, Don McKinnon (Treasurer), Gloria Schmidt, Mario Szijarto, Paul LeBlond (CRD Director Alternate & Galiano Trails Society), Jennifer Margison, Recording Secretary

Regrets: Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:30 a.m.

2. Approval of Agenda

**Mike moved and Gloria seconded that the agenda be approved as amended.
CARRIED**

3. Approval of Minutes of Previous Meeting

**Werner moved and Allan seconded that the minutes from the January 7, 2016 meeting be approved.
CARRIED**

4. Delegations

None.

5. Correspondence

A card thanking Dora FitzGerald for her service as a GIPRC Commissioner was circulated.

6. Primary Business

6.1 Powers of the Commission Sub-Committee

This sub-committee met to review the CRD Commission handbook identified a number of conflicts. A letter was sent to Dave Howe and Brent Reems at the CRD to clarify the legal and practical scope of the GIPRC's powers to carry out its duties under the CRD Bylaw 3486.

6.2 Brochure

Donna from DoMo attended the meeting to discuss the brochure and map design. A draft map was reviewed as well as the cover design for the brochure. Mike and Allan will proof the draft brochure and report back to Donna. Others are encouraged to review the materials as well and report back to Mike and Allan. Don will check printing schedule and will get quotes from two printers on 6000 copies and Donna will forward the copy.

A button design was chosen for the park stewards - the round 3" button.

6.3 Active Pass Festival

Mike reported that planning continues and the website is about to be launched.

6.4 Toilets

The surveyor reported on the now identified location of the vault toilet at Montague and will update the survey drawing. Cautioned that the toilet cannot be moved any closer to the shed due to the legal boundary there.

Vault toilet location has been established on the highway right-of-way and marked on the ground. New requirements: 15 meters from water, alarms to indicate need to pump out and a \$400 permit. \$3600 for the toilet not including installation. Cost not yet received from Fred Stevens. Budgeted amount increased to \$8800 for this project.

Don moved and Paul seconded that the GIPRC proceed to build a toilet at Montague #24 at a cost of up to \$8800.

CARRIED

Ed will follow up with owner of Hummingbird Pub for advertising rights in the toilet.

6.5 Recording Secretary's Absence

Away for June and July meetings. Will require a substitute for June and July agenda preparation and minute preparation and distribution.

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of January, 2016.

Total Operating Budget \$44370	\$2929 spent; \$41441balance
Parks Improvement	\$0 spent; \$36570balance
Parks Maintenance	\$2929 spent; \$4871 balance
Meeting Expense Allowance	\$0 spent; \$1780 balance
Recreation	\$0 spent; \$25800 balance
Recreation Meeting Expense	\$0 spent; \$880 balance
Imprest Account	\$604
Capital Reserve	\$39930

Project Budget	7131
Cost Recovery (Whale Trail)	395

7.3.2 Invoices to be Approved

Ed moved and Allan seconded a payment of \$1785 to Peter Thomson for surveys at Serenity, Seatime and Zayer.

CARRIED.

7.3.3 Report on Payment of Invoices

Michelle Fox	Extra trail work	\$685
Nadia Krebs	Skate park garbage	\$63
Derrick Silvey	Skate park maintenance	\$50
Michelle Fox	Winter trail inspection	\$700
Gina Wilson	Facility maintenance	\$350
Galiano Trading	Tape	\$10.62
Dave Riebel	Branches at Scorpion	\$125
Rene Zich	Cayzer, Deacon & Serenity	\$956

7.3.4 Projected Future Expenditures

Montague Harbour toilet	\$8500
Whiteware #5 Improvements	\$2500
Serenity #26	\$4500
Seatime	\$1600
Brochures	\$2000
Total:	\$19100

Werner moved and Gloria seconded motion to approve the Treasurer's Report.

CARRIED

7.4 CRD Parks Report

None.

7.5 Shore Access Report

Rene Zich reported on completion of his work for Cayzer and Valerie's Place. Suggested rocks, cement and railing at Whiteware in order to have beach access. Will postpone until construction next door is completed. Also reported several steps needed at Serenity.

Mike moved and Allan seconded approval for work on Serenity of up to \$1000.

Carried.

7.5.1 Whiteware #5

Ed will get name of owner to Betty to contact about remediation of road.

7.5.2 Serenity #26

Signage has been put up on this access. Private signs have been requested by adjacent owners and will be supplied. An owner of an adjacent property attended the meeting to express their appreciation for the responsiveness of the GIPRC to their concerns about the development of this shore access.

Gloria moved and Werner seconded proceeding with the parking when word on a culvert and permission in writing has been received from MoTI. CARRIED.

7.5.3 Zayer #12

Allan reported several more neighbours have asked about clearing the trail. This is a lovely beach. Question about installing metal steps there. There is room possibly for one car parking. On hold until #13 completed.

7.5.4 Seatime #13

Will proceed with clearing the blackberries and placing a split rail fence and possibly identifying some parking, depending on what MoTI says as it is a bad corner. Bench and rock will be relocated on this site. Owner of the bench currently there will be contacted.

7.5.5 Scorpion #10

An adjacent homeowner contacted us with concern about trees on the MoTI land leaning towards his property. MoTI has been contacted and asked to inspect

7.5.6 Other Shore Access Issues

The contractor reported that Dewinitz and Consiglio are flooded and will require some work when things dry up. Also reported a faded sign.

Report on Azure #27 by the park steward of a tire on the beach that needs removal.

7.6 Trails Report

7.6.1 Ringlet

Nothing further. Needs to be inspected.

7.7 Parks Report

7.7.1 DL 79

Several commissioners attended a meeting where there was further discussion about the Forestry 3 covenant on the land held by the local trust committee and by a third party, the Galiano Conservancy Association. There will be a further meeting to attempt to resolve this.

7.7.2 Sticks Allison West Park

Allan contacted the RCMP to report the repeated theft of signs from this area. Keith Erickson was engaged by Allan to clarify boundaries. The current trail to the ocean is mainly on private property.

Mike moved Ed seconded getting a legal survey done of the Sticks West park. CARRIED

7.7.3 Parking Issues

Stephen Henderson, Manager of CRD Real Estate Services sent an email re: a bylaw that affords the CRD the authority to tow illegally parked vehicles from

regional and community parks. It is his opinion that the GIPRC has or can get the authority to tow under Section 7.

Werner's view is that the CRD needed a bylaw under the municipal act to get authority to tow and that may mean the GIPRC needs authority to tow under a municipal act bylaw as well and also a licence or authority from MoTI. Will investigate further.

7.7.4 Other Parks Issues

None.

7.8 Recreation Report

An information meeting was held for those interested in applying for grant funding. They thought April 30 should be the deadline for grant applications in 2017 though the deadline for this year will remain May 30.

**Mike moved and Ed seconded that the grant deadline for 2017 will be April 30.
CARRIED**

7.9 Volunteers Report

Gloria reported on quotes for buttons for park stewards. 50 for \$30.

**Gloria Moved and Paul seconded that 100 park steward buttons be purchased for \$36.
CARRIED**

Park steward stats: averaged 20 visits over the year - 11 stewards now.
Suggestion to have an annual tea or lunch for the stewards.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

A member of the public urged more action on Whiteware and commented on the possible design of steps at Zayer.

10. Date for Next Meeting

Thursday, March 3, 2016.

11. Adjournment

11; 20 am.

Betty Kennedy, Chair, Galiano Parks and Recreation Commission