

Galiano Island Parks and Recreation Commission

January 7, 2016 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Forget, Mike Hoebel, Werner Heinrich, Don McKinnon (Treasurer), Gloria Schmidt, Mario Szijarto, Jennifer Margison, Recording Secretary

Regrets: Dave Howe (CRD Director), Paul LeBlond (CRD Director Alternate & Galiano Trails Society)

1. Call to Order

The Chair called the meeting to order at 8:30 a.m.

The Chair welcomed the new Commissioner, Werner Heinrich and introduced the other Commissioners.

2. Approval of Agenda

**Mike moved and Ed seconded that the agenda be approved as amended.
CARRIED**

3. Approval of Minutes of Previous Meeting

**Mario moved and Ed seconded that the minutes from the December 3, 2015 meeting be approved.
CARRIED**

4. Delegations

None.

5. Correspondence

A letter was received from the Galiano Club thanking the GIPRC for lunch. A letter was received from Gina Wilson reporting the theft of toilet paper from the toilets. A letter to a shore access neighbour was returned.

6. Primary Business

Peter Thompson reported on his survey work on two shore accesses being considered for development: Zayer #12 (near 1495 Burrill Road) and Seatime #13 (near 1560 Bluff Road).

Zayer has an existing path and room for parking of one car. There is a flat spot by the water for a bench. Beach access would require steps.

Beach access at Seatime #13 is not possible. Bench is currently in place there. Parking is an issue due to dangerous corner but could be available just before Mary Ann Road. Ed has sent out about 15 letters to adjacent landowners. Viewscape would need to be cleared of blackberries. Possibly a split rail fence would be required before the steep drop-off.

6.1 Election of Officers

Nominations were accepted as follows:

Chair: Betty Kennedy – elected

Vice-chair: Ed Andusiak – elected

Treasurer: Don McKinnon - elected

6.2 Powers of the Commission

Betty, Ed, Mike Don and Werner will meet shortly. The Commissioners' handbook is on the CRD website.

6.3 Brochure

Ed reviewed the suggested changes to the brochure. Ed will forward all information to Donna today and ask her to attend the February meeting that would meet the February deadline for the brochure. The trails text still requires revision. Paul will be contacted and will work with Mike on this section. The text will be forwarded directly to Donna. Changes discussed at the meeting will be forwarded to Ed by Mike.

6.4 Active Pass Festival

Planning is proceeding.

6.5 Whale Trail Update

No further update. Remove from agenda.

6.6 Toilets

Discussion and revision of the draft MoU between the GIPRC and the Hummingbird Pub owner regarding the installation of a toilet at the Montague shore access to be funded by the GIPRC, and the donation of funds annually by the Hummingbird Pub to cover maintenance, in exchange for the posting of an advertisement for the pub on the toilet door. The advertisement would be approved by the GIPRC. The CRD has not yet seen the proposed agreement drafted by Ed. Werner agreed to review this document.

Ed moved and Gloria seconded that the Commission proceed to get quotes for the design, purchase and placement for the Montague toilet at shore access #24.

CARRIED

6.7 Commissioner Responsibilities

Allan Forget - shore accesses and trails conditions, installation of signs, emergency measures. Michelle will report to him.

Mike Hoebel - Internet site, planning for DL 79, liaison with other organizations (i.e. Active Pass Festival, Whale Trail)

Gloria Schmidt - Active Page report, volunteers including Access Stewards, organizations for which we provide funding

Mario Szijarto - new shore accesses, design, etc.

Werner Heinrich - documentation and liaison required for new shore accesses

Don McKinnon - Treasurer

Ed Andrusiak - liaison with CRD, BC Parks, Experience the Gulf Islands

Betty Kennedy - Chair and coordination of activities

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of December 31, 2015.

Total Operating Budget \$43,500 \$22096 spent; \$21404 balance

Parks Improvement	\$7806 spent; \$28044balance
Parks Maintenance	\$14290 spent; -\$6640 balance
Meeting Expense Allowance	\$1703 spent; \$77 balance
Recreation	\$25300 spent; \$0 balance
Recreation Meeting Expense	\$0 spent; \$880 balance

Imprest Account \$604

Capital Reserve \$39930

Project Budget 7131

Cost Recovery (Whale Trail) 395

7.3.2 Invoices to be Approved

Ed moved and Allan seconded a payment of \$1785 to Peter Thomson for surveys at Serenity, Seatime and Zayer.

CARRIED.

7.3.3 Report on Payment of Invoices

Dave Riebal	Clear tree at scorpion	\$297.50
Peter Thomson	Surveys: Serenity, Seatime & Zayer	\$1785
Derrick Silvey	Skate park maintenance	\$100.00
Galiano Trading	Misc. sign supplies	\$11.64
Gina Wilson	Facility maintenance	\$300.00
Apple Pie	Ad for recreation programs	\$74.66
Ed Andrusiak	Postage	\$17.64

7.3.4 Projected Future Expenditures

Montague Harbour toilet	\$8000
Whiteware #5 Improvements	\$2500
Serenity #26	\$1000
Total:	\$11500

Mike reported that the Health Centre has not received their recreation funding for \$2000 for this past year. Don will look into this.

**Don moved and Gloria seconded approval of the Treasurer's Report.
CARRIED.**

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Whiteware #5

On hold. Roadway in has been torn up by the contractor building the house next door.

7.5.2 Gulf Drive #4

Rene will realign stone after the winter.

7.5.3 Serenity #26

Ed sent an application to MoTI re: a parking area. Looking at a possible modification of the Licence of Occupation to include upper area for parking. Grace Sherett, District Development Technician from MoTI will be coming to look at the site. Cost estimates needed for parking and other development work on the site. Neighbours would like signage up as soon as possible. Shore access arrow signs will be installed.

7.5.4 Valerie's Place #48

Handrail installed.

7.5.5 Zayer #12

On hold. There is an erosion concern here and an existing trail to the beach that would need considerable improvement and one potential parking spot.

7.5.6 Seatime #13

Mike moved and Ed seconded proceeding with a cost estimate.

CARRIED

7.5.7 Scorpion #10

Allan will arrange with the contractor for removal of the branches near the trail.

7.5.8 Other Shore Access Issues

Allan will ask Michelle to clean signs.

7.6 Trails Report

7.6.1 Ringlet

Nothing further. Needs to be inspected.

7.7 Parks Report

7.7.1 DL 79

**Mike moved and Werner seconded that the GIPRC accepts as part of the rezoning and subdivision of District Lot 79, Galiano Island, Cowichan District (PID 009-625-151), the acquisition of Lot 8 (~10.87 hectares) on the proposed plan of subdivision as Community Park.
CARRIED.**

7.7.2 Sticks Allison West Park

Signage is up and trail work still needs to be completed.

7.7.3 Other Parks Issues

None.

7.8 Recreation Report

Mike will chair the recreation funding information meeting to be held on January 20, 10 am at the Library Meeting Room. Gloria will contact all groups receiving recreation funding last year and ensure they are aware of the information meeting.

7.9 Volunteers Report

Gloria will work with Donna Moreau to design a name tag reading "Park Steward" for our shore access and trail stewards. Anita Braha has volunteered as a steward for shore access #17 Zuker. Allan who has been the steward said he will hand stewardship over to Anita and was thanked for his service as volunteer steward for Zuker.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

Andrew Loveridge informed the Commissioners that he received information from someone who had sailed past Turtle Island that the Oyster Catchers are using the island for nesting.

10. Date for Next Meeting

Thursday, February 4, 2016.

11. Adjournment

11:40 am.

Betty Kennedy, Chair, Galiano Parks and Recreation Commission