

Galiano Island Parks and Recreation Commission

December 3, 2015 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Dora FitzGerald, Allan Forget, Mike Hoebel, Don McKinnon (Treasurer), Gloria Schmidt, Mario Szijarto, Paul LeBlond (CRD Director Alternate & Galiano Trails Society), Jennifer Margison, Recording Secretary

Regrets: Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:30 a.m.

The surveyor reported on recent work. Shore access Zayer #12 & Seatime #13 surveys still to be completed

The previous survey at Serenity #26 was extended and the surveyor provided a new drawing and included the upper part that is outside the licence of occupation where he identified an area for possible parking pending MoTI approval. Stone steps lead to a good viewpoint where a bench could be located. Not much work needed here except signage and perhaps a handrail and designated parking.

2. Approval of Agenda

**Paul moved and Ed seconded that the agenda be approved as amended.
CARRIED**

3. Approval of Minutes of Previous Meeting

**Ed moved and Don seconded that the minutes from the November 5, 2015 meeting be approved as amended: Dave Howe's remarks should be included under his report.
CARRIED**

4. Delegations

None.

5. Correspondence

None

6. Primary Business

6.1 Powers of the Commission

The sub-committee has not met yet.

6.2 Commission Applications

One application has been received.

Paul moved and Don seconded the recommendation to the CRD to appoint Werner Heinrich for a one year term.

6.3 Brochure

The Brochure Review Committee has been meeting and working on this following the development of a draft design brief by Ed. A report was then submitted and circulated to Commissioners with recommendations. Text portion will be drafted and the map database will be updated, then a meeting with the graphic designer will be held. Approval of brochure redesign will be at the January meeting and all content will be submitted to the designer by February 1.

6.4 Active Pass Festival

Planning is proceeding.

6.5 Whale Trail Update

This is expanding in southern BC and a new website is being working on. Whale trail designations would be included on new brochure.

6.6 Toilets

One Galiano business owner is interested in advertising in toilets. Betty will formalize this "public private privy partnership" with the CRD. Jennifer had 8 laminated "No garbage, doggie bags, cans or bottles in toilet" signs made in addition to the 12 metal "No garbage" signs.

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of November 30, 2015.

Parks Improvement	\$5589 spent; \$30261 balance
Parks Maintenance	\$13890 spent; -\$6240 balance
Meeting Expense Allowance	\$1703 spent; \$77 balance
Recreation	\$25300 spent; \$0 balance
Recreation Meeting Expense	\$0 spent; \$880 balance
Imprest Account	\$919
Capital Reserve	\$39720
Project Budget	7131
Cost Recovery (Whale Trail)	395

7.3.2 Invoices to be Approved

None.

7.3.3 Report on Payment of Invoices

Galiano Club	Hall rental	\$160
Annie Okuda	North end facility service	\$840
Columbus Signs	Trail & shore access signs	\$506.24
Derrick Silvey	Skate park maintenance	\$112.50
Galiano Trading	Toilet supplies	\$61.17
Gina Wilson	Facility maintenance	\$350.00
Apple Pie	Commissioner ad	\$87.89

7.3.4 Projected Future Expenditures

Survey #12 & 13	\$1800
Montague Harbour toilet	\$8000
Whiteware #5 Improvements	\$2500
Serenity #26	\$1000
Total:	\$13300

A surplus will be likely this year that will go into the capital reserve fund and will provide a budget for the development of the Community Park DL 79 when the land transfer is finalized.

Betty requested a year-end total on toilet maintenance.

**Don moved and Gloria seconded approval of the Treasurer's Report.
CARRIED**

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Wesley #9

On hold. Remove from agenda.

7.5.2 Whiteware #5

The contractor reported that a graded trail and posts and rope handrail could provide some access to the beach at a maximum cost of \$2500. A request to MoTI was sent by Ed re: approval for a gate there to prevent dragging up of logs. They are consulting with other departments about the issue of log salvage.

7.5.3 Gulf Drive #4

An inspection has yet to occur here.

7.5.4 Serenity #26

As discussed. Ed will write to MoTI regarding parking and Mario will provide a sketch of the parking area. Will decide about gate access and signage once the trail is finished.

7.5.5 Valerie's Place #48

Work yet to be done here.

7.5.6 Zayer #12

Ed reported it took a month to get the adjacent landowners' contact information which was very unusual.

7.5.7 Seatime #13

As discussed.

7.5.8 Other Shore Access Issues

Scorpion #10 - there is a pile of branches piled there off the trail and the split rail fence has been broken during tree work the contractor was doing. Fence needs repair. The contractor will be contacted.

7.6 Trails Report

7.6.1 Ringlet

Nothing further. Needs to be inspected.

7.7 Parks Report

7.7.1 DL 79

Nothing further.

7.7.2 Sticks Allison West Park

Signage and trail work still needs to be completed. Volunteers from the Galiano Trails Society have offered to help.

7.7.4 Other Parks Issues

None.

7.8 Recreation Report

The Library meeting room is confirmed for the Information meeting with recreation grant applicants at 10 am on Wednesday, January 20, 2016. An ad will need to be placed in the Active Page to notify other groups that may be interested in applying. Will decide at January GIPRC meeting about the meeting agenda.

Dora commented that community groups would have difficulty with the idea of amalgamation of applications as the programs are quite distinct.

7.9 Volunteers Report

None.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

10. Date for Next Meeting

Thursday, January 7, 2016.

11. Adjournment

10:25 am.

Betty Kennedy, Chair, Galiano Parks and Recreation Commission