

Galiano Island Parks and Recreation Commission

October 1, 2015 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak (Recording Secretary), Dora FitzGerald, Mike Hoebel, Don McKinnon (Treasurer), Mario Szijarto, Paul LeBlond (CRD Director Alternate & Galiano Trails Society),

Regrets: Dave Howe (CRD Director), Allan Forget, Gloria Schmidt, Jennifer Margison

1. Call to Order

The Chair called the meeting to order at 8:31 a.m.

2. Approval of Agenda

**Paul moved and Mike seconded that the agenda be approved as amended.
CARRIED**

3. Approval of Minutes of Previous Meeting

**Dora moved and Don seconded that the minutes from the September 3, 2015 meeting be approved.
CARRIED**

4. Delegations

None

5. Correspondence

None

6. Primary Business

6.1 Next Commonality Meeting

The GCA bus will pick up Commissioners and transport them to and from the Learning Centre. Stephen Henderson will speak about beneficial ownership and through questions from Commissioners may learn about land issues faced by various Parks and Recreation Commissions.

6.2 CRD Committee/Commission Review

Betty and the Commissioners reviewed and completed all questions on the questionnaire. Betty will forward the completed questionnaire to the CRD.

6.3 Parked Abandoned Cars

Commissioners reviewed the email response from Stephen Henderson about options open to the Commission for removal of vehicles parked at shore access parking lots. GIPRC will continue to request that MOTI contractors/representatives on Galiano remove the vehicles through whatever means are available to them.

6.4 Commission Elections

Mike, Mario, Gloria and Ed agreed to let their names stand for another two year

term as GIPRC Commissioners commencing January 1, 2016.

6.5 Active Pass Festival

Commissioners discussed what role the Commission can have in supporting the Festival. Betty offered to open her house for an activity sponsored by the Commission. The Commissioners acknowledged and thanked Betty for her generosity.

**Paul moved and Dora seconded that the Commission sponsor an activity, details to be determined, that would include tea and goodies at Betty's house.
CARRIED**

6.6 Whale Trail

Mike reported that the Whale Trail signs are up on selected shore accesses along the Galiano side of Active Pass and that signs have been sent to the other southern gulf islands that requested them. Discussions are planned with BC Parks about placing a sign at Bellhouse Park. Mike will develop text about the Galiano Whale Trail sites for mounting on the Whale Trail website.

6.7 Toilets

Don reported that a garbage can has been installed at the toilet on Sturdies Bay Road. Two more garbage cans are on order. Mario will order "No Garbage" signs for all of our toilets. Gina will ensure hand sanitizers are up at each toilet she is cleaning.

6.8 Christmas Potluck

Betty has again generously offered to host the annual Christmas potluck for GIPRC Commissioners and their significant others and GIPRC colleagues. It will be held December 3, 1 pm.

6.9 Centennial Park

Discussion was held about the request from Andrew Loveridge to send a letter to the Galiano Community School and the School Board asking them to use "Centennial Park", which is a part of School Board property, for outdoor teaching opportunities.

**Betty moved and Mike seconded that the Commission support the request to inform the Galiano Community School and School Board that part of the School Board property on Galiano zoned "Nature Protection" and known as "Centennial Park" is available for outdoor teaching opportunities.
CARRIED**

6.10 GIPRC Brochures

The GIPRC "Enjoying the Outdoors" brochure will be revised and reprinted for use in 2016. The cover will be revised – "Enjoying the Outdoors" will be removed and replaced with "Map of Shore Accesses, Trails and Community Parks".

Gloria and Allan will review and update the content to add new shore accesses, community parks and trails. Paul will provide information about new trails on private land where the Galiano Trails Society has obtained access agreements and trails have been built. A draft of all new content is to be completed for review at the

November GIPRC meeting at which time quantities and life span of the revised brochure will also be discussed.

Delivery date for the revised and reprinted brochures is March 31, 2016.

6.11 Ken Millard Memorial on Galiano

Commissioners were informed of a memorial service in celebration of Ken's life to be held October 11, 1pm at the Learning Centre in the classroom building - 10825 Porlier Pass Rd. Betty suggested that Commissioners wanting to attend should car pool and that Commissioners will be dropped off and picked up at the classroom building if they do not want to walk from the parking lot at the entrance to the GCA Learning Centre property.

7. Reports

7.1 Chair's Report

None

7.2 CRD Director's Report

None

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of September 30, 2015.

Parks Improvement	\$3633 spent; \$32217 balance
Parks Maintenance	\$11,363 spent; -\$3713 balance
Meeting Expense Allowance	\$853 spent; \$977 balance
Recreation	\$25300 spent; \$0 balance
Recreation Meeting Expense	\$0 spent; \$880 balance
Imprest Account	\$919
Capital Reserve	\$39720
Project Budget	7131

7.3.2 Invoices to be Approved

None.

7.3.3 Report on Payment of Invoices

Garbage Can Materials	\$192.10
Park Signs	\$ 80.64
Facility Maintenance	\$550
Pump Out Six Toilets	\$509.25
Skate Park Maintenance	\$450

7.3.4 Projected Future Expenditures

DL79 Environmental Assessment	\$800
Montague Harbour toilet	\$8000

Whiteware #5 Improvements	\$7300
Total:	\$16100

**Mike moved and Ed seconded approval of the Treasurer's Report.
CARRIED.**

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Wesley #9

On hold.

7.5.2 Whiteware #5

Mario provided cost estimates for proposed improvements:

- a) Deliver and spread gravel on parking pad \$850
- b) Supply and install stone stairs \$6500
- c) Supply & install metal handrail on stairs \$1,500
- d) Supply and install two metal posts and pad locked chain "gate" \$650
- e) Scrape off wood chips, supply and spread gravel on entry road \$3000

Commissioners agreed to a site visit to make final decisions on what work should proceed. After the site visit, Commissioners agreed to proceed only with delivering and spreading gravel on the parking pad for \$850 and to put all other items, including installation of stone stairs, on hold pending further discussion and observation of the accumulation of wooden debris and garbage in the small bay at the end of the Whiteware shore access.

Ed is to contact MOTI about who has jurisdiction and the advisability of putting a pad locked chain gate across Whiteware Road to prevent vehicle entry for the purpose of removing materials from the bay.

7.5.3 Zelter #65

Allan reported that: a 'No Smoking' sign was added, as requested by neighbour; trail directional signs were reconfigured, as suggested by Rene Zich; and a Fisheries & Oceans Canada 'Fisheries Area 17 Notice' (Bivalve Harvesting) was added, as suggested by neighbours.

7.5.4 Gulfside #69

The toilet has been pumped out.

7.5.5 Serenity #26

Mario is to get a quote from Rene to build the shore access.

7.5.6 Montague #24

Retiring Galiano Harbours Commissioner Sheila Midgely informed Betty by email that the Southern Gulf Islands Harbours Commission cannot fund toilet installation or pumping because the toilet is not located on land under the jurisdiction of the Harbours Commission.

Betty and Paul will pursue the question of whether the CRD has a mechanism to

fund installation and pumping of a toilet at Montague Harbour as there an obvious need and benefit to islanders and visitors. Betty will continue to try and get a response from the Chamber of Commerce for financial assistance.

7.5.7 Mary-Anne #14

Allan reported he installed a 'No Smoking' sign as requested by a neighbour.

7.5.8 Heather #45

Remove this shore access from the next agenda as a "No overnight parking" sign has been installed.

7.5.9 Oceanview #23

Remove this item from the next agenda as the truck parking complaints have been resolved.

7.5.10 Zuker #17

Spotlight Drive #38 – shore access sign installed on Porlier Pass Road at the request of a neighbor who felt it needed more visibility. Unless a new issue arises this item will be removed from the next agenda.

7.5.11 Accesses Zayer #12 and Seatime #13

Requests have been received from the public to look at whether improvements are desirable and possible at both of these MOTI road ends. A bench only is being suggested for Seatime #13 as the drop off to the shore is very steep and the elevation above the shore quite a considerable height probably precluding access to the shore. Don will obtain and provide updated costing information for purchasing and installing a bench with a bronze plaque at this location.

Commissioners visited both shore accesses after the meeting and will continue discussions about options at both sites at the next GIPRC meeting.

7.6 Trails Report

7.6.1 Ringlet

Nothing further.

7.6.2 Other Trails issues

Paul reported on behalf of the Galiano Trails Society that recent changes in land ownership may open up new possibilities for additional trails on private land.

7.6.3 Sturdies Bay Trail

Mike will walk the complete trail before the next GIPRC meeting to see if any maintenance of the trail surface or clearing back of brush or deadfall is required before the winter rains set in.

7.7 Parks Report

7.7.1 DL 79

Nothing new.

7.7.2 Lord Community Park

Allan reported via email that 2 new GIPRC 'Lord Community Park' signs were installed, one at the entrance on Lord Road, one at the entrance from the Galiano Trails Society's Mt. Galiano Trail. Two old wooden signs, both on Lord Road were sanded, cleaned and the lettering was painted by Heather Cruickshank (thanks Heather). The Park trail was cleared as well, giving the Park a nice overall sprucing up.

7.7.3 Sticks Allison West Park

Allan (reporting via email) has now identified where a trail can be located completely on Heritage Forest and public lands to access this park. He recommends to GIPRC that the trail be built this winter and has offered along with Marek to build this trail. Betty will discuss this further with Allan to get more details for discussion and decision at the next GIPRC meeting.

7.7.4 Other Parks Issues

None.

7.8 Recreation Report

Discussion ensued about how to improve the recreation application and selection process to ensure that the widest range of community benefit can be achieved for the funding that GIPRC has available. It was agreed that current recipients are doing a good job of utilizing the funds provided by GIPRC. The problem is that GIPRC is getting more requests for funds than it has and to ensure that greatest benefits can be achieved GIPRC would like to enhance the application and selection process.

GIPRC will invite all current recipients of recreation funding as well as issuing an invitation to the community for other groups who are seeking funding to attend an information meeting in January to discuss the recreation funding available through GIPRC and the CRD Grant in Aid Program overseen by Director Howe. The intent of the meeting will be to recognize the positive efforts these groups are making in the community and to make all potential applicants aware of the available funds in 2016. GIPRC will facilitate a discussion of who is being served and whether some of the groups can combine requests where one is supplying a service another is using. Hopefully the meeting will assist the groups to understand what GIPRC can fund and how much and what can best be provided as a Grant In Aid and how much. This information should help groups, most of which are run by volunteers, to most effectively use their time to write and direct their applications for funds.

The deadline for GIPRC to receive recreation funding applications will be April 30, 2016, for decision at the May GIPRC meeting.

7.9 Volunteers Report

None.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)
None

10. Date for Next Meeting

Thursday, November 5, 2015.

11. Adjournment

Paul moved and Dora seconded adjournment of the meeting at 10:40 am.
CARRIED.