

Galiano Island Parks and Recreation Commission

January 3, 2014 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Doty, Dora FitzGerald, Mike Hoebal, Don McKinnon (Treasurer), Jeff Patterson, Gloria Schmidt, Mario Szijarto, Jennifer Margison (Recording Secretary),

Regrets: Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:33 a.m.

2. Approval of Agenda

The agenda was amended to add under New Business: 6.7 Election of Officers and 6.8 Galiano Trails Society.

**Mike moved and Jeff seconded that the agenda be approved as amended.
CARRIED.**

3. Approval of Minutes of Previous Meeting

**Allan moved and Ed seconded that the minutes from the previous meeting be approved.
CARRIED.**

4. Delegations

None.

5. Correspondence

Will be discussed under Shore Accesses: Mary Ann Road.

6. Primary Business

6.1 Master Plan

Discussion of final edits of the plan. Betty wrote to Jeff Ward, CRD Parks regarding inclusion in the plan of partnerships with BC Parks on trails through new subdivisions, and he said he would respond in January. Jeff and Don will follow-up on printing estimates for 25 copies of the plan.

**Jeff moved and Mike seconded that the 2013 Review of the Master Plan be adopted.
CARRIED.**

6.2 Brochure

Ed will continue to compile any revisions of the brochure until the end of January.

6.3 Commission Selection and Referral Process

The Commission doesn't feel they have all the facts about the Saturna Island Parks and Rec Commission selection and approval process and will seek further clarification in

reference to this process on Galiano.

6.4 Coordination of Toilet Pump-outs with BC Parks

Betty will follow-up.

6.5 Trail Projects for Galiano Trails Society

Betty passed around some brochures and trails maps from Saltspring. Mike discussed with David Howe the trail aspect of the Experience the Gulf Islands project. Federal transfer monies (gas tax) are provided to regional districts (1.2 million has been used for trail development on Saltspring). David Howe is interested in hearing about potential trail development on the SGI. Paul LeBlond requested ideas on trail projects that could possibly be funded in this way. One project discussed is a roadside trail on Burill Road through the Lions Field onto Penfield through Bluff Park to Mt. Galiano and eventually to Montague to get some foot and bike traffic off Sturdies Bay Road. The GIPRC could potentially hold the licence of occupation to this trail but the trail building would be funded from other monies. Don mentioned that Morgan Road used to connect with Montague but questioned whether a right-of-way still exists there.

Ed moved and Don seconded that the GIPRC provide support in principle for the Galiano Trails Society request for the development of a trail from Burill Road to the Lion's Field and ultimately to Bluff Park and onto Montague. The GIPRC's role would be to hold a licence of occupation where necessary with the Ministry of Transportation and Infrastructure. The ultimate goal would be the development of a trail through to Montague.

CARRIED.

Jennifer will inform Paul of the motion.

6.6 Callout for Additional Contractors

An additional contractor has been identified but not used as yet.

6.7 Election of Officers and Delegation of Responsibilities

Welcome to new Commissioners Gloria Schmidt and Dora FitzGerald. Three applications for two positions were received, forwarded on to the CRD and recommendations were approved.

Commissioners have been appointed to the following positions:

Chair - Betty

Vice-chair - Ed

Treasurer - Don

and to the following responsibilities:

Trail signs - Allan and Mario

Recreation Funding - Dora

Liaison with Trails Society - Mike

The Active Page - Gloria

Liaison with Local Trust Meetings - Dora (Mike and Allan)

Liaison with Archeological Surveys - Ed

Shore accesses - Mario

Trail planning - Mike

6.8 Galiano Trails Society

Mike reported that the GTS is having some discussion with a landowner who may be interested in providing public access to a scenic property.

7. Reports

7.1 Chair's Report

None.

7.2 CRD Director's Report

None.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of Dec.31, 2013

Imprest account: \$1000 balance

Parks improvement account: \$28969 spent, \$5581 balance

Maintenance account: \$7350 spent, \$-5531 balance

Recreation account: \$24440 spent, \$40 balance

Meeting expense allowance: \$2830 spent; \$-220 balance

Requested \$10500 special project funding from Capital account for Morning Beach, Mary Ann Road and Whipple Road completion

Morning Beach: \$8580 spent

Mary Ann Road: \$1655 spent

Balance: \$265

2014 Budget

Improvement \$37130

Maintenance \$8400

Recreation \$24910

Don moved and Allan seconded approval of the 2014 budget.

CARRIED.

7.3.2 Invoices to be Approved

None.

7.3.3 Report on Payment of Invoices

Peter Rabitich	Skate park cleaning&main. Oct.	250.00
Gina Wilson	Toilet maintenance 3 locs. Oct.	400.00
Galiano Trading	steel fencing, 31bags redimix	681.42
Grant Keddie	transportation expenses commonality	50.00
Rene Zich	Morning Beach work	3717.00
Michelle Fox	Summer trail maintenance/inspection	650.00
Gord Palmberg	Mary Ann split rail fence	1655.00
Rene Zich	Morning Beach completion	567.00
E Nissila	Morning Beach railing	225.00
Galiano Club	Hall rental for Commonality Oct17	135.00
Galiano Trading	Table and misc matls.	190.54

Gina Wilson	Toilet maintenance 3 locs. Nov.	350.00	
Peter Rabbitich	Skatepark maintenance Nov.	150.00	
Annie Okuda	Toilet maintenance N End & Bodega D		840.00
Peter Rabatich	Skate park maintenance		100.00
Gina Wilson	Maintenance toilets 3 locations		400.00
Peter Thomson	Survey SB Trail School Property		630.00

7.3.4 Projected Future Expenditures

To be further discussed at February's meeting.

**Don moved and Mike seconded the Treasurer's Report.
CARRIED.**

7.4 CRD Parks Report

No report.

7.5 Shore Access Report

7.5.1 Mary Ann Road #14

Correspondence received from the adjacent landowner regarding access concerns. The fence was not extended as far down (165 ft. instead of 200 ft) as planned as the slope is so steep. Low "private" signage will be installed along the property line below the fence. Don will meet with Rene to look at creation of steps to the lower level to improve the safety aspect and will reply to the landowner.

7.5.2 Harper Road #60 and Linklater #61

The development of this access will proceed immediately and should be completed by the beginning of March. Ed's report re: the Archeology permit must be in at the end of March.

7.5.3 Wesley

Letter to landowners will be written by Jeff and copied to Betty.

7.5.4 Other Shore Access issues

DL 68 Dewinitz subdivision plan requested by Jeff Ward. Mike will send the subdivision link on the Islands Trust website to Betty who will forward it to Jeff with the objective of obtaining agreement from CRD Parks that development of a shore access here is an acceptable expenditure by the GIPRC as the shore access will be through BC Parks land. DL 79 Keefer subdivision will also require some extension of the MoTI licence of occupation. Mike Walton, Senior Parks Manager, Parks and Environmental Services Department will be included in future correspondence from the GIPRC about this.

7.6 Trails Report

7.6.1 Sturdies Bay

A licence agreement has been signed with the school but there are two parcels of school property. The surveyor's sketch plan has been forwarded to the school district. The district would like a copy of the minutes in which the Sturdies Bay trail project was approved for development due to trespass issues. Jennifer will find the relevant minutes and forward to Mike.

7.6.2 Ringlet

Needs to be walked.

7.6.3 Winstanley/Bluff Park

Signage will be ready shortly.

7.6.4 Other trails issues

Mention will be made in the next Active Page column, thanking Libby McLellan and Mike Durkos, adjacent landowners for their cooperation and use of their property during the work being done at Morning Beach. Rene will be asked to take on the ongoing maintenance of the Sturdies Bay trail.

7.7 Parks Report

7.7.1 Signage for Sticks West

Site visit in the spring in order to identify signage needs.

7.7.2 Community Parks

Nothing new.

7.7.3 Other Parks Issues

None.

7.8 Recreation Report

Don will provide Dora with the grant applications and budget. Those receiving grants must provide a report on their activities in order to receive further funding. Liability insurance must be in place for all activities.

7.9 Volunteers Report

Allan reported that the Scorpion access is invaded by spurge. Allan and his daughter will work on removing this. Allan will set a date if anyone else wishes to volunteer.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

Suggestion to include in The Active Page column the opportunity to purchase memorial benches for shore access. Also a note of many thanks to Jeff Patterson and Cheryl Bastedo for their years of service as Commissioners.

10. Date for Next Meeting

February 6, 2014.

11. Adjournment

10:40 am

