

Galiano Island Parks and Recreation Commission

November 7, 2013 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Don McKinnon (Treasurer), Jeff Patterson, Mike Hoebal, Mario Szijarto, Jennifer Margison (Recording Secretary),
Regrets: Cheryl Bastedo, Allan Doty, Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:35 a.m.

2. Approval of Agenda

Items added to the agenda: 6:13 Report from Archeology Branch

Mario moved and Jeff seconded that the agenda be approved as amended.

CARRIED.

3. Approval of Minutes of Previous Meeting

Ed moved and Don seconded that the minutes from the previous meeting be approved.

CARRIED.

4. Delegations

None.

5. Correspondence

There was no correspondence.

6. Primary Business

6.1 Commonality Review

Sylvia will take the request for a handbook and orientation to the CRD. Jennifer will wait for more revisions on the meeting notes, then will send them out to all participants.

6.2 Master Plan Update

Jeff provided an update on the draft Master Plan. Discussion of the "Mission Statement" and "Who We Are" wording (add shores accesses and trails). Section added to the end - Priorities: Short Term (2013-2016) and Long Term (2017-2018). Discussion of how to set up download of draft plan and notice requesting input.

6.3 Next Priorities for the Commission

Immediate priorities are the completion of Linklater, Harper, Morning Beach and Whipple. Additional priorities are in the draft Master Plan and will be subject to budget and emerging community input.

6.4 Brochure

Discussion of brochure sizes. The 6 panel size/5000 copies is .50 per brochure. Will now fit brochure racks.

Ed moved and Jeff seconded that the Commission produce 5000 copies of the 6 panel full-colour brochure for 2014, quotes to be obtained from several printers. CARRIED.

6.5 First Nations/Islands Trust Project Grant

Tabled to next meeting.

6.6 Toilets

Allan indicated that in order to seal the concrete floors they must be cleaned and thoroughly dried so this will be done in the spring.

6.7 Toilet at Lovers' Leap

Betty talked to Joe Benning, Regional Manager, Maintenance at BC Parks and their contractor will be asked to monitor and clean up there.

Discussion of the licences for additional shore accesses through BC Parks at the Dewinitz and the Keefer subdivisions and how BC Parks Management Plan may affect this. Suggested that the GIPRC approach BC Parks to try to formalize a partnership relationship (MoU) between with BC Parks. Mike mentioned that the Galiano Trails Society will be pursuing an agreement with BC Parks whereby volunteers will be able to do some trail work on BC Parks land. Suggested that if there are additional BC Parks toilets, it would be advantageous to coordinate pump-outs. Betty will follow-up.

6.8 Callout for Additional Contractors

Discussion of some possible contractors to do GIPRC work.

6.9 Commission Vacancies

No applications have yet been received. Let Betty know of any interested applicants.

6:10 Xmas Party

A potluck at Betty's will follow the December meeting. Jennifer will send out an email inviting all Commissioners and their partners and will coordinate food contributions.

6:11 CRD Records

Nothing further.

6:12 CRD Website

Nothing further.

6:13 Report from Archeology Branch

Ed moved and Don seconded that the completion date for the archeological permit for Harper, Linklater and Morning Beach be extended to March 21, 2014.

CARRIED.

7. Reports

7.1 Chair's Report

None.

7.2 CRD Director's Report

None.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of Oct. 31, 2013

Imprest account: \$363 balance

Parks improvement account: \$28505 spent, \$6045 balance

Maintenance account: \$11181 spent, \$-3831 balance

Recreation account: \$\$24,440 spent, \$40 balance

7.3.2 Invoices to be Approved

**Don moved and Ed seconded the payment of \$1200 pay Orion Finnie for catering at the October Commonality Meeting.
CARRIED.**

**Don moved and Mike seconded the payment of \$1217.31 to Jennifer Margison for secretarial services for the monthly meetings, Commonality meeting, lamination and office supplies.
CARRIED.**

**Don moved Jeff seconded the payment of \$3370 to Rene Zich completion of the work on Morning Beach steps.
CARRIED.**

7.3.3 Report on Payment of Invoices

Orion Finnie	Catering for Commonality meeting	1200.00
Jennifer Margison	Secretarial services - 7months	1217.31
Peter Rabbitich	Skate park cleaning & main. - Oct.	250.00
Gina Wilson	Toilet maintenance 3 locs. - Oct.	400.00
Galiano Trading	steel fencing, 31bags redimix	681.42
	transportation expenses	
Grant Keddie	Commonality	50.00
Rene Zich	Morning Beach work	3717.00

Don will inquire about the Galiano Trading invoices for concrete.

7.3.4 Projected Future Expenditures

Sturdies Bay trail survey	\$ 700.00
Morning Beach stairway	\$2000.00
Mathews Pt. trail alignment	\$500.00
Total:	\$3200.00

**Don moved and Jeff seconded that \$2000 be transferred from the 2013 GIPRC Capital Account to Special Projects for the completion of the Mary Ann shore access.
CARRIED.**

Don moved and Mike seconded that \$8000 be transferred from the 2013 GIPRC Capital Account to Special Projects for the completion of the Morning Beach stairway.

CARRIED.

Don moved and Ed seconded that \$500 be transferred from the 2013 GIPRC Capital Account to Special Projects for the completion of the Mathews Point trail re-alignment.

CARRIED.

Jennifer will send an email to Leigh Van Dorian at the CRD re: these approved transfers of funds.

Jeff moved and Allan seconded approval of the Treasurer's report.

CARRIED.

7.3.5 Other Treasurer's Business

Analysis of taxes tabled to the next meeting.

Don moved and Mike seconded the approval of the Treasurer's report.

CARRIED.

7.4 CRD Parks Report

Nothing to report.

7.5 Shore Access Report

7.5.1 Ferris Road #59 (Morning Beach)

Stairs are completed. Handrail yet to do.

7.5.2 Mary Ann Road #14

Fence work yet to be completed.

7.5.3 Harper Road #60

Postponed until 2014. Deadline for archeology permit extended.

7.5.4 Mathews Point/ Whipple #15

Almost completed.

7.5.5 Wesley

Letter to landowners to be sent.

7.5.6 Other Shore Access issues

None.

7.6 Trails Report

7.6.1 Bluffs Park/Winstanley Road

Signage is now up. Completed.

7.6.2 Sturdies Bay Trail

Mike contacted the CRD who now has the file, as well as the surveyor to obtain the survey and plan.

7.6.3 Ringlet

Needs to be walked to see if this merits attention.

7.6.4 Other trails issues

None.

7.7 Parks Report

7.7.1 Signage for Sticks West

Needs to be assessed.

7.7.2 Community Parks

Nothing new.

7.7.2 Other Parks Issues

None.

7.8 Recreation Report

7.8.1 Funding Reports

Reports will be required of all those groups receiving funding.

7.9 Volunteers Report

None.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

Mike suggested a letter to the lions regarding possible joint projects at Lions Park. Betty will draft a letter to the President.

10. Date for Next Meeting

December 5, 2013. To be followed by a Xmas potluck at Betty's.

11. Adjournment

10:30 am