

Galiano Island Parks and Recreation Commission

October 3, 2013 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Allan Doty, Don McKinnon (Treasurer), Jeff Patterson, Mike Hoebal, Mario Szijarto, Jennifer Margison (Recording Secretary),
Regrets: Cheryl Bastedo, Dave Howe (CRD Director)

1. Call to Order

The Chair called the meeting to order at 8:30 a.m.

2. Approval of Agenda

Items added to the agenda: 7.6.3 Grant for First Nations/Islands Trust Project
Jeff moved and Don seconded that the agenda be approved as amended.
CARRIED.

3. Approval of Minutes of Previous Meeting

Allan moved and Mike seconded that the minutes from the previous meeting be approved.
CARRIED.

4. Delegations

None.

5. Correspondence

There was no correspondence.

6. Primary Business

6.1 Brochure

Donna Moreau from Domo (domo@islandnet.com) was present to discuss the design of the new GIPRC brochure. Would use the updated map from Chamber and add parks, shore accesses and trails. She cautioned that the map will not tell people exactly where to go on the trails. Only trail signage can do that. Many of the trails are not the Commission's trails so GIPRC can only encourage appropriate signage. Question about the inclusion of information on trails - length, level of difficulty. Paul will send Donna this information. Jeff mentioned that the Commission needs better information on this posted at trailheads. Carved signs need letters painted perhaps in order to be more visible. Discussion re: the value of having one map however and will the map need to be larger to Donna will return in a month with information about possible paper sizes that will allow adding trails from large map, the Galiano Trails Society brochure and the cycling brochure. In the next month, the Galiano Trails Society will update Donna on any additional trails. Commissioners will review the text of the current brochure and provide this information to Donna. Consider the importance of information i.e. information kiosk at South End Hall, toilets, trails, shore accesses, parks. Printing would be by the end of January 2014. Review the information to

be included on cycling - needs some strong wording on safety concerns. Donna will do a draft for the November or December meeting. Allan will coordinate the updated text and any new information needs to be sent to Donna through Allan in the next couple of weeks.

6.2 Master Plan Update

Ed recommended that the Master Plan have a short term section and a section for the balance of the 5 years. Maps need to be added and the tabular material need to be added into the text. Question of who can assist with that and with the printing - CRD Parks? Jeff will accept revisions/corrections on what has been circulated and will contact David Howe re: CRD Parks assistance. Allan will contact Jerry Azevedo to see what he might suggest.

Discussion of public notification and input on draft of the updated Master Plan. Suggestion of a notice in The Active Page with copies available in the Library (Jeff), Post Office (Betty), and Bookstore (Jeff) by November 1 for public review for a month. Notice should also be put on the notice boards and online - Active Islands (Mike). Jennifer will do a draft notice for the notice boards and circulate to the Commissioners for approval. Notices will request comments from the public by mail or email to Betty by December 1.

6.3 Next Priorities for the Commission

Two shore accesses will be developed but further discussion was tabled to the next meeting.

6.4 Commonality Meeting – October 17

Betty presented a draft agenda. Jennifer will prepare it. Approximately 24 people will be attending and will arrive at the ferry terminal at 8:15. Volunteer drivers will be Betty, Jeff, Mike, Ed and Jennifer. Set-up will be 7:45 at the hall. Grant Keddie will be bringing AV equipment.

6.5 Toilet at the Recycling Centre

Gravel has been spread and the Recycling Centre will use leftover gravel to backfill driveway holes. Project completed. Agreed to seal the concrete floors on the toilets so they can be cleaned. Allan will follow-up.

6.6 Toilet at Lovers' Leap

Betty will follow-up with BC Parks.

6.7 Vault Toilets vs. Portable Toilets

Tabled until the spring.

6.8 CRD Records

Nothing further.

6.9 CRD Website

Nothing further.

6:10 Gossip and Parker Island

Letter received from Jeff Ward, Manager, Planning, Resource and Development, CRD clarifying that Gossip Island is not within the GIPRC service area. The registered owner of the park property is the Ministry of Forest, Lands and Natural Resource Operations. Mike has informed the Gossip Island contact. The letter also stated that: Parker is also not within the GIPRC service area; there are no plans to develop basic camping facilities in Matthews

Point Regional Park; when the park is developed, basic pit privies will be provided; re: Whipple Road access to Active Pass, a decision to issue a joint press release about shoreline access is at the discretion of the GTS and the GIPRC.

6:11 Call-out for Additional Contractors

Tabled to next meeting. Ask current contractors for suggestions. Mario will develop a list.

6:12 Commission Vacancies and Expiring Terms

Three Commissioners' terms end. Two Commissioners have indicated they will be leaving the Commission so there are two vacancies at this point.

7. Reports

7.1 Chair's Report

None.

7.2 CRD Director's Report

None.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of Sept. 30, 2013

Imprest account: \$413.00 balance

Parks improvement account: \$32234 spent, \$2316 balance

Maintenance account: \$10531 spent, \$-3181 balance

Recreation account: \$24,440 spent, \$40 balance

Balance from 2012 \$1870 added to capital account

7.3.2 Invoices to be Approved

Betty moved and Mike seconded payment of \$4410 to Rene Zich for work at Whipple Road and Morning Beach steps.

7.3.3 Report on Payment of Invoices

Peter Rabbitich	Skate park cleaning & maintenance	200.00
Gina Wilson	Maintenance August	600.00
Peter Thomson	Survey Whipple Road access	787.50
Galiano Trading	Misc. supplies	188.99
Alea Design & Print	500 shore access brochures	560.00
Gulf Islands Septic	Pumpout at Sticks West	168.00
Rene Zich	Trail realignment Mathews Point	2016.00
Dave Riebel	Trail Signs	160.00
Richard Biggs	Print bicycle brochures	60.00
E Nissila	Posts for Lord & Sturdies Bay signs	160.00
Stevens Excavating	MB rock 200, Recycle toilet gravel 195	431.90
Rene Zich	Mathews Pt. 1020, Morning B. 3390	4410.00
Gina Wilson	Sept toilet maintenance MB.SA, GIRR	550.00
Peter Rabbitich	Skate park cleaning & maintenance	300.00

7.3.4 Projected Future Expenditures

Sturdies Bay trail survey	\$ 700.00
Harper Road	
Bluffs Park/Winstanley Road	
Morning Beach stairway	\$4000.00
Mary Ann Road access	\$4000.00
Mathews Pt. trail alignment	\$500.00
Total:	\$9200.00

Work in progress - Mike mentioned that a survey of school property will need to be undertaken in order to complete a licence of occupation with the school.

Due to current budget balances, Don recommends postponing any additional expenses until the new budget year. This has been an expensive year in terms of work undertaken and the increased costs of maintaining toilets. A request to the CRD for withdrawal of funds from capital budget will be required to complete projects like Morning Beach and Whipple Road. Recommendation to complete Mary Ann Road and Studies Bay survey.

Ed will contact Archeology Branch to inform them that work is not going to be completed on all three shore accesses before the end of 2013 and ask if the permit can be extended to allow completion of the work in 2014.

Question about taxes requisitioned for parks and recreation on Galiano as compared to other islands. Don will do an analysis for the next meeting.

**Jeff moved and Allan seconded approval of the Treasurers report.
CARRIED.**

7.3.5 Other Treasury Business

None

**Don moved and Mike seconded the approval of the Treasurer's report.
CARRIED.**

7.4 CRD Parks Report

Nothing to report.

7.5 Shore Access Report

7.5.1 Ferris Road #59 (Morning Beach)

Step work in process.

7.5.2 Mary Ann Road #14

Fence work in process but rock work will be postponed to the new budget year.

7.5.3 Harper Road #60

Postponed until 2014.

7.5.4 Mathews Point/ Whipple #15

95% complete. Brush burning and the final diversion of traffic onto the new trail has yet to be done.

7.5.5 Other Shore Access issues

Question about the shore access development of Wesley. A letter needs to be sent to the new owners of the adjacent property notifying them of the public shore access. Jeff will provide Betty with the owners' names and Betty will write a letter.

7.6 Trails Report

7.6.1 Bluffs Park/Winstanley Road

Signage needed. Thanks to Peter Thomson for donated survey work..

7.6.2 Other trails issues

Sturdies Bay trail survey needed for licence with the school.

7.6.3 First Nations/Islands Trust Project Grant

Put on agenda for next meeting.

7.7 Parks Report

7.7.1 Signage for Sticks West

Needs to be assessed.

7.7.2 Community Parks

Issue of camping will be for ongoing discussion.

7.7.2 Other Parks Issues

None.

7.8 Recreation Report

7.8.1 Funding Applications

Nothing further.

7.9 Volunteers Report

None.

8. Projects

None

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

A member of the public asked discussed a possible nature walk and shore access at Ringlet, an unopened road near #59. The trail could come out at Ellis Road. Put on agenda for next meeting.

10. Date for Next Meeting

October 17, 2013 Commonality Meeting

November 7, 2013 GIPRC Meeting

11. Adjournment

10:50 am