

# Galiano Island Parks and Recreation Commission

August 1, 2013 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Don McKinnon (Treasurer), Ed Andrusiak, Cheryl Bastedo, Jeff Patterson, Mike Hoebal, Mario Szijarto, Jennifer Margison (Recording Secretary)  
**Regrets:** Allan Doty

### 1. Call to Order

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The Chair called the meeting to order at 8:30 a.m.

### 2. Approval of Agenda

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Items added to the agenda: 6.1 Relationship with Galiano Trails Society; 6.11 Toilet at Lovers' Leap and 6.12 Motorhome Parking

**Jeff moved and Don seconded that the agenda be approved.**

**CARRIED.**

### 3. Approval of Minutes of Previous Meeting

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**Mike moved and Mario seconded that the minutes from the previous meeting be approved.**

**CARRIED.**

### 4. Delegations

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Paul LeBlond, Galiano Trails Society, was present later in the meeting.

### 5. Correspondence

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There was no correspondence.

### 6. Primary Business

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#### 6.1 Relationship with Trails Society

Discussion of the GIPRC's relationship with the Galiano Trails Society. Commissioner Patterson and Hobel declared their involvement with the GTS. Confirmed that the GIPRC cannot use their funds to develop trails on private land but can cooperate with the GTS to connect public trails to trails on private land, that would be developed by the GTS.

Jeff informed the Commission that he will be moving off island and will not be seeking re-appointment to the Commission.

#### 6.2 Master Plan Update

Jeff hopes to complete Master Plan by September. The existing Master Plan says that there are no uses planned for the Community Parks. Discussion of whether this needs to be further expanded on in the Master Plan. Betty did discuss camping development in Community Parks with the Local Trustees. There is a demand and people are camping anyway. The Trustees are concerned about this as there are no resources to support camping - garbage, sanitary facilities, etc. Question: are there any park campsites managed

by Parks and Rec Commissions on any of the islands? Mention of Island View Beach campsite managed by the CRD. Trustees will be invited to the next meeting to discuss the future of parks and camping resources on Galiano.

Mike approached a Lions' member to ask if they have a committee or planning process for further development of recreational activities on their property. His contact will talk to the Lions' President about having some exploratory discussion about this with the GIPRC.

Jeff mentioned the suggestion made at the Jamboree of a community park in conjunction with the new north end fire hall. Suggestion to include that in the Master Plan as public land that could be designated for multiple use.

### **6.3 Kiosk Map – reaction from public**

A new map with revisions is now in place.

### **6.4 Trails Map**

A new map will be produced next year.

### **6.5 Commonality Meeting – October 17**

Cheryl confirmed that the caterer has been booked and will get back to us with a detailed menu according to the budget. The hall has been booked.

### **6.6 Reprinting of Galiano Cycling Brochure**

Discussion of changes and additions to the cycling brochure. Mentioned that public phones identified on the brochure may be endangered due to low usage but agreed to include them on the map until such time as these are not available. There are phones at Madrona Lodge, Spanish Hills, Montague, Whaler Bay dock and the Health Centre.

### **6.7 Cycling Routes**

Paul Leblond from the GTS confirmed that they are not addressing this issue.

### **6.8 Fiesta Staffing**

It was decided to purchase an 8' folding table for displays rather than continuing to borrow one. Mario will undertake this purchase. Ed and Betty will set-up at the Fiesta at 9:30 am on Saturday.

### **6.9 New Toilet at the Recycling Centre**

The issue of signage for this was tabled to the next meeting.

### **6.10 CRD Records**

Nothing further.

### **6.11 CRD Website**

Nothing further.

### **6.12 Toilet at Lovers' Leap**

Betty wrote to the Manager of BC Parks about sanitation concerns at this spot. No response yet.

### **6.13 Motorhome Parking on Roadside near Shore Access**

Parking violations of this type are not something that the GIPRC can enforce.

## 7. Reports

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### 7.1 Chair's Report

Betty had some correspondence with the Chair of Saturna's Parks and Recreation Commission who reported repeated vandalism of their signs. The matter has been referred to the RCMP.

### 7.2 CRD Director's Report

Nothing to report.

### 7.3 Treasurer's Report

#### 7.3.1 Status of Accounts

As of July 31, 2013

Imprest account: \$628.00 balance

Parks improvement account: \$22,862 spent, \$11,688 balance

Maintenance account: \$7,977 spent, -\$627 balance

Recreation account: \$24,440 spent, \$40 balance

Balance from 2012 to be added \$1,870

#### 7.3.2 Invoices to be Approved

None.

#### 7.3.3 Report on Payment of Invoices

Heather Cruickshank	Secretarial Services May-July 2013	\$380.00
Don McKinnon	Maps, photos, printer/fax supplies, keys	\$931.80
DoMo Communications	Map design work	\$787.50
Gina Wilson	Maintenance April	\$500.00
Peter Rabbitich	Skatepark maintenance July	\$200.00
Dave Reibel	Sign installation	\$140.00

#### 7.3.4 Projected Future Expenditures

Sturdies Bay trail survey	\$ 700.00
Harper Road	\$1000.00
Bluffs Park/Winstanley Road	\$ ?
Morning Beach stairway	\$4000.00
Mary Ann Road access	\$4000.00
Mathews Point trail alignment	\$?
<b>Total:</b>	<b>\$9700.00</b>

#### 7.3.5 Other Treasury Business

None

**Jeff moved and Ed seconded the approval of the Treasurer's report.  
CARRIED.**

#### **7.4 CRD Parks Report**

Nothing to report.

#### **7.5 Shore Access Report**

##### **7.5.1 Ferris Road #59 (Morning Beach)**

Nothing further.

##### **7.5.2 Mary Ann Road #14**

A contractor has been engaged to supply and install fencing but the fire restrictions will postpone this work until the fall.

##### **7.5.3 Harper Road #48**

Nothing further.

##### **7.5.4 Mathews Point/ Whipple #15**

Ed provided correspondence with the landowner on this. The survey indicated that the encroachment is less than thought. GTS sent the draft agreement to the landowner who is willing to enter into an agreement with the GTS who will provide liability for a short period while the trail is being fixed. The Commission commits to quick action to move the trail off the private property (by the end of the year) as soon as a contractor can be engaged and fire conditions allow the work to proceed and agrees to put up signage immediately where the trail encroaches on the landowners' property. Will notify the contractor that this work is a priority and to do whatever work he can do as soon as possible within fire restrictions.

**Ed moved and Mike seconded that the Commission: 1. commit to quick action to move the trail off private property by the end of the year or sooner as soon as a contractor can be engaged and that 2. 3 "Private" signs be installed.**

**CARRIED.**

**Betty moved and Jeff seconded that the work on the Worthington property be the top priority this fall and to proceed with whatever work can be done now as fire restrictions permit.**

**CARRIED.**

Ed will email the landowner on behalf of the Commission that the terms discussed have been approved and that the GTS will be in touch with the landowner regarding the agreement and will c.c. the GTS.

##### **7.5.5 Other Shore Access Issues**

None.

#### **7.6 Trails Report**

##### **7.6.1 Bluffs Park/Winstanley Road**

The surveyer has flagged the existing trail which is almost completely within the road right-of-way. A survey won't be required, only a little

trailwork and signage. The permit from Highways is in place. Winstanley signage should say "To Bluffs Park".

#### **7.6.2 Other trails issues**

Some complaints about foliage on the Sturdies Bay Trail. Mario has discussed maintenance with the contractor and she will give us a cost for this.

Allan has contacted Dave Rebo re: signage.

Trails and shore access brochures are all out. Discussion of whether we should get a re-print of the current brochure for the rest of the season. Mario will inquire about cost and numbers.

**Betty moved and Mike seconded that the Commission spend up to \$500 on reprinting the brochure as it exists now.  
CARRIED.**

### **7.7 Parks Report**

#### **7.7.1 Signage for Sticks, Tricia, Sticks West**

Nothing further.

#### **7.7.2 Other Parks Issues**

Cost of pumping out of portable toilets was discussed (up to 15 to 20% of the GIPRC's maintenance budget). \$6500 is the cost for purchase and installation of a pit toilet. \$1100 for the pumpout of all 5 toilets. Mario will inquire about the cost of new toilets at Montague and will find out if they can be re-located.

Gossip Island has in the centre an 8 or 10 acre piece zoned "nature protection" that is in our Master Plan and the GIPRC has cleared trees in the past. A fuel load is building up there with fallen trees and branches that is a fire concern to the islanders as a fire hazard. As a first step, Betty will contact the Acting General Manager at the CRD for guidance on this and will also contact the South Galiano Fire Dept.

Danica, the Experience Gulf Islands' trail planner will be at the Saturday Market on August 10.

### **7.8 Recreation Report**

#### **7.8.1 Funding Applications**

The Conservancy sent a detailed report on the expenditure of funds for the 2011 year and will be preparing a report on funds received for the 2012 year. The commission will be reminding those who received funding that a report on their activities is required each year.

### **7.9 Volunteers Report**

## **8. Projects**

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None

## **9. Other Business**

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### **9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)**

A member of the public asked about progress on any other beach accesses. Informed that shore access priorities are identified each year and that they are recorded in the minutes of past months which are online.

Question about the responsibility of the GIPRC for Gossip Island areas. Informed that the Chair will be endeavouring to get this clarified.

Question about a "nature protection" area on Parker Island and who is responsible for this. Betty will draft and circulate a letter to CRD Regional Parks that will include this query.

## **10. Date for Next Meeting**

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September 5, 2013

## **11. Adjournment**

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11:15am