

# Galiano Island Parks and Recreation Commission

July 4, 2013 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (chair), Don McKinnon (Treasurer), Ed Andrusiak, Cheryl Bastedo, Jeff Patterson, Mike Hoebal, Mario Szijarto, Allan Doty, Heather Cruickshank (Recording Secretary)

### 1. Call to Order

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The Chair called the meeting to order at 8:35 a.m.

### 2. Approval of Agenda

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Allan moved and Jeff seconded that the agenda be approved.  
**CARRIED.**

### 3. Approval of Minutes of Previous Meeting

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Ed moved and Allan seconded that the minutes from the previous meeting be approved with an amendment to item 5. Colin should read Colleen.  
**CARRIED.**

### 4. Delegations

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There were no delegations.

### 5. Correspondence

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There was no correspondence.

### 6. Primary Business

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#### 6.1 Master Plan Update

Jeff continues to work on updating the Master Plan that will also feature the proposed cycle route between Sturdies Bay and Triangle Park. Potential funding for developing the route could come from Federal gas tax money if the route is included as part of the pedestrian and cycling trail plan being developed by Experience the Gulf Islands and is identified as a priority for the island. Saltspring received a major grant through the CRD to develop a cycle trail in the Ganges area.

#### 6.2 Kiosk Map – reaction from public

Mario presented for discussion a list of proposed revisions and additions to the Kiosk map. The following changes were agreed upon:

- Arrow indicating North to be moved and enlarged.
- Sturdies Bay Ferry Dock to be more visible
- South Community Hall to be indicated
- School to be indicated.
- Add Bellhouse Park Toilets
- Change location of Retreat Cove Toilet

- Rotate x to + for Health Care Centre
- Correct spelling of Collinson Point Access
- Remove blue dot on access #64

It was decided that two extra copies be printed and laminated, one small for the Heritage Forest and one large for Fiesta.

### **6.3 CRD Records**

Nothing new to report.

### **6.4 CRD Website**

Nothing new to report.

### **6.5 Jamboree – report on results July 1<sup>st</sup>**

Betty reported on input gathered from the public at Jamboree on a number of topics. There was general approval on creating more shore accesses and more trails on public land as well as installing more toilets and creating community parks with picnic tables and Interactive Art/Music and camping parks.

Some written comments included:

- Toilet door at Skate Park won't close – Allan will contact Peter Rabbitich for repair.
- Would like to see community park developed at the North End near proposed fire hall.
- Would like to see toilets, signage and a way to deal with garbage at B.C. Parks Lovers Leap. It was decided that the Parks Commission will communicate with Joe Benning at B.C. Parks regarding issues raised by the public.
- Sturdies Bay Trail between The Corner Store and Hummingbird Pub overgrown – Mario will contact Michelle Fox to have her add the Sturdies Bay trail to her maintenance list.
- Would like to see a place to store and lock up small boats and kayaks adjacent to shore accesses.
- Would like to see development of a community campground.
- Would like to see Parks and Recreation contribute to a multipurpose/bike trail network.
- Mary Ann Road very slippery when wet.
- Too many cyclists on road – Betty will draft a letter to Galiano's Island Trust representative, Louise Decario encouraging her advocacy with highways for the development of a cycle route between Sturdies Bay and Triangle Park as a priority, as indicated on the OCP.

Jeff will bring Master Plan next month and the commission will invite Louise Decario and Sandy Pottle to attend and be included in the discussion around community parks and bike routes.

### **6.6 Commonality Meeting results and next meeting date**

The next commonality meeting will be hosted by GIPRC on the 3<sup>rd</sup> Thursday in October. Cheryl will look into rental of the hall and obtaining quotes from a few of the Islands caterers.

### **6.7 Reprinting of Galiano Cycling Brochure**

It was decided that Jeff will add shore accesses to the cycling brochure.

## 6.8 Request for Electronic Copy of Shore Access Mapping

Completed.

## 6.9 New Toilet – any concerns

Recycling manager Lisa McIsaac, says all looks good with the Toilet and there are no concerns at this time. The issue of signage was discussed and it was decided that Allan would look into an appropriate location.

## 7. Reports

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### 7.1 Chair's Report

Betty has invited Paul Leblond to attend Parks meetings as a liaison for the Trail Society with the intention of developing a Memorandum of Understanding to formalize a working relationship between the GIPRC and the Trail Society.

### 7.2 CRD Director's Report

Nothing to report.

### 7.3 Treasurer's Report

#### 7.3.1 Status of Accounts

As of June 30, 2013

Imprest account: \$768.00 balance

Parks improvement account: \$17,197 spent, \$17,353 balance

Maintenance account: \$4,455 spent, \$2,895 balance

Recreation account: \$24,440 spent, \$40 balance

#### 7.3.2 Invoices to be Approved

Stevens Excavating	Septic & install toilet at recycling centre	June 17/13	\$3339.17
Peter Rabitich	Skate Park cleaning and maintenance	July 5/13	\$1075.00
Columbus Signs	Access signs	July 5/13	\$2262.40

**Mario moved and Ed seconded payment of \$3339.17 to Stevens Excavating for septic and toilet installation at recycling depot, \$1075.00 to Peter Rabitich for Skate Park quarterly Maintenance and \$2262.40 to Columbus Signs for access signs.**

**CARRIED.**

#### 7.3.3 Report on Payment of Invoices

Allan Doty	toilet equipment and materials at recycling centre	June 17/13	\$113.19
Struan Robertson	Installation of toilet at GIRR centre	June 27/13	\$420.00
Michelle Fox	Trail inspection/Maintenance Spring	June 27/13	\$650.00
Galiano Post Office	Mail box rental	July 5/13	\$157.50
Galiano Trading	Misc. materials	July 5/13	\$ 61.28
Gina Wilson	June toilet maintenance	July 5/13	\$450.00

#### **7.3.4 Projected Future Expenditures**

Sturdies Bay trail survey	\$ 700.00
Harper Road	\$1000.00
Bluffs Park/Winstanley Road	\$ 500.00
Morning Beach stairway	\$4000.00
Mary Ann Road access	\$4000.00
Total:	\$10200.00

#### **7.3.5 Other Treasury Business**

None

**Don moved and Mike seconded the approval of the Treasurer's report.  
CARRIED.**

#### **7.4 CRD Parks Report**

Nothing to report.

#### **7.5 Shore Access Report**

##### **7.5.1 Ferris Road #59 (Morning Beach)**

Archaeological permit now in place for Ferris Road #59, Harper Road #60 and Linklater Road #61. Work to proceed upon Rene's return.

##### **7.5.2 Mary Ann Road #14**

A member of the public has requested a warning sign for slippery rock. Gord Palmberg is no longer interested in doing the split rail fence. Another contractor has submitted a bid of \$3,500 for 200 ft. of fencing. Don will obtain a bid from another possible contractor.

##### **7.5.3 Harper Road #60**

As per 7.5.1 archaeological permit is now in place. This access needs steps and the commission is awaiting Rene's return to proceed with this matter.

##### **7.5.4 Mathews Point/ Whipple #15**

Survey was received from Peter Thomson and it was discovered that encroachment onto Peter Worthington's land is less than originally thought. Ed will contact Peter Worthington and ask that he sign a Trail Society agreement providing liability protection until work can be carried out to move the trail. A quote for the work will be requested from Rene upon his return.

##### **7.5.5 Other Shore Access Issues**

-signage

## **7.6 Trails Report**

### **7.6.1 Sturdies Bay Trail**

The Sturdies Bay Trail to be added to Michelle Fox's maintenance list.

### **7.6.2 Toilet at Recycling Centre**

Completed.

### **7.6.3 Bluffs Park/ Winstanley Road**

Presently on hold.

### **7.6.4 Matthews Point Trail**

See 7.5.4.

### **7.6.5 Collinson Point Trail**

Has been added to Kiosk map. Completed.

### **7.6.6 Other trails issues**

None

## **7.7 Parks Report**

### **7.7.1 Signage for Sticks, Tricia, Sticks West**

Contractor has signage. Mario will attempt to contact him to obtain a date of completion.

### **7.7.2 Other Parks Issues**

There was a short discussion regarding possible issues around Camping Parks i.e. water, toilets, parking and maintenance.

Signage and parking locations for Lord Park were briefly discussed.

## **7.8 Recreation Report**

### **7.8.1 Funding Applications**

It was decided that going forward groups receiving funding from GIPRC will be required to report on how the funding was spent, for what purpose was it used, who and how many in the community used the programs.

## **7.9 Volunteers Report**

There was discussion around Mayne Island's 40 strong volunteer network for maintenance of the islands Parks and trails as well as their partnership with The Lions Club on Mayne, who have a clubhouse on CRD Parks land and how it differs from GIPRC situation where the Skate Park is on Lions land.

## **8. Projects**

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None

**9. Other Business**

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**9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)** None.

**10. Date for Next Meeting**

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August 1st, 2013

**11. Adjournment**

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10:45