

# Galiano Island Parks and Recreation Commission

June 6, 2013 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Don McKinnon (Treasurer), Ed Andrusiak, Cheryl Bastedo, Allan Doty, Jeff Patterson, Mike Hoebel, Mario Szijarto, Derek Masselink (CRD), Heather Cruickshank (recording secretary) and a member of the public

### 1. Call to Order

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The Chair called the meeting to order at 8:35 a.m.

### 2. Approval of Agenda

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Jeff moved and Ed Seconded that the agenda be approved. **CARRIED.**

### 3. Approval of Minutes of Previous Meeting

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Jeff moved and Don seconded that the minutes from the May 3<sup>rd</sup>, 2013 meeting be approved. **CARRIED.**

### 4. Delegations

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None.

### 5. Correspondence

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-Betty read a letter received from Barbara Moore of Thera requesting that any future correspondence from GIPRC be directed to Colleen Savage.

-Betty received a letter from Chuck Garland regarding GIPRC's participation in this year's Jamboree on July 1<sup>st</sup>. She will reply and confirm our intention to participate.

### 6. Primary Business

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#### 6.1 Master Plan Update

Nothing to report.

#### 6.2 Kiosk Map

Mario distributed two variations of the new Kiosk Map to commissioners for decisions on color and any amendments, additions or deletions that may be needed. It was decided that:

- All toilets whether permanent or portable to be indicated on map.
- Turtle Island should be shown.
- The Health Care Centre to be included in Legend.
- Community Parks to be included.
- Access #61 Linklater to be included on map.
- Label Skate Park to be included on Large Kiosk map.
- The blue dot that indicates access#64 to be removed.

Mike will work with Mario on some other details that will need amending. It was agreed that either Mike or Ed will check the Kiosk map for accuracy before final printing.

### **6.3 CRD Records**

Nothing new to report.

### **6.4 CRD Website**

Nothing new to report.

### **6.5 Setback Requirement**

Setback Requirement no longer applies to work undertaken by GIPRC and therefore it is no longer necessary to apply for a variance when putting in a shore access.

### **6.6 Commonality Meeting**

The next Commonality meeting will be held on Mayne Island on June 20<sup>th</sup>.

Transportation will be via B.C. Ferries with MIPRC picking up delegates from the top of the parking lot at Village Bay. Mario will take his own vehicle.

### **6.7 Reprinting of Galiano Cycling Brochure**

It was agreed that the commission would use up the cycling brochures that we presently have on hand. Mario and Jeff will work on updating the master for reprinting this year.

### **6.8 Request for Electronic Copy of Shore Access Mapping**

Ed informed the commissioners of an email he received via Keith Erickson from Rheanna Drennan who is working with Raincoast Conservation Group assisting with GIS mapping of shore accesses on the Salish Sea and would like any information on Shoreline access that we could forward to her. Ed will request Keith to respond and electronically forward available shore access mapping information to Ms. Drennan.

**Jeff motioned and Cheryl seconded authorization to share GIPRC's Beach access information with Raincoast Conservation Group for use in GIS mapping of shore accesses on the Salish Sea. CARRIED.**

## **7. Reports**

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### **7.1 Chair's Report**

Nothing new to report.

### **7.2 CRD Director's Report**

Nothing new to report.

### **7.3 Treasurer's Report**

### 7.3.1 Status of Accounts

As of May 31<sup>st</sup>, 2013

Imprest account: \$907

Parks improvement account: \$13,325 spent, \$21,225 balance

Maintenance account: \$3,805 spent, \$3,545 balance

Recreation account: \$24,440 spent, \$40 balance

### 7.3.2 Invoices to be Approved

Rene Zich	Morning Beach work	\$1,512.00
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**Mario moved and Mike seconded payment of \$1,512.00 to Rene Zich for work on Morning Beach. CARRIED**

Coast Environmental	Service on 3 permanent and 2 portable toilets	\$1,457.52
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**Betty moved and Ed seconded payment of \$1,457.52 to Coast Environmental for service of 5 toilets. CARRIED.**

### 7.3.3 Report on Payment of Invoices

Peter Rabitich	Cleaning of Skatepark	\$200.00
Gina Wilson	Toilets morning beach/sticks	\$400.00
Galiano Conservancy	Map work for kiosk map	\$905.00

### 7.3.4 Projected Future Expenditures

Sturdies Bay Trail survey	\$ 700.00
Harper Road	\$1,000.00
Bluffs Park/Winstanley Road	\$ 500.00
Morning Beach stairway	\$4,000.00
Mary Ann Road	\$4,000.00
Toilet at recycling Centre	\$3,800.00

Total:	\$14,000.00
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### 7.3.5 Other Treasury Business

The commissioners reviewed the Insurance statement from the CRD and it was decided that Don will investigate the amount of coverage on the skate park to see if reducing amount is justifiable and financially beneficial.

**Ed motioned and Allan seconded approval of Treasurers report. CARRIED.**

## **7.4 CRD Parks Report**

Nothing to Report.

## **7.5 Shore Access Report**

### **7.5.1 Ferris Road #59 (Morning Beach)**

A slight modification in the plan will have the stone steps starting from just below the top of the shore and descending to the right onto the beach.

Ed is expecting to hear back from the archeology department anytime now.

### **7.5.2 Mary Ann Road #14**

As there seems to be a problem finding suitable cedar for the split rail fence, discussion revolved around alternate options. Wooden post and bar was deemed to be a good alternative and Mike knows a possible source for the wood.

### **7.5.3 Harper Road #60**

Nothing new to report.

### **7.5.4 Mathews #15**

Discussion around trail location. As this trail possibly runs across Peter Worthington's land, it was decided that Ed will contact Peter by letter to inform him that we are retaining surveyor Peter Thomson to locate pins to determine the exact location of the shore access trail. Ed will ask Peter Worthington to sign an agreement with the Trails Society if he is fine with the trail remaining as is. If Peter is not in agreement, a decision would have to be made on whether to close or reroute the trail. Rerouting could end up being an expensive alternative as it would pass through a boggy area that may require some boardwalks.

**Motion was passed by Ed to notify Peter Worthington that the trail may not be located where we thought it was and that we are taking steps to verify its actual location by retaining Surveyor Peter Thomson to determine its exact location using the existing survey and to conduct new survey if necessary. Seconded by Cheryl. CARRIED.**

### **7.5.5 Other Shore Access Issues**

Nothing New.

## **7.6 Trails Report**

### **7.6.1 Sturdies Bay Trail**

Nearing completion. Rene is fixing wet areas along the trail.

### **7.6.2 Toilet at Recycling Centre**

Underway. Vault is in place and we are now awaiting the assembly of building.

### **7.6.3 D87 Trail**

Nothing further to report.

**7.6.4 Bluffs Park/ Winstanley Road**

Trail from Winstanley Rd. into Bluff Park will need a survey to complete. Survey will be deferred into next budget cycle. Ed will contact Peter Thomson for a quote.

**7.6.5 Matthews Point Trail**

The trail leading from Shore Access 15 (Whipple Rd./Matthews Point) across Matthews Point Regional Park to Bluff Park may encroach on Peter Worthington's property after it leaves Shore Access 15. When the survey is completed to determine the exact location of Shore Access 15 the routing of the trail into Matthews Point Regional Park will be discussed.

**7.6.7 Collinson Point Trail**

The Trail Society now has an agreement in place with Bernard and it is fine to add the trail to Kiosk Map.

**7.6.8 Other trails issues**

Nothing at this time.

**7.7 Parks Report**

**7.7.1 Signage for Sticks, Tricia, Sticks West**

Last few signs are now being placed by Dave Reboe

**7.7.2 Other Parks Issues**

Nothing at this time.

**7.8 Recreation Report**

**7.8.1 Funding Applications**

Don and Ed presented information on the applicants for the Recreational Funding Grants. As there was a shortfall of \$4,400.00 if approved as requested it was decided by the commissioners that the grants would be issued as follows:

Recreational Grants to be awarded:

Galiano Conservancy	\$ 2,500.00
Galiano Activity Centre	\$17,000.00
Galiano Health Society	\$ 1,500.00
Galiano Club Food Program	\$ 340.00
Galiano Preschool Society	\$ 1,500.00
Galiano Parents Advisory Committee	\$ 1,600.00
Total:	\$24,440.00

Don will notify applicants. Jeff will announce the grants in the Active Pages.

**Don moved that the Recreation Grants be approved, Jeff seconded.  
CARRIED.**

**Commissioners Allan Doty, Cheryl Bastedo and Mike Hoebel abstained from vote due to conflict of interest in their affiliations with the Galiano Club, the Galiano Conservancy and the Health Care Society.**

### **7.9 Volunteers Report**

#### **7.9.1 Broom and Spurge pull at Shore Access 15 (Whipple Rd./Matthews Point)**

To be cancelled until issues with this access are resolved.

### **8. Projects**

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Nothing at this time.

### **9. Other Business**

#### **9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)**

**9.2** Betty has requested commissioners come at 9:00 a.m. to help set up the booth for the Jamboree on July 1<sup>st</sup>. Mario will have small copies of our new Kiosk Map printed and laminated. A large version of our older map will be used this year if a new version of the Kiosk map cannot be prepared by July 1. Don will order 8x10 prints of some selected Beach accesses.

#### **9.3 Luncheon at Betty's**

Betty will host a luncheon following the July 4<sup>th</sup> Meeting for commissioners and their partners. Heather will co-ordinate food for the event.

### **10. Date for Next Meeting**

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**July 4th, 2013**

### **11. Adjournment**

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Meeting was adjourned at 11:20