

# Galiano Island Parks and Recreation Commission

March 7, 2013, 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Derek Masselink (CRD Alternate), Jennifer Margison (recording secretary)

**Regrets:** Allan Doty, Dave Howe (CRD)

### 1. Call to Order

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The chair called the meeting to order at 8:30am.

### 2. Approval of Agenda

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**Mike moved and Mario seconded the motion to approve the agenda.  
CARRIED.**

### 3. Approval of Minutes of February 7, 2013 Meeting

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**Jeff moved and Mike seconded the motion to approve the minutes of the February 7, 2013 meeting.  
CARRIED.**

### 4. Delegations

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None.

### 5. Correspondence

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None.

### 6. Primary Business

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#### 6.1 Master Plan Update

Jeff will provide the text for the next meeting.

#### 6.2 Kiosk Map

Jeff has been in touch with Keith at the Conservancy and will proceed with the map development.

#### 6.3 CRD Records

Nothing new here. Discussion of changes and merging departments at the CRD that may have pushed this off the table temporarily. Larissa Hutcheson is the new General Manager of Park & Environmental Services.

#### 6.4 CRD Insurance

The Morning Beach stairs will be added as an asset for insurance coverage.

#### 6.6 CRD Website

Nothing further.

## **6.7 Setback Requirement**

Public review will be held around March 17. The setback exemption may be approved by summer.

## **7. Reports**

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### **7.1 Chair's Report**

Nothing to report at this time.

### **7.2 CRD Director's Report**

No report.

### **7.3 Treasurer's Report**

#### **7.3.1 Status of Accounts**

Budget for the 2013/14 year has yet to be officially approved.

As of February 28:

Imprest: \$939 spent

Parks Improvement: \$6407 spent, \$28120 balance

Maintenance: \$925 spent, 6429 balance

Recreation: 0 spent, \$24280 balance

#### **Projected Future Expenditures for Project Contemplated or in Progress**

\$700 – Sturdies Bay Trail survey

\$1000 – Harper Road

? - Bluffs Park/Winstanley Road

\$2000 - Morning Beach stairway

\$6000 – Mary Ann Road

\$9000 - toilet at Recycling Centre

\$18700 – Total

#### **7.3.2 Invoices to be Approved**

**Mario and Jeff moved to approve a payment to Michelle Fox of \$1320 for winter maintenance and additional trail work.**

**CARRIED.**

**Cheryl moved and Jeff seconded a payment of \$1260 to Ed Nissila for work on Valerie's Place stair railings. Jeff will inspect the work and notify Mario.**

**CARRIED.**

**Mike moved and Ed seconded a payment of \$1858.50 (\$900 Linklater and \$240 Matthews #15 and \$300 at Azure \$330 for Sturdies Bay Trail) to Dear Path.**

**CARRIED.**

Noted a motorbike was sighted on the Sturdies Bay Trail. Discussion of how to deal with bikes (electric and regular) on the trail. Decided to monitor this use.

### 7.3.3 Report on Payment of Invoices

Mario Sjizarto	Misc Supplies.	\$61.01
Michelle Fox	Winter maint. (\$650 & Ins. \$670)	\$1320
E. Nissila	Completion of Valerie's Place handrail	\$1260
Dear Path	Trail work	\$1858.50
Galiano Trading	Misc. sign materials	\$50.97
Stevens Excavating	Delivery of rocks to Morning Beach	224.00

### 7.4 CRD Parks Report

No report.

### 7.5 Shore Access Report

#### 7.5.1 Ferris Road #59 (Morning Beach)

Contractor has had rocks delivered and will be proceeding with this work in March/April as the tides become favorable. Appreciation expressed to Fred Stephens for providing the rocks for the Morning Beach stairs.

Ed will send application for an archeological permit in for Linklater, Harper and Morning Beach. Betty would like copies of the drawings on these sites.

#### 7.5.2 Mary Ann Road #14

Discussion of access problems to this site due to re-location of adjacent landowner's driveway. Photo circulated of the bench that has been donated for this site. This will be situated at the beginning of the trail. Will discuss with the contractor the need for another bench to be situated on the point. Request for a bench donation will be included in The Active Page column.

#### 7.5.3 Valerie's Place #48

Completed. Jeff will inspect.

#### 7.5.5 Harper Road #60

Alteration permit has not been received.

#### 7.5.6 Other Shore Access Issues

None.

### 7.6 Trails Report

#### 7.6.1 Sturdies Bay Trail

Completed except for School Board licence agreement for which a new survey is required and is underway or completed. Legal status of portion on Crown Land is still outstanding and could come up in discussion along with other sites.

#### 7.6.2 Toilet at Recycling Centre

Have verbal approval from MoTI for the toilet and will be sending the permit in due course. Mario will place the order and has determined the location with the contractor. Discussion of signage for pedestrians and motorists/bikers. Will be determined later. Will revise signage for toilets to prohibit all deposits of anything plastic.

### **7.6.3 D87 Trail**

A BC Parks representative will be here regarding the Dewinetz subdivision extension at the local Trust meeting on March 11. It is hoped that there will be an opportunity to have some discussion with her about the D87 (Crown Land) opportunity that is not yet part of any park but was bought with the intention of transferring it to a park. Noted that an ecological reserve designation would be very restrictive.

### **7.6.4 Bluffs Park/Winstanley Raod**

Ed was in touch with the Ministry of Transportation at the end of January and got verbal assurance that they would grant us a licence. Will follow-up. There is a section of the trail that could require some development funds.

### **7.6.5 Other Trails Issues**

None.

## **7.7 Parks Report**

### **7.7.1 Signage for Sticks, Tricia, Sticks West**

Still to be installed.

### **7.7.2 Other Parks issues**

None.

## **7.8 Recreation Report**

### **7.8.1 Funding Applications**

Don will contact those groups who have received funding in the past.

## **7.9 Volunteers Report**

None.

## **8. Projects**

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None

## **9. Other Business**

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### **Un-addressed Thoughts and Concerns (and any input from members of the public)**

Betty will be away for the June meeting. Jennifer will be away for the May, June, July meetings and has arranged for a substitute minutes taker.

## **10. Date for Next Meeting**

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April 4, 2013

## **11. Adjournment**

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10:30 a.m.

