

# Galiano Island Parks and Recreation Commission

December 6, 2012, 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Allan Doty, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Jennifer Margison (recording secretary)

**Regrets:** Dave Howe (CRD)

### 1. Call to Order

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The chair called the meeting to order at 8:31am.

### 2. Approval of Agenda

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**7.5.6 Valerie's Place 7.5.7 Harper Road was added to the agenda.**

**Jeff moved and Allan seconded the motion to approve the agenda with the amendment.**

**CARRIED.**

### 3. Approval of Minutes of October 4th Meeting

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**Don moved and Mike seconded an amendment to the November 1 minutes.**

**CARRIED.**

### 4. Delegations

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None.

### 5. Correspondence

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None.

### 6. Primary Business

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#### **6.1 Further Discussion of Future Direction of GIPRC & Master Plan Update**

Jeff will circulate his recommendations on the shore accesses to be addressed in the 2013 year in the update of the Master Plan. Information from the Jamboree and Fiesta has been taken into account in the recommendations. Final discussion to occur in January. Trails and community parks review for the Master Plan will follow approval of the new shore access plan. Jeff will move appendixes in the current plan into the body of the new plan. Next document Jeff will send to the commissioners will be his recommendations.

Betty discussed with one of the trustees the issue of camping use (both informal and the possibility of permitted camping in community parks) in the community parks. The trustee will discuss this issue at an upcoming meeting with the other islands.

Ed reported that the Trails Meeting was successful although BC Parks was not able to attend. All existing trails are being considered, both public and private.

#### **6.2 South Hall Kiosk**

The bike rack has been installed and the Galiano Club is pleased with the result. Native plants have been planted in the barrels and Betty will plant some daffodil bulbs for more

colour. Will also contact Highways to have an information sign installed on the road to alert people to the kiosk. Question of the need for a pedestrian crossing there or just a pedestrian crossing sign to warn drivers. Betty will follow up on this.

### **6.3 Kiosk Map and Trails Brochure**

Ed reviewed the large satellite photo map and identified some of the trails into Bluff Park to be added to the map. Looking at mapping trails that meet the criteria of being on public land, Crown land or where permission might be obtained from the landowner. Suggestion to use a different colour on the map if the trail is not authorized but is being used or is on the web. Will pursue extension of trail into Bluff Park and get Trails Society to pursue access on a small portion of private land. Need for a 'steep trail' sign on Galiano Club property. Issue of liability discussed. Must be clear on the status of the trails. Keith will retain all the GPS data on the trails so there is one up-to-date repository. Decided that a comprehensive map is the GIPRC responsibility. Issues are how the trails are shown (colour coding) and the liability question. Also include trail to Lions Hall park boundary.

Pebble Beach has been in full use for many years. Propose to add what already exists.

Laughlin Lake - may be possible to walk from near the Conservancy kiosk to connect to Cottage Way. Trails Society would have to pursue right-of-way across some private land in order to make this connection that would then give access to Bodega Ridge.

The Trails Society is pursuing parking and a trail through Lot 87 Crown Land which would enable a walk down Lighthouse Rd through Thera and into Dionesio Park.

Will keep the public on documented trails. No funds required for this, except for signage, the map and brochure. These are all walking trails - no motorized use except for mobility scooters where possible.

**Ed moved and Mike seconded that the private trails be finalized through the Trails Society with written agreements which would become the basis for coded trails for 2013 on the map and brochure.**

**CARRIED.**

### **6.4 CRD Records**

Nothing further.

### **6.5 CRD Insurance**

Nothing further.

### **6.6 CRD Website**

Nothing further.

### **6.7 Setback Requirement**

Will be in a bylaw that has received first reading at Nov. 19 meeting.

### **6.8 GIPRC Commissioner Terms/Appointments**

The list of commissioners for 2013 has been sent to the CRD for presentation to the Board.

## **7. Reports**

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## 7.1 Chair's Report

Nothing to report at this time.

## 7.2 CRD Director's Report

Nothing to report at this time.

## 7.3 Treasurer's Report

### 7.3.1 Status of Accounts

As of November 30:

Imprest: \$392 balance

Parks Improvement: \$25820 spent, \$8030 balance

Maintenance: \$6117 spent, \$1093 balance

Recreation: \$21800 spent, \$958 balance

### Projected Future Expenditures for Project Contemplated or in Progress

\$0 – Sturdies Bay Trail

\$700 - Sturdies Bay survey

– Harper Road

– Linklater Road

\$550 - Morning Beach stairway

\$2000 – Mary Ann Road

\$6000 - toilet at Recycling Centre

\$9250 – Total

### 7.3.2 Invoices to be Approved

**Mike moved and Don seconded a payment of \$1575 to Rene Zich for work on the Studies Bay Trail.**

**CARRIED.**

**Allen moved and Jeff seconded a payment of \$1800 to Ed Nissila for Zuker Rd railing.**

**CARRIED.**

**Mike moved and Jeff seconded a payment of \$1518.16 to Stevens Excavating for work on the South Hall kiosk and for the Sticks Allison Rd. culvert and motorized vehicle access blockage of Tricia Way and Community Park 4.**

**CARRIED.**

### 7.3.3 Report on Payment of Invoices

Columbus Signs	Access signs	\$1149.12
Galiano Courier	Memorial bench – Matthews	\$168
Galiano Freight Service	Bike rack – info kiosk	\$83.47
Dobra Design	Bike rack – info kiosk	\$756
Edsel Nissila	Zuker railing	\$1800
Galiano Club	Trails meeting hall rental – Nov. 22	\$50
Dave Reibel	Zuker railing/ hall kiosk	\$480
Dave Reibel	Various shore access work	\$620

Rene Zich	Sturdies Bay trail work	\$1575
Galiano Club	Trails Meeting hall rental – Sept. 22	\$50
Galiano Freight Service	Bike rack shipping	\$83.94
Gina Wilson	Nov. cleaning – Sticks & Morning Beach	\$100
Peter Rabatich	Nov. Skate Pk. \$125 & quarterly contract	\$525
Stevens Excavating	Kiosk rack barriers & Sticks culvert etc.	\$1518.66
H. Cruickshank	Sept. meeting minutes	\$80
Galiano Trading	Materials (kiosk, etc.)	\$953.88
Dave Reibel	Cheque on account	\$250
Don McKinnon	Fax, supplies & postage	\$247.36
Ed Andrusiak	Trail meeting expenses	\$22.30
Mario Szijarto	Map printing	\$5.04

**Jeff moved and Cheryl seconded the approval of the expected increase of 2% in the GIPRC operating budget for the 2013 year.  
CARRIED.**

**Don moved and Allen seconded the adoption of Treasurers' report.  
CARRIED.**

#### **7.4 CRD Parks Report**

Nothing to report at this time.

#### **7.5 Shore Access Report**

##### **7.5.1 Zuker #17**

Handrail in place. Completed.

##### **7.5.2 Ferris Road #59 (Morning Beach)**

Toilet seat replaced. Discussion of costs and merits of gangway stairs. Don will distribute quotes to commissioners. Site should be looked at again. Table until Jan or Feb. for a decision.

##### **7.5.3 Mary Ann Road #14**

**Jeff moved and Cheryl seconded that the GIPRC proceed with the development of this access.  
CARRIED.**

##### **7.5.4 Twiss Beach #62**

Betty has had further discussion with adjacent landowner, Highways and trustee. Signs on left side of the road have been removed.

##### **7.5.5 Azure #27**

Sign post installation in process.

##### **7.5.6 Valerie's Place #48**

Discussed putting a chain in place. Contractor will email photos of area to be worked on.

##### **7.5.7 Harper Road #60**

Mario provided a sketch of the site plan. It was noted that this has been identified as an archeological site and an archeological survey will be required so this contact should be made before applying to Highways.

**Don moved and Mike seconded the intention of the GIPRC to move through the checklist and obtain all required approvals for Harper Road in order to proceed with the site plan as per the drawings attached to the minutes.  
CARRIED.**

#### **7.5.8 Other Shore Access Issues**

Allen compiled and distributed a list of shore access signage.

### **7.6 Trails Report**

#### **7.6.1 Sturdies Bay Trail**

Rene is competing the trail.

#### **7.6.2 Toilet at Recycling Centre**

Mike spoke to Highways about likely approval for the toilet on the road allowance near the Recycling Centre. Will advise Recycling Centre once approval is received. There will be a sign on the trail that can be seen from the road.

#### **7.6.3 Other Trails Issues**

None.

### **7.7 Parks Report**

#### **7.7.1 Signage for Sticks, Tricia, Sticks West and Lord**

Barrier now in place at Community Park 4 and Tricia Way. Information will be included on kiosk.

#### **7.7.2 Other Parks issues**

None.

### **7.8 Recreation Report**

#### **7.8.1 Funding Applications**

Don noted that the balance of funds can be carried forward to next year's recreation budget.

### **7.9 Volunteers Report**

None.

## **8. Projects**

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None

## **9. Other Business**

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**Un-addressed Thoughts and Concerns (and any input from members of the public)**

**10. Date for Next Meeting**

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January 3, 2012

**11. Adjournment**

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11:00 a.m.