

**Galiano Island Parks and Recreation Commission**  
**August 2, 2012, 8:30 am**  
**Galiano Island Trust/CRD Office (23 Madrona)**

**MINUTES**

**Present:** Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Allan Doty, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Jennifer Margison (recording secretary) and a member of the public  
**Regrets:** Dave Howe (CRD)

**1. Call to Order**

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The chair called the meeting to order at 8:31 a.m.

**2. Approval of Agenda**

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**Mike moved and Ed seconded the motion to approve the agenda with amendments: 6.14 Bylaw Referral, 6.15 Access Signage, 6.16 Chamber Map. CARRIED.**

**3. Approval of Minutes of Previous Meeting**

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**Amendments to minutes:**

**7.3.3 Report on Payment of Invoices**

**Rene Zich - Advance on Morning Beach and Sturdies Bay Trail - \$819**

**Jeff moved and Mike seconded the motion to approve the minutes of the July 5 meeting as amended.**

**CARRIED**

**4. Delegations**

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None

**5. Correspondence**

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None.

**6. Primary Business**

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**6.1 Fiesta**

Cheryl will bring the new map, Jeff will bring the old map and Mario will bring the signs.

Ed will pick up signage and the brochures.

9:00 for set-up – Betty, Mike and Mario. Jeff, Don and Ed will also put in some time.

**6.2 Park Authority**

A meeting of the GIPRC, the Conservancy, the Galiano Club, the Galiano Trails Society, CRD Parks and Provincial Parks will be held the third week in September. Betty will arrange for use of the South End Hall if possible.

**6.3 Master Plan Update**

Jeff circulated his review and commentary on developed and undeveloped shore accesses prior to the meeting. Discussion on how to establish future priorities for the Master Plan. It was found that possible shoreline loops are often blocked by private

docks.

#### **6.4 Project Priorities**

As already determined for the current year.

#### **6.5 Commonality Meeting – October 17 on Saturna**

Ed sent an email to commissioners prior to the meeting with motions he is proposing for the Commonality meeting. Discussion of the proposal for an alternate Trans Canada trail route across the Gulf Islands that aligns with the CRD's 10 year strategic plan and the GIPRC Master Plan. This would be part of the larger initiative of the Economic Development Commission to integrate sustainability with the Trust protection of the environment - the SEA (Sustainability, Environment, Access) change. The idea would be to get traffic (bikes, hikers) off the roads and build the infrastructure to make that possible. Tabled to the next meeting for further discussion and this will be placed in the agenda for the Commonality meeting. Information about the Saltspring leg is on the website.

#### **6.6 Map Posting**

The map has been posted and work was done by a contractor to improve access to the kiosk. Betty will request standard highways information sign before and at the kiosk. A brochure rack has been purchased and will be installed.

#### **6.7 CRD Records**

Response received from the CRD regarding the Record Management Policy Framework. Regional Parks' staff will work with the Commissions. Karen Ward will be in touch with us about the new system and storage of our records.

#### **6.8 CRD Insurance**

No response received as yet.

#### **6.9 CRD Website**

Discussion of the CRD's overhaul of their website. The CRD has contacted the Commission to ask what content is no longer needed and what needs to be added. Mike will be the contact for this project.

#### **6.10 Setback Requirement**

Discussion of the request for an exemption or variance to the setback requirement.

#### **6.11 Toilet at Recycling Centre**

Location would be just off the driveway to the Recycling Centre. Mike will provide a package to Betty to send to Highways, including the survey.

#### **6.12 Bench Request for Matthews**

Information for the plaque now received from the landowner. Mario will order the bench and the plaque.

#### **6.13 Bylaw Referral**

Betty sent a GIPRC response (prepared by Mike and Ed) to the Islands Trust bylaw referral for the Dewinitz property.

#### 6.14 Access Signage

The surveyor will provide the surveys for all accesses to Betty and then these will be marked with all the signage at every shore access.

### 7. Reports

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#### 7.1 Chair's Report

None.

#### 7.2 CRD Director's Report

None.

#### 7.3 Treasurer's Report

##### 7.3.1 Status of Accounts

As of June 30:

Imprest: \$813 balance

Parks Improvement: \$12063 spent, \$21787 balance

Maintenance: \$2470 spent, \$4740 balance

Recreation: \$19500 spent, \$3600 balance

Skatepark: \$0 balance

Zelter Capital Budget Allowance: \$594 spent, \$5059 balance

Salamanca Capital Budget Allowance: \$4020 spent, \$480 balance

##### Projected Future Expenditures for Project Contemplated or in Progress

Info kiosk South Hall	\$1321
Sturdies Bay trail	\$3171
Harper Road	\$1650
Linklater Road	\$1650
Morning Beach stairway	\$550
Mary Ann Road	\$1000
Toilet at Recycling Centre	\$6000
Total as of June 1/12	\$18644

##### 7.3.2 Invoices to be Approved

**Mike moved and Jeff seconded the motion to approve the payment of \$1449 to Rene Zich for work on the Sturdies Bay trail and Salamanca and Sticks signposts.**

**CARRIED**

##### 7.3.3 Report on Payment of Invoices

Peter Rabatich	July skate park maintenance	\$200
Gina Wilson	July Morning Beach maintenance	\$200
Dylan Roberson	Sign kiosk installation	\$540
Galiano Trading	Sign kiosk materials	\$516.56
Betty Kennedy	Sign kiosk work	\$264.15
Rene Zich	Trail work Sturdies Bay and signs	\$1449.00
Gary Moore	Hand sanitizers	\$132.22

**Allan moved and Cheryl seconded the motion to approve the Treasurer's Report.  
CARRIED**

#### **7.4 CRD Parks Report**

None.

#### **7.5 Shore Access Report**

##### **7.5.1 Zelter #65**

It was decided that the handrail will be rope (3/4 to 1") which can be sourced at a marine supply shop. Rocks still need to be placed.

##### **7.5.2 Zilwood #31 (Retreat Cove)**

Neighbours who are concerned about encroachments here should contact Highways.

##### **7.5.3 Morning Beach**

An additional rock will be placed here.

##### **7.5.4 Mary Ann Road #14**

Betty looked at site and wildflowers will not be affected by development of this access. Obtained permission from adjacent landowners to take equipment as needed down their driveway. Landowners will be notified when work will commence.

##### **7.5.5 Harper #60**

Nothing further although neighbours were notified and were pleased that work will be done there.

##### **7.5.6 Linklater #61**

On hold.

##### **7.5.7 Other Shore Access Issues**

Question about car access on the grassy road off the private portion of Sticks Allison Road. Who is responsible for this road into the park and should it be blocked to cars and have signage (no camping, etc.)?

#### **7.6 Trails Report**

##### **7.6.1 Sturdies Bay Trail**

Work is proceeding well. Question about directional signage that will be needed and what would be required to install signs (on trees or posts). Mike and Allan will review.

##### **7.6.2 Other Trail Issues**

None.

#### **7.7 Parks Report**

##### **7.7.1 Return to Crown Strip**

The GIPRC sub-committee will review Don's correspondence on this application.

**7.7.2 Sticks Park - signage, creek crossing**

Rock still needs to be relocated to new trail entrance. Signage is now in place.

**7.7.3 Other Parks Issues**

Hazard concern at Bluff park has been forwarded to the CRD.

**7.8 Recreation Report**

**7.8.1 Funding Applications**

No other funding applications have been received. Don will follow-up with Dave Howe on applications for other grant funding from the CRD.

**7.9 Volunteers Report**

None.

**8. Projects**

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None.

**9. Other Business**

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**9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)**

A member of the public is concerned about parking on Twiss. The GIPRC is working on developing other beach accesses in the area (Linklater and Harper). Concern mentioned about the storage of tires on Twiss that encroaches on the highway right-of-way. The Islands Trust trustee has been notified but a suggestion was made to contact the Galiano Highways representative and/or the Regional Manager of Highways and the Fire Dept.

Sanitizers in now in the public toilets but there is a concern about how they might last (attachment to the walls) in the temporary toilets.

Noted that toilet paper holder has been removed from the portable toilet that will be moved to #69. Mario will see if he can locate the holder.

Ed will fax agendas and minutes to Mario.

**10. Date for Next Meeting**

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September 6, 2012

**11. Adjournment**

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10:45 a.m.