

Galiano Island Parks and Recreation Commission
July 5, 2012, 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Dave Howe (CRD), Jennifer Margison (recording secretary) and a member of the public

Regrets: Allan Doty

1. Call to Order

The chair called the meeting to order at 8:31 a.m.

2. Approval of Agenda

The Commonality Meeting on Saturna will be on October 17.

Jeff moved and Mike seconded the motion to approve the agenda with amendment. CARRIED.

3. Approval of Minutes of Previous Meeting

Amendments to minutes:

7.6.1 Sturdies Bay Trail

Mike is seeking any past correspondence regarding encroachments on to Crown land. A letter has been sent to the School District Secretary - Treasurer regarding the possibility of a joint use agreement for the portion of the Trail that crosses School District property. The Galiano Trails society is willing to offer their insurance and liability coverage for those parts of the trail along Sturdies Bay Road that encroach upon private property, but Mike recommends this temporary solution only be used where moving the trail on to the Highways right of way, where we already have a Licence of Occupation, cannot be accomplished in the next few months.

7.8.1 Funding Applications

The Galiano Conservancy Association request for funds was approved for \$1500.

Don moved and Ed seconded the motion to approve the minutes of the June 7 meeting as amended.

CARRIED

4. Delegations

None

5. Correspondence

The Commission discussed a June 22 letter from Kaitlin Kazmierowski in response to a letter sent May 28 to the Galiano Local Islands Trust Committee regarding the Galiano Land Use Bylaw limitations to the siting and repair of shore access structures at public beach access points. The topic of structures within the setback of the sea has been added to list of topics for consideration as part of the current review of the Land Use Bylaw. The LTC will be examining the option of an exemption from such setbacks for public accesses. It was decided that another stone placed at Morning Beach and a post and rope at Cayzer will suffice temporarily until this issue is addressed.

A letter was sent to Mike Hoebel from David Smith, the President of the Galiano Golf and Country Club (a non-profit society) re: funding toward a new roof required for the Clubhouse. Betty passed letter onto Dave Howe for response and Mike will email Dave Howe regarding this issue.

6. Primary Business

6.1 Comments from Jamboree

Discussion in response to various issues raised and comments made by the public at the Jamboree. CRD does not permit placement of garbage cans. There will be two parking spaces at Linklater. Cheryl will look into hand sanitizers in the toilets. Betty has inquired about Matthews Point Park hazard question - no answer received yet. Ed mentioned that this is on the CRD Parks' schedule for future development. Suggested passing this concern onto Lloyd Rushton, Manager of CRD Parks. Don mentioned that the rope/cliff area can be bypassed. It was agreed that there are not many kayak launching spots on the island, particularly the south end. A suggestion was made to note in the next brochure (a symbol) which accesses are suitable for this and to keep this in mind for future development. "Launch but not store" signs will be considered. These comments and issues will be responded to in The Active Page column. Betty has already replied directly to most people who asked questions or made comments.

Don suggested that all commissioners have a list of contact names for authorities that could be passed onto the public when there are questions about facilities that are beyond the GIPRC's responsibility.

6.2 Park Authority

Ed proposed that in addition to the list of authorities, a meeting between all those involved with parks on the island be organized. Multiple jurisdictions are often involved with a common function. It was decided that for the Fiesta, the commission would have information available from other agencies like BC Parks, CRD Parks, etc. Ed will pursue. Betty suggested working towards a meeting in the fall. This could also be a potential topic for the Commonality Meeting.

6.3 Master Plan Update

Possibility that two shore accesses will be added at the north end if the Dionisio subdivision goes ahead. Question about the numbering of shore accesses.

A referral from the Islands Trust has been received re: Dewinitz subdivision. Don reported that this has been received and this needs to be discussed and responded to as soon as possible.

6.4 Project Priorities

Toilet near the Recycling Centre - requires about \$6000.

Question about spare toilet at North End Fire Hall - could it be placed in Sticks Park near the Heritage Forest parking lot in the winter and near the beach access in the summer? Add to priorities. Question about Dewinitz toilet becoming redundant eventually.

Zelter steps - on hold

Signage at 69.

Development of Mary Ann, Harper and Linklater shore accesses.

Sturdies Bay Trail.

6.5 Commonality Meeting

Will be held on Saturna on October 17th.

6.6 Map Posting

The map has now been printed and will be posted once the installation of the kiosk is completed.

6.7 CRD Records

A letter was sent to Dave Howe and c.c'd to Lloyd Rushton. No response received as yet.

6.8 CRD Insurance

Don will follow-up.

6.9 Set-back Requirement

As discussed earlier in the meeting.

6.10 Toilet at the Recycling Centre

As discussed above.

6.11 Insurance and WorkSafe BC Coverage

No further information. Tabled to next meeting.

6.12 Bench Request

A voice mail message was received from the resident about possible locations. Don will follow-up. Estimated cost is \$1000 plus plaque but Mario will update this information.

6.13 Community Picnic

All island organizations have been asked to participate in this island event that will be held at the Activity Centre, both inside and out.

6.14 Support Letter for the Trails Society

Betty sent a second letter that has been received.

7. Reports

7.1 Chair's Report

None.

7.2 CRD Director's Report

Mentioned that a CRD Legacy Program is in development.

Re: CRD Grants in Aid - one group requesting recreation funding from the GIPRC has sent in an application. Timing discussed. Applications have to be in by the first week of the month in order to be on the agenda for the Electoral Service Committee meeting on the 3rd Wednesday of the month. Any applications received are approved there. Then they are sent for approval to the CRD board that meets on the 2nd Wednesday of the month. So approvals can take two months. Don suggested the GIPRC should assist applicants in the early spring with applications to Grants in Aid.

The bylaw for the Economic Development Commission for the Southern Gulf Islands has been passed and the first meeting of all the southern gulf islands regarding this will be Monday.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of May 31:

Imprest: \$800 balance

Parks Improvement: \$8891 spent, \$24959 balance

Maintenance: \$2267 spent, \$4943 balance

Recreation: \$19500 spent, \$3600 balance

Skatepark: \$0 balance

Zelter Capital Budget Allowance: \$594 spent, \$5059 balance

Salamanca Capital Budget Allowance: \$3720 spent, \$780 balance

Projected Future Expenditures for Project Contemplated or in Progress

\$7401 - June requisitions

\$800 - South Hall Info Kiosk

unknown – Complete Zelter

\$5000 – Sturdies Bay trail

\$1650 – Harper Raod

\$1650 – Linklater Road

\$1000 - Morning Beach stairway

\$1000 – Mary Ann Road

\$18501 – Total As of June 1, 2012

\$11401 – Balance Parks Accounts

7.3.2 Invoices to be Approved

Ed moved and Don seconded the motion to approve the payment of \$1456 to Peter Thompson for the surveys of Harper and Linklater.

CARRIED

7.3.3 Report on Payment of Invoices

Camplite Enterprises	Sign shelter at South End Hall	3169.00
Peter Rabatich	Skate park cleanup May 12	100.00
Gina Wilson	Cleaning Morning Beach facility	100.00
Stevens Excavating	Rock & machine work Sticks Park	322.00
Jennifer Margison	Sec. services Jan-May, 12 ex Mar	430.00
Galiano Conservancy	Grant - Forest restoration	1500.00
Galiano Health Care	Seniors program	500.00
Galiano Act. Centre	Rec programs	17500
Peter Rabatich	June Skate Park maintenance	150.00
Gina Wilson	June Morning Beach maintenance	100.00
Rene Zich	Advance M. Beach & St. Bay trail	819.00
Michelle Fox	Spring trail & Bell trail maintenance	650.00
Peter Thompson	Surveys Harper Rd. & Linklater Rd.	1456.00
Canada Post	Mail box rental from July 1/12	123.20

7400.80

**Jeff moved and Cheryl seconded the motion to approve the Treasurer's Report.
CARRIED**

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Zelter #65

Rocks will be placed here for steps as well as a temporary handrail.

7.5.2 Zilwood #31 (Retreat Cove)

Nothing new.

7.5.3 Morning Beach

An additional rock will be placed here.

7.5.4 Mary Ann Road #14

Informed a landowner present at the GIPRC meeting of plans for Mary Ann. Betty will look at camas in bloom there right now.

7.5.5 Harper #60

It was decided to proceed with Harper first as it will not require much work, and then Linklater later. Ed will copy the survey and send to Mario. Ed and Mario will look at the site with Allan. Betty will make copies of the surveys for Mary Ann, Harper and Linklater.

7.5.6 Linklater #61

On hold.

7.5.7 Other Shore Access Issues

None.

7.6 Trails Report

7.6.1 Sturdies Bay Trail

Work on this trail is proceeding. Site clearing is being done at the school for the library and several piles of wood chips are available that will be dispersed on the trail. Mike has spoken with the school district secretary-treasurer and the CRD about the trail portions on the school property and about moving parts of the trail on private land to school property. There will be a meeting in September but permission has been given to relocate the trail now. Agreed that the simplest thing would be a licence agreement between the CRD and the school district. A draft agreement from the CRD will be approved in Sept. It specifies a 10 year term, renewable for 5. The contractor is also moving the trail onto highways property where necessary. Will eventually need to decommission old trails.

The contractor provided the following report at the meeting. The school trail section work is underway. Some signage will be required to direct people to the new trail portion. Also opened up new route near Recycling Centre. The chips being used are fir so will break down more quickly than cedar, necessitating more

fill in the future on certain sections possibly.

Mike moved and Ed seconded the motion that an advance of \$800 be provided to the contractor for work on the Sturdies Bay trail.

CARRIED

7.6.2 Other Trail Issues

Jeff reported on attending VeloVillage on Saltspring. There was discussion of plans to extend the Trans Canada trail from Crofton onto Saltspring then back to Vancouver Island at Fulford and Interest in extending the trail to other islands like Galiano. On the mainland there is a project called "Experience the Fraser" and there is interest in extending it to Gulf Islands via perhaps a small ferry facility from Montague to Saltsping. A cycling facility as well as a walking facility is needed along Porlier Pass Rd. This was included as a priority in the Galiano OCP. The problem is where to do a cycling trail. One proposal is to widen Sturdies Bay Road to Porlier Pass Road but it was suggested that it would be better to pair this trail with the hiking trail.

Jeff reported on an email from the Ministry of Forestry, Lands and Natural Resource Operations regarding an amendment to the Occupiers Liability Act that will provide more protection for owners of private land when people trespass. This might apply to Crown land so may help in terms of trail issues.

7.7 Parks Report

7.7.1 Return to Crown Strip

Discussion of the fact that the community park at the other end is very inaccessible except by traveling through the Heritage Forest. The GIPRC sub-committee still has to meet to consider re-applying for the licence of occupation.

7.7.2 Sticks Park - signage, creek crossing

Signage yet to be installed.

7.7.3 Other Parks Issues

The toilet at the Skatepark needs a door closure repair. Allan will be informed.

7.8 Recreation Report

7.8.1 Funding Applications

No other funding applications have been received.

7.9 Volunteers Report

None.

8. Projects

None.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

Discussion of which trails should be included on the map to be posted at the new kiosk. It was agreed that all trails sponsored by any group on the island should go on the map,

with the exception of trails on private land where permission has not been obtained due to liability coverage. In order to address this concern and to include as many trails as possible on the map, it was agreed to initiate a meeting in the fall of all other trails groups (i.e. GIPRC, BC Parks, Galiano Trails Society, Galiano Club) prior to the production of next year's map. Betty will draft a list of people and an agenda for this meeting.

Jennifer will get a price on custom brochure holders for the kiosk.

10. Date for Next Meeting

August 2, 2012

11. Adjournment

11:15 a.m.