

**Galiano Island Parks and Recreation Commission
June 7, 2012, 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)**

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Allan Doty, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Dave Howe (CRD), Jennifer Margison (recording secretary)

Regrets: None

1. Call to Order

The chair called the meeting to order at 8:25 a.m.

2. Approval of Agenda

Allan moved and Don seconded the motion to approve the agenda as amended.
CARRIED.

3. Approval of Minutes of Previous Meeting

Jeff moved and Ed seconded the motion to approve the minutes of the April 5 meeting. **CARRIED.**

4. Delegations

None

5. Correspondence

None.

6. Primary Business

6.1 Master Plan Update

Accesses that have not been developed still to be visited to determine their suitability for development.

6.2 Project Priorities

This list will be developed following the Treasurer's Report.

6.3 Commonality Meeting

Saturna Island will host the fall Commonality Meeting on October 17th.

6.4 Map Posting South Hall

The sign kiosk structure has arrived and will shortly be installed in front of the South End Community Hall. Cheryl will arrange for a new map from the Conservancy.

6.5 CRD Records

Ed will follow-up.

6.6 CRD Insurance

Don will follow-up and will add the sign kiosk to the list of insured assets.

6.7 Setback Bylaw

A letter has been sent to the Galiano Islands Trust trustees regarding the setback requirement of 7.5 meters above the high tide line for any “structure”. It is on the agenda for the Islands Trust meeting on Monday June 11. Stairs have been included by Galiano trustees as a “built structure” which apparently is not the case on some other Gulf Islands. Jeff suggested approaching the trustees to determine if the bylaw already exempts public works.

6.8 Letter of Support Request

It was agreed that Betty will write a letter of support as requested by the Galiano Trails Society for their funding application to the BC Gaming Commission.

6.9 Toilet Near Recycling Centre

It was agreed to consider adding the purchase and installation of a toilet at this location (on Highways’ property) to the list of priorities.

6.10 Insurance and WorkSafe BC Coverage

Don made some inquiries on this but is awaiting further information re: coverage for anyone doing work for the GIPRC.

6.11 Jamboree

It was agreed that the GIPRC would have a table and a display at the July 1 Jamboree at the North End Hall. Allan and Mario will coordinate the display materials and set-up and the volunteers to staff the table.

6.12 Bench Request

A resident has asked about the purchase and installation of a memorial bench at the Matthews shore access. Betty, Mario and Allan will follow-up on this.

6.13 Bodega Ridge Trail

A resident was concerned about vehicles driving onto the beginning of this trail at Cottage Way and asked to have some large rocks placed there as a barrier. Betty explained that this is a provincial park responsibility and provided the appropriate contacts.

6.14 Community Picnic

Mike asked if the GIPRC would like to participate in a community picnic to be held on September 16, spearheaded by the Galiano Club for the 3rd year. Tabled to the July agenda.

7. Reports

7.1 Chair’s Report

None.

7.2 CRD Director’s Report

None.

7.3 Treasurer’s Report

7.3.1 Status of Accounts

As of April 30th:

Imprest: \$1000 balance

Parks Improvement: \$5806 spent, \$28044 balance

Maintenance: \$1659 spent, \$5551 balance

Recreation: \$0 spent, \$23,331 balance

Skatepark: \$0 balance

Zelter Capital Budget Allowance: \$594 spent, \$5059 balance

Salamanca Capital Budget Allowance: \$3720 spent, \$780 balance

Projected Future Expenditures for Project Contemplated or in Progress

\$3692 - June requisitions

\$500 - South Hall Info Kiosk

unknown – Complete Zelter

\$5000 – Sturdies Bay trail

unknown – Harper Raod

unknown – Linklater Road

\$1000 - Morning Beach stairway

unknown – Mary Ann Road

\$5-6000 – toilet near Recycling Centre

\$23403 -Park op accounts balance

7.3.2 Invoices to be Approved

None.

7.3.3 Report on Payment of Invoices

Camplite Enterprises - \$3169 – information kiosk

Peter Rabatich - \$100 – Skatepark cleanup

Gina Wilson – \$100 - maintenance at Morning Beach

Stevens Excavating -\$322 – rocks and machine work for Sticks Park

Don moved and Cheryl seconded the motion to approve the Treasurer's Report.

CARRIED

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Zelter #65

Rocks will be placed here for steps. Rocks are not considered structures.

Discussion about a handrail or a rope.

7.5.2 Zilwood #31 (Retreat Cove)

Nothing new.

7.5.3 Salamanca #58

Complete except for signage that will include a “No boat storage” sign.

Do not include on next month's agenda.

7.5.4 Morning Beach

Waiting for bylaw clarification regarding the installation of a metal stairway. Work is sufficient at the moment for access, with the installation of one more rock.

7.5.5 Mary Anne Road #14

A work plan is the next step in the process.

7.5.6 Harper #60

A work plan will be developed after survey is completed.

7.5.7 Linklater #61

As above.

7.6 Trails Report

7.6.1 Sturdies Bay Trail

Mike is seeking any past correspondence regarding encroachments onto private or Crown land. A letter has been sent to the School District Treasurer regarding the possibility of a joint use agreement. The Galiano Trails society will use their insurance and liability coverage on those parts of the trail that are not on Highways land.

Mike moved and Ed seconded that based on information provided in the Treasurer's Report, the GIPRC proceed with the Sturdies Bay Trail project at an estimated cost of up to \$5000 plus a truckload of fill.

CARRIED

7.6.2 Other Trail Issues

Discussion of work plan priorities for the contractor who will be doing work on many of the projects. Mario will communicate the following priorities to the contractor: 1. Zelter: rock work steps; 2. Additional signs and signpost installation according to a list to be provided by Allan; 3. Sturdies Bay Trail; 4. Harper and Linklater. Morning Beach will be deferred to the fall.

7.7 Parks Report

7.7.1 Return to Crown Strip

Several Commissioners visited this site recently. It was agreed that a comprehensive strategy is needed to reapply for the licence of occupation here. Jeff, Mike and Ed will meet to develop a strategy.

7.7.2 Sticks Park - signage, creek crossing

Signage yet to be installed.

7.7.3 Other Parks Issues

None.

7.8 Recreation Report

7.8.1 Funding Applications

Commissioners reviewed the list of applications. Requests for funding exceeded available funds. It was emphasized that this funding is not a grant but that it represents a contractor relationship with the GIPRC to retain approved groups to provide specific recreation services on Galiano. Cheryl excused herself from the

discussion on the Galiano Conservancy application and Mike excused himself from the discussion on the Health Care Society Centre application due to conflict of interest.

**Jeff moved and Mike seconded that the Commission recommend applications for funding from the Galiano Activity Centre (\$17500), The Galiano Health Care Society (\$500) and the Galiano Conservancy Association (\$500).
CARRIED**

Betty will contact all applicants and will recommend that those not approved for any funding or for full funding of their requests apply to the CRD Grants in Aid program as recommended by Dave Howe.

7.9 Volunteers Report

None.

8. Projects

8.1 Rockfish Conservation Areas – DFO signage

Signs are installed.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

Discussion of receipts for tax deduction purposes for benches and other structures. Don will inquire.

Following the next meeting on July 5, Betty will host a potluck lunch for all Commissioners and their partners.

10. Date for Next Meeting

July 5, 2012

11. Adjournment

11:15 a.m.