

Galiano Island Parks and Recreation Commission
April 5, 2012, 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Ed Andrusiak, Cheryl Bastedo, Allan Doty, Mike Hoebel, Dave Howe (CRD), Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Jennifer Margison (recording secretary) and a member of the public.

Regrets: None.

1. Call to Order

The chair called the meeting to order at 8:30 a.m.

2. Approval of Agenda

Items added to the agenda: The Active Page under Recreation and the skatepark under Parks.

Jeff moved and Cheryl seconded the motion to approve the agenda as amended. CARRIED.

3. Approval of Minutes of Previous Meeting

Allan moved and Mike seconded the motion to approve the minutes of the March 1 meeting. CARRIED.

4. Delegations

None

5. Correspondence

Letter from Debbie O'Brien (Ministry of Transportation) received in response to Betty's questions. Discussion of response. Betty will follow-up by informing landowner of permit requirements and will report back to the MoT.

6. Primary Business

6.1 Master Plan Update

Jeff and Allan will visit accesses that have not been developed to determine their suitability for development, particularly Murchison Cove #66 which was identified as one of the priority accesses in the current Master Plan.

6.2 Commonality Meeting

Commissioners to meet at 7:30 AM, April 12 at Sturdies Bay, end of the public wharf. No agenda has been received as yet. Betty will include the encroachment issue in her report to the meeting and there will be an opportunity for discussion in the round table session.

6.3 Brochure Re-print

2000 brochures have been printed and will be distributed to all mailboxes. It will be noted in The Active Page that the brochures are available in case resort and & b & b owners wish a small supply.

6.4 Map Posting South Hall

The quote for the poster board structure from Camp-lite Enterprises would be approximately \$5000 including tax plus the concrete pad installation. Delivery could be taken care of by one of the commissioners. Allan will contact Kaitlin Kazmierowski, the Islands Trust Planner re: approval of the location we are considering. The Conservancy will produce the map that will be updated on an annual basis.

Mario moved and Ed seconded the motion to approve the purchase of the signboard from Camp-lite Enterprises. CARRIED.

6.5 CRD Records

No report

7. Reports

7.1 Chair's Report

Letter from Debbie O'Brien as discussed under Correspondence.

7.2 CRD Director's Report

Nothing to report

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of February 29th:

Imprest: \$634.66

Parks Improvement: \$3312 spent, \$30,538 balance

Maintenance: \$781 spent, \$6,429 balance

Recreation: \$0 spent, \$23,331 balance

Skatepark: \$434.10 balance

Zelter Capital Budget Allowance: \$2,233 spent, \$3,767 balance

Salamanca Capital Budget Allowance: \$4,591 spent, \$91 balance

7.3.2 Invoices to be Approved

Mike moved and Jeff seconded the motion to approve the invoice payment of \$1936.48 to Alea Design and Print for the printing of the brochures .

CARRIED.

Mike moved and Allan seconded the motion to approve the invoice payment of \$2256 to TranSign for the purchase of 25 steel posts (\$81 each plus tax) for signage. CARRIED

7.3.3 Report on Payment of Invoices

Michelle Fox - \$575 for winter inspection of trail and \$100 for work on Bell Trail

Galiano Trading - \$130 for concrete and miscellaneous hardware

Peter Rabatich- \$50 for February and \$50 for March skatepark washroom maintenance

Gina Wilson - \$50 for February and \$50 for March maintenance at Morning Beach

D. Moreau - \$266 design of brochures and ATV sign

Galiano Courier - \$33.60 for delivery of brochures
Galiano Trading - \$22.34 for topsoil for skatepark trees

Cheryl moved and Mike seconded the motion to approve the Treasurer's Report CARRIED.

7.4 CRD Parks Report

Nothing to report

7.5 Shore Access Report

7.5.1 Zelter #65

Nothing further.

7.5.2 Zilwood #31 (Retreat Cove)

Clarification received from Debbie O'Brien (MoT) on encroachment issues by property owners.

7.5.3 Salamanca #58

Signage is up but concrete needs repair.

7.5.4 Morning Beach

Waiting for quote on stairway.

7.5.5 Mary Anne Road #14

Waiting for wildflowers to bloom in order to determine sensitive areas before proceeding.

7.5.6 Harper #60

Letter required to begin the development process.

7.5.7 Linklater #61

Letter required to begin the development process.

7.5.8 Other Shore Access Issues

None.

7.6 Trails Report

7.6.1 Sturdies Bay Trail

Mike reported that the Trails Society board did meet and would be happy to enter into an agreement with the GIPRC. No approach has yet been made to the property owners. Will contact a contractor about an estimate for work on the trail sections where the trail needs to be moved, beginning with the easy sections of the trail. Mike to follow-up with the Trails Society re: insurance coverage. Don noted that the CRD should be consulted prior to any agreements with the Trails Society. Mike is still looking for documentation on this trail. Jennifer mentioned that a previous chair had given her a box of records which she will pass on to Mike.

7.6.2 Bell Trail – Lot 66

Tabled until after the Sturdies Bay trail is completed.

7.6.3 Other Trail Issues

None

7.7 Parks Report

7.7.1 Return to Crown Strip

Don provided a survey of the trail. He has received notice that an application has been denied and the file has been closed on the basis that there is a trail here already, which is not the case. The intent of the revised application was not to construct a trail but to make adjacent owners and the public aware that this is a

public area that is protected as there has been damage to this area. Commissioners will inspect this trail when the wildflowers are blooming. Jennifer will contact the commissioners re: a good time.

7.7.2 Sticks Park - signage, creek crossing

Creek crossing and signage still not installed.

7.7.3 Other Parks Issues

ATV damage occurred on the Tricia Park trail. The perpetrator was identified and notified that this is not permitted. Place on Shore Access agenda for next meeting.

7.8 Recreation Report

7.8.1 Funding Applications

Jeff submitted a report by the 13th for The Active Page but it was not included in the April issue. Betty suggested contacting organizations who have received funding in the past and moving the deadline to the end of May so the notice can go into the May Active Page.

7.9 Volunteers Report

Volunteers may be needed for the Sturdies Bay trail work to come..

8. Projects

8.1 Rockfish Conservation Areas – DFO signage

Cheryl now has the six signs that are location specific for each shore access that has closed areas. Mario and Allan will install them on the posts with the multi-message sign system. Betty suggested putting Rockfish Protection areas on the map that will be produced for the new signboard.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

A member of the public would like to see more beach accesses developed with volunteer labour and offered to take brochures for the tourist information brochure holders. Suggested re-opening of application for Crown Strip. Discussion of other mechanisms to protect eagle nesting tree on one lot in this area. Discussion of benches at Mary Ann, Salamanca and other locations. Jeff will remind the public in The Active Page article that donations can be received for installation of benches at various shore accesses at an approximate cost to be provided by Mario.

10. Date for Next Meeting

May 3, 2012

11. Adjournment

10:28 a.m.