

Galiano Island Parks and Recreation Commission

December 1, 2011

Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Cheryl Bastedo, Don McKinnon (Treasurer), Allan Doty, Mario Szijarto, Rose Marie Umana, Dave Howe (CRD), Jennifer Margison (Recording Secretary) and 3 members of the public.

Regrets: Jerry Azevedo, Barry Lovell

1. Call to Order

The Chair called the meeting to order at 8:28 am.

2. Approval of Agenda

Mario moved and Allan seconded that the agenda be approved with amendments: add 6.4 Terms of Commissioners.

CARRIED.

3. Approval of Minutes of November 3rd Meeting

Mario moved and Allan seconded that the minutes of the November 3rd meeting be approved with an amendment: Marianne Road should read Mary Ann Road.

CARRIED.

4. Delegations

None.

5. Correspondence

Letter of thanks received from the Galiano Community School for the recreation grant awarded by the GIPRC, along with a report on the school's bee keeping project to which the grant was directed.

6. Primary Business

6.1 Review of Trail and Shore Access Maintenance Agreements

Discussion of the current contractor agreements.

Don moved and Cheryl seconded that the agreements be approved with amendments.

CARRIED.

6.2 Map Posting for Visitors

Allan still has not had a response from the Chamber of Commerce. He will follow-up.

6.3 Brochure re-print

Brochure will remain the same size in order to accommodate the map. 1000 will be printed again as the brochure needs to be revised each year as new trails and shore

accesses are developed. A brochure holder with a cover will be installed along with the posted map. The new brochure printing will be noted in The Active Page.

6.4 Terms of Commissioners

The GIPRC consists of 8 commissioners; 4 are appointed each year. This year, there are 6 vacancies: 4 expiring terms and 2 resignations.

7. Reports

7.1 Chair's Report

Betty will prepare information for new members for the January meeting, particularly details of the process of developing new shore accesses, and will include a summary of the maintenance agreements which Don will prepare and email to Betty, and the Master Plan (2007). It was noted that the Master Plan needs to be updated next year.

7.2 CRD Director's Report

No report.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of November 30:

Imprest account: \$374 balance

Parks Improvement account: \$32124 spent; \$1686 balance

Maintenance account: \$7210 spent; \$0 balance

Recreation account: \$23,100 spent; \$0 balance

Skate Park: \$434.10 balance

Zelter Capital Budget Allowance: \$1036 spent; \$4964 balance

Salamanca Capital Budget Allowance: \$4591 spent; -\$91 balance

7.3.2 Invoices to be Approved

**Allan moved and Cheryl seconded the motion to approve the invoice for payment from the Capital Budget to Stevens Excavating of \$1598 for work on the Salamanca parking and \$1036 for work on the Zelter parking.
CARRIED.**

7.3.3 Report on Payment of Invoices

Gina Wilson	Morning Beach Oct-Dec	300.00
Peter Rabbitich	Skate Park quarterly+Oct-Dec	850.00
Applepie	Ad for commissioners	54.73
Michelle Fox	Fall trail inspection/cleanup	550.00
Rene Zich	Salamanca trail final	819.00

**Allan moved and Cheryl seconded that the Treasurer's Report be approved.
CARRIED.**

7.4 CRD Parks Report

None.

7.5 Shore Access Report

7.5.1 Zelter #65

Awaiting signage for completion.

7.5.2 Zilwood #31 (Retreat Cove)

Contact with landowners who reported that trees and construction materials have been removed. The wood shed remains as an encroachment..

7.5.3 Salamanca #58

Awaiting signage. No information on the proposed bench.

7.5.4 Valerie's Place #48 – warning sign and railing

Mario, Don and Allan still need to assess this trail for safety considerations.

7.5.5 Mary Ann Road #14

The surveyor has been asked to supply the adjacent landowner contact information so letters can be sent out prior to the survey.

7.5.6 Harper #60 and Linklater #61

Postponed to the new year.

7.5.7 Other Shore Access Issues

None.

7.6 Trails Report

7.6.1 Sturdies Bay Trail – survey

Waiting for the surveyor's report..

7.6.2 Other Trail Issues

None.

7.7 Parks Report

7.7.1 Return to Crown Strip

No response yet from FrontCounterBC.

7.7.2 Sticks Park

Stone across the creek and signage still need to be installed.

7.7.3 Other Parks issues

None

7.8 Recreation Report

None.

7.9 Volunteers Report

Allan will organize an invasive plant clearing and burn at Matthews, near the farm on December 8 at 10 am.

8. Projects

8.1 Rockfish Conservation Areas – DFO signage

Nothing new to report.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)

None.

9.2 Motion to go in-camera

Moved by Rose Marie and seconded by Cheryl that the Commission meet in-camera to consider applications for Commissioners' positions.
CARRIED.

10. Date for Next Meeting

January 5, 2012

11. Adjournment

The meeting adjourned at 9:35 a.m.

Betty Kennedy, Chair
Galiano Parks and Recreation Commission