

# Galiano Island Parks and Recreation Commission

September 1, 2011

Galiano Island Trust/CRD Office (23 Madrona)

## MINUTES

**Present:** Betty Kennedy (Chair), Jerry Azevedo, Cheryl Bastedo, Barry Lovell, Mario Szijarto, Heather Cruickshank (Recording Secretary), Don McKinnon (Treasurer), Allan Doty, Ken Hancock (CRD), Dave Howe (CRD), and 2 members of the public.

**Regrets:** Rose Marie Umana

### 1. Call to Order

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The Chair called the meeting to order at 8:30 am.

### 2. Approval of Agenda

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**Jerry moved and Barry seconded that the agenda be approved with amendments. CARRIED.**

### 3. Approval of Minutes of Previous Meeting

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**Jerry moved and Cheryl seconded that the minutes of August 4, 2011 be approved. CARRIED.**

### 4. Delegations

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None.

### 5. Correspondence

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Letter from the Galiano Conservancy thanking Parks and Rec for recreation funding. Going forward, Don will look after any correspondence regarding recreation funding.

### 6. Primary Business

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#### 6.1 Fall Commonality Meeting

Betty will be Chairing the Commonality meeting and sending out draft agendas to all Chairs as well as confirming final numbers of attendees. Speakers from Royal BC Museum will be giving a presentation on invasive plant species. Representatives from CRD and Parks Canada will be present, with Parks Canada giving a brief presentation. Ken has requested that discussion of parks regulatory bylaws be put on agenda. Cheryl is looking into transportation for delegates. Funding for Commonality meeting to come from the Parks account and Recreation account as meeting expense items.

**Don moved to approve the budget for the menu and Jerry seconded motion. CARRIED.**

#### 6.2 Shore Clean-up Project

Galiano Beach and Shore Access Clean-up has been postponed to a later date as yet undetermined.

### **6.3 Appointment of Commissioners – November election**

Ads will be placed by Sept 15<sup>th</sup> to ensure sufficient time for applications prior to the consideration at the November meeting for the four commissioner's positions coming available January 2012.

### **6.4 Review of shore access and trail priority list**

Commissioners visited 2 shore accesses, Mary Ann Road and Linklater Rd.

### **6.5 Map – posting for visitors**

Allan will contact the Chamber of Commerce regarding the posting of the shore access map at the visitors booth on Sturdies Bay Rd. for visitors to the Island.

### **6.6 Liaison with Galiano Trails Society**

Nothing to report.

## **7. Reports**

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### **7.1 Chair's Report**

Betty asked for a representative to go to the Community Collaboration meeting on Sept 8<sup>th</sup> at 7:00. Cheryl volunteered.

### **7.2 CRD Director's Report**

No report.

### **7.3 Treasurer's Report**

#### **7.3.1 Status of Accounts (as of June 30, 2011)**

Imprest (petty cash) \$649.07 balance  
Maintenance \$7204 spent, \$6 balance  
Parks Improvement \$21,775 spent, \$12,034 balance  
Recreation \$23100 spent; \$900 balance  
Skate Park funds \$434.10 balance

#### **7.3.2 Invoices to be Approved**

Peter Thomsom surveyor, with respect to the Sturdies Bay Trail survey \$2800.

**Mario moved and Barry seconded motion to approve interim invoice of \$2800 with respect to survey on Sturdies Bay Trail. CARRIED.**

#### **7.3.3 Report on Payment of Invoices**

Rene Zich, Advance on Salamanca trail work \$724.50  
Peter Rabatich, Skate park facility maintenance Aug. \$250.00  
Peter Rabatich, Skate Park Quarterly maintenance \$400.00  
Gina Wilson – Morning Beach Facility \$200.00

#### **7.3.4 Funding to complete Zelter and Salamanca Shore accesses**

Mario reported that \$6000 is required to complete work on Zelter Shore access.

**Jerry moved and Allan seconded that a request be made to transfer \$6000 from the Capital Reserve Account to the Parks Operating Account in order to**

**complete Zelter Shore access. CARRIED.**

Mario reported that \$4500 is required to complete work on Salamanca Shore access.

**Jerry moved and Barry seconded that a request be made to transfer \$4500 from the Capital Reserve Account to the Parks Operating Account in order to complete Salamanca Shore access. CARRIED.**

#### **7.3.5 Budgets for 2012**

Don reported a 1% increase in 2012 Parks and Recreation Budget from 2011 levels.

**Allan moved and Barry Seconded to approve a 1% increase for 2012 in Parks and Recreation Budget from 2011 levels. CARRIED.**

**Betty moved and Jerry seconded that the Treasurer's Report be approved. CARRIED.**

#### **7.4 CRD Parks Report**

No report.

#### **7.5 Shore Access Report**

##### **7.5.1 Zelter #65**

It was agreed that work to complete Zelter Shore access go forward with funds transferred from the Capital Reserve Account.

##### **7.5.2 Zilwood #31 (Retreat Cove)**

Betty has not heard back from the adjacent landowners and will follow-up.

##### **7.5.3 Salamanca #59**

It was agreed that work to complete Salamanca Shore access go forward with funds from the Capital Reserve Account.

##### **7.5.4 Valerie's Place #45- warning sign**

Mario is working on placement of "Steep trail, caution" signage. Discussion regarding a dangerous area resulted in Betty's recommendation that a handrail be installed as soon as possible. 10 feet of railing was thought to be required.

##### **7.5.5 Zuker – railing**

Railing is presently on hold. More steps might be an option.

##### **7.5.6 Spotlight Cove**

MoTI has been informed of the illegal creation of a trail to the shoreline north of Spotlight Drive and has given permission for the Commission to put out new signage directing visitors to proper shore access.

### **7.5.7 Other Shore Access Issues**

None.

## **7.6 Trails Report**

### **7.6.1 Sturdies Bay Trail**

Peter Thomson, surveyor, presented his interim report on the survey of Sturdies Bay Trail as well as an estimate to complete additional work requested by the commission.

**Ken moved and Barry seconded to approve additional expenditure in the amount of \$1100 plus tax with respect to survey of Sturdies Bay Trail. CARRIED.**

### **7.6.3 Other Trail Issues**

None.

## **7.7 Parks Report**

### **7.7.1 Return to Crown Strip**

Nothing new to report.

### **7.7.2 Sticks Parks**

Creek crossing and signage has not been completed. Allan and Mario will follow-up.

### **7.7.3 Other Parks issues**

None

## **7.8 Recreation Report**

### **7.8.1 Funding Applications**

All funds have been allocated with the exception of \$900 designated for meeting expenses that could be used for any late requests.

### **7.8.2 Activity Centre**

Ken recommended that the Commission request that the Activity Centre present a quarterly report regarding use of funding. Don will contact a representative to discuss this possibility.

## **7.9 Volunteers Report**

## **8. Projects**

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### **8.1 Rockfish Conservation Areas**

Signage has not been received yet.

## **9. Other Business**

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### **9.1 Un-addressed Thoughts and Concerns (and input from any members of the public)**

Allan raised concerns about the use of the Commission's account at Galiano Trading. It was suggested that the purchasers name should be on the invoice.

## **10. Date for Next Meeting**

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October 6, 2011

## **11. Adjournment**

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The meeting adjourned at 10:30 am.

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Betty Kennedy, Chair  
Galiano Parks and Recreation Commission