

Galiano Island Parks and Recreation Commission

June 2, 2011

Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Jerry Azevedo, Cheryl Bastedo, Barry Lovell, Mario Szijarto, Rose Marie Umana, Jennifer Margison (Recording Secretary), and a member of the public.

Regrets: Allan Doty, Don McKinnon, Ken Hancock (CRD)

1. Call to Order

The Chair called the meeting to order at 8:30 am.

2. Approval of Agenda

**Cheryl Bastedo moved and Jerry Azevedo seconded that the agenda be approved with amendments.
CARRIED.**

3. Approval of Minutes of Previous Meeting

**Jerry Azevedo moved and Rose Marie Umana seconded that the minutes of May 5, 2011 be approved.
CARRIED.**

4. Delegations

None.

5. Correspondence

An email was received from Ken Hancock to remind the Commission that contractors need third party liability insurance. The quote for work may reflect the price of insurance but CRD cannot accept invoices for insurance.

6. Primary Business

6.1 CRD Parks Meeting

The Commissioners had a meeting with CRD Parks on May 30 to discuss the draft Regional Parks Strategic Plan. Afterwards, CRD Parks held an open meeting on this subject for the community, during which the question was raised about the role of private societies in trail development. The GIPRC will follow-up with the Galiano Trails Society (GTS) to pursue an effective working relationship. Betty will set up a meeting with the GTS.

6.2 Fall Commonality Meeting

The south end hall has been booked for Thursday, October 13 meeting (7am - 4:30pm). Rose Marie will get an estimate of the catering cost for 30-40 participants. Betty will call the Chairs of the other Commissions re: theme and speakers and asks all commissioners to give some thought to this.

6.3 Jamboree

Rose Marie and Mario will coordinate a GIPRC presence at the Jamboree but would like more volunteers to staff the booth during the day.

6.4 OCP Review and Recommendations

Betty distributed a summary of sections of the OCP relevant to the GIPRC and also a draft of comments on the proposed OCP.

**Jerry moved and Mario seconded that the GIPRC approve the submission of comments on the OCP Review as drafted by the Chair.
CARRIED.**

6.5 Review of shore access and trail priority list

Jerry noted that in 2009, the Commission had two accesses on the priority list that have not been developed yet - Harper and Mary Anne Road.

To solicit community input on future shore access improvements, an ad in The Active Page as well as posters will encourage people to bring their comments and suggestions to the Fiesta and the Jamboree. Rose Marie and Cheryl will find and update the map to be used as part of the display. Jennifer will draft an ad to circulate to all Commissioners.

6.6 Capital projects

No discussion.

7. Unfinished Business

7.1. Insurance on structures

No further discussion needed.

8. Reports

8.1 Chair's Report

The Chair distributed several handouts on shore access inventory and process. Jerry noted that in 2007, the MoT representative looked at all shore accesses and identified those that would be suitable for improvement by the Commission. This was done on each island as part of the new agreement between the CRD and the MoT to manage shore accesses through a Licence of Occupation.

8.2 CRD Director's Report

No report.

8.3 Treasurer's Report

8.3.1 Status of Accounts (as of May 2011)

Imprest (unavailable)

Maintenance \$2937.01 spent, \$4272.99 balance

Improvement \$7630 spent, \$26179.95 balance

Recreation \$24000 balance

8.3.2 Invoices to be Approved

Mario moved and Jerry seconded that E.R. Nissila be paid \$2630 for fabrication, delivery and installation of steel stairs at Oceanview.

CARRIED.

**Mario moved and Rose Marie seconded that two invoices for \$1008 and \$1160.32 from Columbia Signs for signage be paid.
CARRIED.**

8.3.3 Report on Payment of Invoices

Stevens Excavating - Cain Road - \$551.60
Struan Robertson - Oceanview Steps Pad - \$581.68
Dear Path - Oceanview shore access, cleanup at Morning Beach - \$693
Peter Thomson - Zilwood Rd. survey - \$448
Peter Thomspn - Zenner survey - \$896

8.4 CRD Parks Report

No report. The recording secretary will contact Ken Hancock and Jeff Ward prior to GIPRC meetings to request reports.

8.5 Shore Access Report

Betty sent out to all Commissioners a step-by-step guide for proceeding with the development of shore accesses.

8.5.1 Zelter #65

Waiting for MoT permission to proceed. Betty will contact Debbie O'Brian at MoT to follow-up.

8.5.2 Zilwood #31 (Retreat Cove)

Betty will check to see that the survey stakes are in place. No response has been received from the adjacent landowner.

8.5.3 Morning Beach #59

No further discussion.

8.5.4 Montague at Oceanview #23

Stairs are now installed and signage will follow.

8.5.5 Salamanca #58

The checklist has been completed and submitted. Waiting for MoT permission to proceed.

8.5.6 Zenner #64

A decision was made to put this shore access improvement on hold because the work would involve bridges over the creek, which are currently not allowed under the Galiano LUB.

8.5.7 Other Shore Access Issues

The Cain Drive cable has been covered with gravel and rocks placed at the entry so that cars cannot expose the cable. Mario will contact the Fire Chief to determine if this presents any emergency access issues.

It was noted that spurge laurel is a problem on some of shore accesses. Michelle will be asked to begin by removing this at Zuker.

8.6 Trails Report

8.6.1 Georgia View/Sticks Allison Trail

Nothing has been heard from The Active Page query about who might be maintaining this trail. A motion was approved in January 2011 to apply for a licence of occupation. Mario and Rose Marie will look at the trail in terms of determining whether or not to proceed.

8.6.2 Other Trail issues

None.

8.7 Parks Report

8.7.1 Return to Crown Strip

No response has been received.

8.7.2 Sticks Parks

Creek crossing and signage has not been completed.

8.7.3 Other Parks issues

The Skate Park Society has disbanded and its bank account will be closed and the funds transferred to GIPRC. Volunteers under the direction of the GIPRC will continue to make the weekly inspections needed for the safe operation of the Park.

8.8 Recreation Report

8.8.1 Funding Applications

Jerry will complete an initial review of each application to make sure they meet the requirements and will follow-up with the applicants if further information is required. Applications will be summarized for the Commission's consideration and approval of funding at next month's meeting.

8.9 Volunteers Report

No report.

9. Projects

9.1 Shore access guide/draft brochure

This has been distributed and has been well-received.

9.2 Rockfish Conservation Areas

Signage has not been received yet.

10. Other Business

10.1 Un-addressed Thoughts and Concerns (and input from any members of the public)

None.

11. Date for Next Meeting

July 7, 2011

12. Adjournment

The meeting adjourned at 10.22 am.

Betty Kennedy, Chair
Galiano Parks and Recreation Commission