

Galiano Island Parks and Recreation Commission

May 5, 2011

Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Allan Doty (Co-chair), Jerry Azevedo, Cheryl Bastedo, Don McKinnon, Mario Szijarto, Rose Marie Umana, Jennifer Margison (Recording Secretary), and two members of the public.

Regrets: Betty Kennedy (Chair), Ken Hancock (CRD), Barry Lovell

1. Call to Order

The Chair called the meeting to order at 8:34 am.

2. Approval of Agenda

Allan Doty moved and Don McKinnon seconded that the agenda be approved with amendments.
CARRIED.

3. Approval of Minutes of Previous Meeting

Don McKinnon moved and Mario Szijarto seconded that the minutes of April 7, 2011 be approved.
CARRIED.

4. Delegations

None.

5. Correspondence

A letter has been received from the Galiano Trails Society and referred to Betty Kennedy.

6. Primary Business

6.1 Bike racks

Signage for the bike rack locations has still not been received.

6.2 Skate park issues

The painting over the graffiti has begun but Allan is not sure if the roofing has commenced.

6.3 Maintenance contracts

Contracts should all be timed to coincide with the calendar year for ease of management. Contracts are issued by the CRD based on information supplied by the GIPRC.

6.4 Website update

No discussion.

6.5 Fall Commonality Meeting

A tentative date is Thursday, October 13. Rose Marie will confirm hall availability. Betty will be asked to contact Ken and the other Commissions re: this date and meeting theme. Breakfast, lunch and two breaks should be arranged with numbers confirmed in late September.

6.6 Parks regulatory bylaw

Tabled to the next meeting due to the Chair's absence.

6.7 Capital projects

Discussion of whether installation of signs for rockfish conservation areas would be a significant expenditure.

6.8 Insurance on structures

The Commission has reviewed the insurance on the structures, added the Morning Beach toilet and will respond to the CRD letter received in April.

7. Reports

7.1 Chair's Report

No report.

7.2 CRD Director's Report

No report.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of March 31, 2011:

Imprest account: \$681.26 balance

Parks Improvement account: \$5,915 spent; \$27,895 balance

Maintenance account: \$1,364 spent; \$5,846 balance

Recreation account: \$24,000 balance

7.3.2 Invoices to be Approved

Allan Doty moved and Don McKinnon seconded that Stevens Excavating be paid \$5328.96 for parking lot work at Oceanview.

CARRIED.

Don McKinnon moved and Jerry Azevedo seconded that Dear Path be paid \$1323 for work at Oceanview and on the Studies Bay Trail.

CARRIED.

Jerry Azevedo moved and Don McKinnon seconded that Galiano Gardens be paid \$1200 for skatepark maintenance (April 2010 – October 31, 2010) as per the original contract be approved. (Allan Doty will query the included HST.)

CARRIED.

7.3.3 Report on Payment of Invoices

E.R. Nissila material for the steps at Oceanview \$880

Waiting for copies of invoices from Galiano Trading after statements were sent to CRD in error. Allan Doty will follow-up with Galiano Trading.

7.4 CRD Parks Report

No report. The Chair should contact CRD Parks prior to the meeting to see if there is anything that should be reported. The CRD would like to meet with the GIPRC prior to a public meeting re: CRD Strategic Plan. Allan will forward the email on this to all Commissioners.

7.5 Shore Access Report

7.5.1 Zelter #65

Met on site with adjacent landowners who were satisfied with the relocation of the parking lot. They would like to be informed about the machine work when it starts. Waiting for authorization from MoT.

7.5.2 Zilwood #31 (Retreat Cove)

The surveyor reported that he has put stakes along both boundary lines as per the Commission's request. The next step is a letter from the chair to the adjacent landowner noting the encroachment. The letter can include the information that they can also apply for a licence of occupation for encroachments.

**Jerry Azevedo moved and Allan Doty seconded that the Chair write a letter to the landowners noting the encroachments on the shore access and mentioning possible remedies for that.
CARRIED.**

7.5.3 Matthews #15

Broom removal will continue here.

7.5.4 Morning Beach #59

Mario was asked by an adjacent landowner about possible removal of a "danger" tree on the shore access. Mario will inform the landowner that they should write to the MoT and request permission to remove a dangerous tree. The Commission does not have the authority to grant permission for tree removal or pay for it.

7.5.5 Montague at Oceanview #23

Work is proceeding here. The landing for the stairs will be poured shortly.

7.5.5 Salamanca #59

The licence of occupation checklist will be prepared by Jerry for submission by the Chair. Letters to landowners have been sent out and a response from a landowner has been received querying the shore access as there is no beach. Clarified that a beach is not a criteria for a shore access. A concern was also registered about wildflowers in the area. Signs will be posted to alert people to

the fragile wildflower area.

**Jerry Azevedo moved and Allan Doty seconded that the Commission proceed with the work plan at Salamanca as written.
CARRIED.**

7.5.7 Zenner #64

Surveying is proceeding here and the Commissioners will accompany the surveyor once the survey is complete. Jennifer will email the surveyor the GIPRC emails. A tentative budget will be needed here. Discussion with the trustees will be required re: bridges.

**7.5.8 Other Shore Access Issues
Priority for shore access work**

A review of the shore access and trail priority list should occur at the next meeting. As Don will not be at the next meeting he wanted three possible accesses on the record - end of Georgeson Bay Road, Philimore Point and Burrill Road (just before the curve in the road). Harper was another suggestion.

Cain Drive cable

Road base should be used to cover this cable. Commissioners will view this site and Mario will engage a contractor.

7.6 Trails Report

7.6.1 Georgia View/Sticks Allison Trail

Discussion of pros and cons of requesting a licence of occupation for this MoT property.

7.6.2 Other Trail issues

None.

7.7 Parks Report

7.7.1 Return to Crown Strip

Betty wrote to the CRD outlining the GIPRC's position on this area.

7.7.2 Sticks Parks

Creek crossing and signage has not been completed.

7.7.3 Other Parks issues

No report.

7.8 Recreation Report

7.8.1 Funding Applications

Two applications have been received and will be sent to all Commissioners for review.

7.9 Volunteers Report

No report.

8. Projects

8.1 Shore access guide/draft brochure

Discussion of distribution of the brochures. Copies will be placed at the Visitors' booth, the real estate offices, the Trust Office, and other high traffic areas if requested. Jennifer will pick up six brochure holders.

8.2 Rockfish Conservation Areas

DFO will provide six signs this year according to a list we provide but will not install them. The sites suggested are Cain, Gulf, Azure, Zilwood, Shaw's Landing and Dewinitz.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and input from any members of the public)

None.

10. Date for Next Meeting

June 2, 2011

11. Adjournment

The meeting adjourned at 11:28 am.

Betty Kennedy, Chair
Galiano Parks and Recreation Commission