

Galiano Island Parks and Recreation Commission

April 7, 2011

Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Betty Kennedy (Chair), Cheryl Bastedo, Allan Doty, Don McKinnon, Mario Szijarto, Jennifer Margison (Recording Secretary), Jerry Azevedo (invited guest) and a member of the public.

Regrets: Ken Hancock (CRD), Keith Hutchinson, Rose Marie Umana

1. Call to Order

The Chair called the meeting to order at 8:50am.

2. Approval of Agenda

Allan Doty moved and Don McKinnon seconded that the agenda be approved.
CARRIED.

3. Approval of Minutes of Previous Meeting

Allan Doty moved and Mario Szijarto seconded that the minutes of March 3, 2011 be approved with amendments.
CARRIED.

4. Delegations

Paul LeBlond, from the Galiano Trails Society (GTS) described the Society's progress in creating a trail through DL 66 and adjacent private land to connect the existing trail from Pebble Beach and the shore access at Retreat Cove. He made a presentation referring to the GIPRC's Trail Network Plan. He stated that culverts and signage are needed, and the Society would like to pursue a maintenance agreement with the GIPRC on the public land part of the trail. The GTS wishes to explore how they can work with the GIPRC to implement the trails network plan and would like to have a GIPRC contact. Question about a parking area near Laughlin Lake. The GIPRC will discuss and get back to Paul about a working relationship and how to ensure that CRD standards are met on the portion of the trail for which the GIPRC has a Licence of Occupation.

5. Correspondence

None.

6. Primary Business

6.1 Bike racks

Signage is on order.

6.2 Skate park issues

The maintenance contract includes the weekly inspection. Roofing has not yet commenced although materials are at the hardware store.

6.3 Maintenance contracts

There was discussion of liability insurance for contractors at the Commonality meeting. The size and complexity of the GIPRC contracts will be reviewed. The Commission is not authorized to sign contracts.

6.4 Website update

Jennifer will check on the regular inclusion of the minutes on the website.

6.5 April Commonality Meeting

The next Commonality will be on Galiano on Monday, Tuesday or Thursday in September or October. Rose Marie has been asked to make the arrangements for the hall rental and food.

The regulatory bylaw that is proposed for parks does not apply to shore access. Tabled for further discussion at the next meeting.

A CRD binder has been requested for new commissioners.

6.6 Capital Projects

No report.

7. Reports

7.1 Chair's Report

No report.

7.2 CRD Director's Report

No report.

7.3 Treasurer's Report

7.3.1 Status of Accounts

As of February 28, 2011:

Imprest account: \$1000 balance

Parks Improvement Account: \$3598 spent; \$30,212 balance

Maintenance account: \$525 spent; \$6685 balance

Recreation account: \$22,900 balance

7.3.2 Invoices to be Approved

7.3.3 Report on Payment of Invoices

E R Nissila	Metal steps for Oceanview	480.00
Jennifer Margison	Secretarial services Jan-	440.07
Michelle Fox	Mar/11 Trails contract	670.00

Rene Zich	Trails contract	945.00
Errol Beckford	Skatepark Maint/ 2009/2010	926.42
Stevens Excavating	Replace logs Georgia view	319.20
Gina Wilson	Skatepark maintenance	50.00
Keith Hutchinson	Chairs expenses 2010	106.85
Don McKinnon	Postage etc.	165.33
Allan Doty	Commonality transportation	40.00
Betty Kennedy	Commonality parking	9.00

**Allan Doty moved and Cheryl Bastedo seconded that the Treasurer's Report and payment of invoices be approved.
CARRIED.**

Don mentioned that he will be away from May to July. Allan will takeover for Don and submit requisitions and invoices to the CRD. The CRD Director has approved Don's continuation on the Commission after his return.

7.4 CRD Parks Report

No report.

7.5 Shore Access Report

7.5.1 Zelter #65

After discussion with an adjacent landowner the parking area was relocated. An application to proceed with this development has been submitted.

7.5.2 Zilwood #31 (Retreat Cove)

Commissioners looked at this site. An adjacent landowner has encroached on the right-of-way with debris, evergreens and rocks. The surveyor will be asked to put markers every 10 feet and then a letter will be sent to the owner requesting the removal of all obstacles.

7.5.3 Retreat Cove #31 (as above)

7.5.4 Matthews #15

Allan looked at Matthews and did not find any damage to the trail. Broom needs attention. Allan will contact the fire department and the neighbours re: the intention to clear and burn broom.

7.5.5 Morning Beach #59

Betty will write to the landowner who had some concerns about the replacement of the temporary toilet with the permanent facility. The Commission needs to repair to the stairs to the beach as storms have damaged the previous ones.

7.5.6 Montague at Oceanview #23

Parking lot work is underway. The trail is almost completed with the footings for the stairs in place shortly. Discussed informal comments from a neighbouring landowner.

7.5.7 Salamanca #58

The parking area has been determined and the licence of occupation with the work plan and the survey will be submitted by Betty. Don will send letters to the property owners. A letter to adjacent landowners stating that work will commence should be sent following the one month notification period.

7.5.8 Other Shore Access Issues

Add Zenner #64 to agenda for next meeting. Mario will bring more information to the next meeting.

Noted that Cain Drive cable is still exposed and needs covering with gravel. Mario and Allan will visit site.

7.6 Trails Report

7.6.1 Sturdies Bay Trail

Work has been completed here.

7.6.2 Georgia View/Sticks Allison Trail

Tabled to next meeting.

7.6.3 Other Trail issues

No report.

7.7 Parks Report

7.7.1 Return to Crown Strip

Betty will contact Christine Condron at the CRD to follow-up on the submitted application for a licence of occupation for this area. She will confirm that it is the GIPRC's principal objective to protect this area from damage and that the original request to construct a trail here can be removed from the application to facilitate securing the licence of occupation.

7.7.2 Sticks Parks

Needs signage at the bottom of the trail. Suggested that it include the information that the trail leads to the Heritage Forest. The stone has still not been placed over the creek. Jennifer will laminate the brochure and get a plexiglass pocket for copies for posting on the signboard in the parking lot.

7.7.3 Other Parks issues

No report.

7.8 Recreation Report

7.8.1 Funding Applications

Cheryl will request funding applications in The Active Page column.

7.9 Volunteers Report

No report.

8. Projects

8.1 Shore access guide/draft brochure

Now printed.

8.2 Rockfish Conservation Areas

Still have not received a definitive response from DFO. Cheryl will continue to follow up on this.

9. Other Business

9.1 Un-addressed Thoughts and Concerns (and input from any members of the public)

10. Date for Next Meeting

May 5, 2011

Don McKinnon moved and Cheryl Bastedo seconded that the Commission move in camera. Jerry Azevedo was asked to be present, as was the Recording Secretary. CARRIED.

11. Adjournment

The meeting adjourned at 11:12 am.

Betty Kennedy, Chair
Galiano Parks and Recreation Commission