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**Minutes of the Meeting of the FULFORD WATER SERVICE COMMISSION
Held Monday May 13, 2019 in the Creekside Room, 108 121 McPhillips Ave, Salt Spring
Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Carole Eyles, Gord Singbeil, Alan Martin, Anthony Maude
Staff: Karla Campbell, Senior Manager, Salt Spring Island Electoral Area; Dan Ovington, Manager Parks and Recreation; Tracey Shaver, Recording Secretary

Chair Eyles called the meeting to order at 10:00 am.

1. Approval of Agenda

MOVED by Commissioner Maude, **SECONDED** by Commissioner Martin,
That the Fulford Water Service Commission meeting agenda of May 13, 2019 be approved.

CARRIED

2. Approval of Minutes: October 15, 2018

MOVED by Commissioner Martin, **SECONDED** by Commissioner Maude,
That the Fulford Water Service Commission meeting minutes of October 15, 2018 be approved.

CARRIED

3. Director, Chair and Commissioner Reports – no reports

4. New Business

**4.1 TRANSFER FROM CAPITAL RESERVE AND COMMUNITY WORKS FUND, TO
FULFORD WATER MAIN REPLACEMENT PROJECT**

- Staff reviewed open procurement process and project history
- Comparison of costs for internal work versus contract bid amounts; determination of the actual value of work being done
- Busy construction market driving high bid amounts
- Commission requests to be involved earlier in the decision making process; allowed to adjust choices before direction set and money spent

MOVED by Commissioner Eyles, **SECONDED** by Commissioner Martin,
That the Fulford Water Service Commission recommends to the Electoral Areas
Committee that the Capital Regional District Board amend the Five Year Financial
Plan to include additional funding for the Fulford Water Main Replacement project,
and that \$12,100.00 be allocated from the Capital Reserve Fund in 2019 to fund
the project, and that an application for \$11,500.00 from the Community Works Fund
be made and the funding subsequently allocated in 2019 to fund the project.

CARRIED

5. Outstanding Business

5.1 Various comments/questions

- No updates on the “Vortex” project and their inquiry about joining the system
- System capacity analysis completed when new treatment plant was installed.
- Additional inclusions to the service area to be determined on case by case review
- Director Holman to determine from Islands Trust if the Fulford Water catchment area allows legal suites.
- Request for a detailed project accounting report upon completion of Capital Projects
- SAMP report in draft form and under internal review; will be presented to Commission for comments before final acceptance

6. Adjournment

MOVED By Commissioner Eyles, **SECONDED** by Commissioner Maude,
That the meeting adjourn at 10:38 am.

CHAIR

SENIOR MANAGER